

Job Description

Job Title: Production/Floor Manager

Job Status: Salary – Full Time

Summary/Objective: Planning and organizing production schedule. Leads process improvement, waste and cost reduction by applying Lean Manufacturing and continuous process improvement methods and/or tools.

Responsibilities:

- **Hands on Management of Daily/Weekly production**
- **Implement production methods/machines to improve manufacturing operations**
- **Increase production numbers**
- **Make sure required products are in stock for same day shipping**
- **Time Studies**
- **Other duties assigned**

Position Requirements:

- **Must be able to prioritize and be a proactive thinker**
- **Strong collaboration skills and can interface with a diverse group of people**
- **Self-Motivated/Can Do Attitude**
- **Must be Proficient in Excel**

Education: Bachelor's Degree in Industrial Engineering or equivalent job experience

- **5-7 years of employment in production management**
- **Experience in Cut & Sew**
- **Knowledge of Gerber cutting machines, helpful**

Benefits:

- **Health Insurance, Medical, Dental, Vision**
- **Life Insurance**
- **Aflac**
- **Paid Vacation/Paid Holidays**

Kee Auto Top Manufacturing Co. located in Charlotte, N.C. has an opening for a Floor Manager. Since 1964 Kee is a leading manufacturer of Domestic and Foreign Convertible tops and Vinyl tops. We are located in a new state of the art facility, conveniently located to I-77 & I-85.

All interested candidates please send resume to info@keeautotop.com