

# Supply Chain and Sourcing Manager

Unionwear is seeking an experienced procurement and sourcing professional to manage our raw material inventory.

This manager must be able to source and cost domestically produced textiles, components and consumables using only military specifications and drawings, and partner with vendors on documentation such as test results and certifications.

The mission of the Supply Chain Manager is to use MRP and Lean Manufacturing principles to ensure that the factory has all of the necessary raw materials at or below standard costs to make the planned production without maintaining excess inventory or experiencing production delays.

## Job Description

- Manage information in ERP for all raw material related transactions.
- Purchase all of the raw materials.
- Quickly provide updated raw material costs for all costings on custom manufacturing.
- Manage raw material actual and book inventory.
- Maintain accurate standard costs.
- Maintain MRP accuracy and use MRP and min/max systems to drive all purchasing.
- Be accountable for the performance of suppliers.
- Be accountable for inventory and purchasing information received from coworkers.
- Be assertive in holding coworkers and suppliers to agreements and standards.
- Establish economical order quantities and maintain them through planning.
- Ensure that purchase or freight price variances are surcharged to customers when possible.
- Utilize existing inventory in any way possible goods before purchasing.
- Use leverage to always negotiate the best price and terms.
- Constantly source new materials and existing materials from existing and backup vendors.
- Minimize inbound freight through planning and negotiation.
- Manage all inbound freight and LTL outbound freight.
- Manage all vendor relationships and service contracts via active vendor database.
- Maintain adequate credit lines with all vendors.
- Manage the import process of raw materials when domestic sources are nonexistent.

## Company Information

Unionwear manufactures and embroiders 100% made in USA baseball caps, backpacks, messenger bags, tote bags, duffel bags, luggage, PPE, binders, portfolios, and countless textile accessories for military and medical applications. The company was founded in 1992 and employs 175 in its 70,000 square foot, Newark, NJ facility. The company sells uniform and combat accessories to the US government, contract work to the fashion industry, and promotional products through the advertising speciality distributors to companies looking for logo made in USA and union made accessories.

## The Ideal Candidate

The ideal candidate will work on premises at least twice per week, be fluent in the language of military specifications, have at least ten years experience in sourcing and procurement, be familiar with standard costing, lean manufacturing, the salesforce.com platform, and advanced Excel features such as pivot tables, and come with an extensive book of textile vendor relationships. Your references tout your accountability, negotiating skill, networking and relationship building, attention to detail, resourcefulness and organization. Salary is commensurate with how many of these boxes you can check.

If the ideal candidate is out there... you are hired. If you fall short in one or two areas—even if one of those areas is commuting distance to Newark—we are still interested. We are also considering hiring the sourcing piece as an hourly consultant. Please send resumes and cover letters to [mitch@unionwear.com](mailto:mitch@unionwear.com).