

## Women's Undergarments

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The State of Iowa is seeking bids for a single Bidder to provide Women's Undergarments

<b>Open</b>	4/12/2024 1:00 PM CDT	<b>Type</b>	RFB - Request for Bids
<b>Close</b>	4/22/2024 1:00 PM CDT	<b>Number</b>	005-RFB-0996-2024
		<b>Currency</b>	US Dollar

**Sealed Until** 4/22/2024 1:00 PM CDT

### Contacts

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Phone +1 515-322-1210

### Commodity Codes

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<b>Commodity Code</b>	<b>Description</b>
20000	CLOTHING: ATHLETIC, CASUAL, DRESS, UNIFORM, WEATHER AND WORK RELATED

## Description

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The purpose of this Request for Bids (RFB) is to solicit bids from qualified providers to provide the goods and/or services described further in this RFB to the Lead Agency and any Participating Agencies. The Lead Agency intends to award a contract(s) beginning and ending on the dates listed in the solicitation, and the Lead Agency may extend the contract(s) for up to the number of annual extensions identified in the solicitation at the sole discretion of the Lead Agency. Any contract(s) resulting from the RFB shall not be an exclusive contract.

This RFB is designed to provide Bidders with the information necessary for the preparation of competitive Bids. The RFB process is for the Lead Agency's and Participating Agencies' benefit and is intended to provide the Lead Agency with competitive information to assist in the selection process. It is not intended to be comprehensive. Each Bidder is responsible for determining all factors necessary for the submission of a comprehensive Bid.

**It is advised to "Save Progress" often and especially after uploading documents.**

**NOTE: Anytime the Bidder opens their bid after the initial submission, they MUST certify and resubmit. No information will be lost from the initial submission.**

**NOTE: Bidder must approve and resubmit their bid after an amendment has been posted by the Issuing Officer. If the bid was submitted before the amendment, all information will be saved. The Bidder only needs to read and acknowledge the amendment.**

**Instructions for Amendments:** Answer the newly posted question in the Questions Section, and CERTIFY and SUBMIT your bid again (if previously submitted).

### Contract Term

The term of the contract will begin upon award and will be for one year. .

The Agency shall have the sole option to renew the contract upon the same or more favorable terms and conditions for up to two annual extensions. The resulting contract will be available to all State Agencies.

## Prerequisites

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## **Buyer Attachments**

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There are no Buyer Attachments added to this event.

**Group 1: Form of Bid**

**Instructions:** Bidder shall read and answer the following questions. If you have exceptions to the Terms and Conditions, submit an question(s) in the Question and Answer Section with your exception(s).

- 1.1 Enter the Bidder's contact name, telephone number, email address, and shipping address for questions regarding this solicitation. ★
- 1.2 Enter the Bidder's State or Foreign Country of Residence. ★
- 1.3 Bidder shall enter the Resident Preference given by the State or Foreign Country of the Bidder's residence. Enter the resident preference in the text box or indicate "no preference". ★
- 1.4 Bidder shall read, fill-out and upload the Terminations, Litigation and Debarment document. ★
- 1.5 Is the Bidder requesting confidential treatment of specific information? ★
- 1.6 A Bidder requesting confidential treatment of specific information shall fully complete the form attached. In the Items Section, mark each good or service upon which the Bidder believes confidential information appears. ★
- 1.7 The State of Iowa requires shipping to be FOB Destination, Freight Prepaid. Does the Bidder agree to the terms? ★

**Group 2: Terms and Conditions**

**Instructions:** Bidder shall read and answer the following questions. If you have exceptions to the Terms and Conditions, submit an question(s) in the Question and Answer Section with your exception(s).

- 2.1 Bidder shall read the RFB Definitions and enter a response. ★
- 2.2 Bidder shall read the Administrative Terms and enter a response. ★
- 2.3 Bidder shall read the Contract Terms & Conditions and enter a response. ★
- 2.4 Bidder shall read the Specification Terms and enter a response. ★
- 2.5 Bidder shall read the Terms and Conditions for GOODS and enter a response. ★
- 2.6 Bidder shall read the Insurance Requirements and enter a response. ★
- 2.7 Public Entities (Political Subdivisions) - The resulting Contract will be made available to Political Entities, i.e. cities, counties, and schools. Bidder shall enter a response. ★
- 2.8 Quarterly Sales Report - The Bidder shall provide a detailed quarterly report in Microsoft Excel on ALL sales made under the resulting Contract via e-mail to the Iowa Department of Administrative Services. Bidder shall enter a response. ★
- 2.9 Administrative Fee - In addition to the approved discounts or prices specified in the solicitation herein, the Bidder shall pay to the Agency a 1.00% Administrative Fee on all sales made against the resulting Contract. The fee shall be paid quarterly to the Iowa Department of Administrative Services. Bidder shall enter a response. ★

**Group 3: Payment Terms**

**Instructions:** Bidder shall read and answer the following questions. If you have exceptions to the Terms and Conditions, submit an question(s) in the Question and Answer Section with your exception(s).

- 3.1 Payment Terms - Per Iowa Code § 8A.514 the State of Iowa is allowed sixty (60) days to pay an invoice submitted by a Bidder. Does the Bidder agree to the terms? ★
- 3.2 Terms of Pcard Acceptance - The State of Iowa prefers to pay Bidders using its Purchasing Card Program (Pcard) whenever possible. Bidders accepting Pcard payments shall comply with the Terms of Pcard Acceptance. ★

**1 Bid Specifications. Bidder must satisfy all the specifications to be deemed a Responsible Bidder**

#	Item Name, Commodity Code, Description	Allow Alternates	Qty.	UOM	Requested Delivery
P1	Women's 100% Cotton Briefs Color: White Size: Small-XLarge 100% Cotton Liner, Tag Free		1	EA - Each	
P2	Women's 100% Cotton Briefs Color: White Size: 2XLarge - 3XLarge 100% Cotton Liner, Tag Free		1	EA - Each	
P3	Women's 100% Cotton Briefs Color: White Size: 4XLarge-5XLarge 100% Cotton Liner, Tag Free		1	EA - Each	
P4	Women's 100% Cotton Briefs Color: White Size: 6XLarge-7XLarge 100% Cotton Liner, Tag Free		1	EA - Each	
P5	Women's 100% Cotton Briefs Color Color: White Size: 8XLarge - and above 100% Cotton Liner, Tag Free		1	EA - Each	
P6	Percentage off catalog price Percentage off catalog price. Bidders please provide website or a listing showing catalog pricing.		1	EA - Each	

## Service Line Items

★ Service Line Items

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There are no Items added to this event.