

Event Details

Event ID	Format	Type	Page
G0210-2000015659	Sell	RFx	1
Event Round	Version		
1	1		
Event Name			
Windssocks			
Start Time		Finish Time	
04/12/2024 16:00:00		05/06/2024 15:00:00	

PUBLIC EVENT DETAILS

Submit To: Administration Department
Contact: Thomas,Paul
Phone:

Email: Paul.thomas@state.mn.us

Event Currency: US Dollar
Bids allowed in other currency: No

In order to participate in this event YOU MUST BE REGISTERED as either a bidder or a supplier.

Event Description

THIS IS A FORMAL REQUEST FOR PROPOSAL (RFP). Non-electronic and e-mail responses WILL NOT BE ACCEPTED. The response must be submitted in the Supplier Portal no later than the date and time called for in the Finish Time in the Event Details.

The State of Minnesota (State) is seeking to establish contract(s) to provide Windssocks which may be purchased by State Agencies and Cooperative Purchasing Venture (CPV) members on an as needed basis. Windssocks must meet the specifications as defined within Exhibit C of the Sample Contract. Responders must use the Exhibit D: Price Schedule (see the attachments posted to this event) to provide pricing. The Exhibit D: Price Schedule must be returned as part of your response. The initial term of this contract is anticipated to be from June 01, 2024, through May 31, 2027, with the option to extend up to an additional two (2) years in increments determined by the State.

The Contractor must provide adequate staff for customer service, order execution, order support, and overall contract management. The State reserves the right to use any Contract that may result from this Solicitation.

SUBMITTING QUESTIONS. Questions from prospective Responders regarding this solicitation must be submitted in writing to paul.thomas@state.mn.us no later than April 19th, 2024, 3:00 PM CT. Contact regarding this solicitation with any State personnel other than the contact listed above may result in rejection of the response.

IF YOU ENCOUNTER ISSUES UPLOADING YOUR RESPONSE, YOU MAY CALL THE SWIFT VENDOR HELPLINE AT 651.201.8100, OPTION 1 FOR ASSISTANCE.

General Questions

Question	Response
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DIVERSITY AND INCLUSION

Is your business based in Minnesota and considered small according to the OSP small business size standards? The link below provides size standard requirements. Please note (all web addresses can be copied and pasted into a web browser for further review)
<https://mn.gov/admin/business/vendor-info/oep/sbcp/size/>

And:

Is your business a for-profit business that is majority owned, operated and controlled by:

- a racial minority,
- a woman,
- a person with a substantial physical disability,
- a veteran or service-disabled veteran, or is your business
- located in, or the owner lives in, an economically disadvantaged county?

(
<http://mn.gov/admin/business/vendor-info/oep/sbcp/ed/co>
 unties)

If your company meets these basic criteria, it may be eligible for certification in the state's Small Business Procurement Program. For more information on

Event Details (cont.)

Event ID	Format	Type	Page
G0210-2000015659	Sell	RFx	2
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1	1		
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eligibility requirements please visit <https://sbc.mn.gov/>. You can also contact the Office of Equity in Procurement at Procurement.Equity@state.mn.us or 651-201-2402 for further information.

- Do you believe your company meets the criteria listed above?
- Your response to this question is for informational purposes only. If you select YES, and are not certified, a member of the Office of Equity in Procurement will contact you to provide additional information regarding the State's Small Business Procurement Program. (Responders must select Yes or No to continue submitting their response.)

Yes

Response Comments

Upload all required or requested attachments here.

A file attachment is required to satisfy this question.

Response Comments

If you fail to upload attachments requested in the solicitation, your response may be disqualified. Have you uploaded the required or requested attachments? (Yes / No)

Yes

Response Comments

Event Details (cont.)

Event ID	Format	Type	Page
G0210-2000015659	Sell	RFx	3
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Line Details

Line: 1	Item ID:	Line Qty: 1	UOM: EACH	Bid Qty: <input style="width: 50px; text-align: center;" type="text" value="1"/>
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Reserve Price: No

Description: Complete and submit the Exhibit D: Price Schedule. If SWIFT requires that you enter pricing at the unit line level in order to submit your response, you may enter .01. Pricing entered at the unit line level will not be evaluated.

Question

Complete and submit the Exhibit D: Price Schedule. If SWIFT requires that you enter pricing at the unit line level in order to submit your response, you may enter .01. Pricing entered at the unit line level will not be evaluated.

Response

Response Comments

Event Details (cont.)

Event ID	Format	Type	Page
G0210-2000015659	Sell	RFx	4
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Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

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Appendix A - Line Specifications

Line: 1 Item ID: Line Qty: 1 UOM: EACH

Description: Complete and submit the Exhibit D: Price Schedule. If SWIFT requires that you enter pricing at the unit line level in order to submit your response, you may enter .01. Pricing entered at the unit line level will not be evaluated.

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	ADMIN/STATE PROCUREMENT
Quantity:	1		112 ADMINISTRATION BLDG
Due Date:	05/11/2024		50 SHERBURNE AVE
Freight Terms:			ST PAUL MN 55155-1402
Ship Via:			United States

Event Details (cont.)

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Appendix B - Terms & Conditions

1. Please review the attached Terms and Conditions attached to the event.

Last Updated: 12/24/2018