



**LARAMIE COUNTY SCHOOL DISTRICT NUMBER ONE**  
PURCHASING DEPARTMENT • 2810 HOUSE AVENUE • CHEYENNE, WY 82001  
WEB SITE: [WWW.LARAMIE1.ORG](http://WWW.LARAMIE1.ORG)

25B4008

**MARCHING BAND UNIFORMS**

**DATE: November 6, 2024**

Laramie County School District Number One will receive sealed bids, on this form at the office of the Purchasing Administrator, 2810 House Avenue, Room 118, Cheyenne, WY 82001 until **11:00 a.m., December 3, 2024**, at which time the bid will be publicly opened and read, for furnishing materials, as shown below and/or attached hereto; delivered as requested below, **TRANSPORTATION CHARGES FOB CHEYENNE**, all in accordance with bid instructions, specifications and/or bid conditions attached hereto or as shown below.

Contact/Technical Contact:

Amber Phillips, Sr. Buyer, (307) 771-2116, Email: [amber.phillips@laramie1.org](mailto:amber.phillips@laramie1.org)

**BID INSTRUCTIONS: FAX AND EMAIL BIDS WILL NOT BE ACCEPTED.**

**Marching Band Uniforms, custom made according to the attached specification, to include jacket, bib pant, gauntlets, hat, plastic storage box, hat cover, plume for hat, plume case, half skirt, and garment bag.**

- All questions must be directed in writing to [amber.phillips@laramie1.org](mailto:amber.phillips@laramie1.org)  
**\*\*Any communication with other District employees, other than the Senior Buyer, may render your bid non-responsive\*\***
- Pricing shall be FOB Cheyenne. Break down to include all costs. LCSD#1 will not assume responsibility for any undisclosed costs involved with the contract. The successful contractor will bear the burden of any and all undisclosed costs.
- The award will be all to one. Delivery, price and specifications will all be considered in this award.
- The District reserves the right to reject any or all bids, to waive any informalities, irregularities or technical defects in bids, and unless otherwise specified by the District to accept any item or groups of items in the bid, as may be in the best interest of the District.
- Any expense incurred by the bidder in preparation and/or submission of the bid is the sole responsibility of the bidder. Such expenses may not be charged to the District as a separate charge or included in the pricing offered for the goods and/or services listed herein.
- Time (days, weeks, etc.) required for delivery is a significant consideration with respect to this award process. Uniform delivery maybe a consideration in the evaluation of this award. The time required for delivery must be indicated in the space provided or your bid may be found non-responsive and may not be considered.
- The District will evaluate bids and select a vendor based on all the information required herein. While cost is an important factor, it should be understood the District is not under any obligation to accept the lowest bid.
- All items are new manufacture unless otherwise specifically stated in this bid.
- Bid may not be considered if a service charge, minimum dollar or minimum quantity order is applied.
- If you wish to be advised of the outcome of this bid, you may download the bid tabulation from <http://www.bidnetdirect.com/colorado> by selecting the Rocky Mountain E-Purchasing System link. You must be a registered vendor to access the information. Registration options are available for a free or paid service. Tabulations will no longer be mailed by the District; interested parties should be capable of retrieving them electronically from the address above.
- All bidders must also have a Vendor's Bid Application on file which is available from [www.laramie1.org](http://www.laramie1.org) .Bids received without this application may not be considered.

*Reference Attachment A for further Bid Conditions and Instructions*

## BID REQUIREMENTS:

### **IF ANY OR ALL OF THE ITEMS BELOW ARE NOT INCLUDED WITH YOUR BID, YOUR BID MAY BE FOUND NON-RESPONSIVE AND YOUR BID MAY NOT BE CONSIDERED**

- Bidders must submit with their bids at least three (3) references; to include Name of Entity, Name of Contact, Address and Phone Number for whom they have been provided a similar product within the last six (6) months.
- Bidders must submit a complete sample uniform with their bid.
  - The sample uniform and other accessories are not required to meet color and style specifications, but they must conform to the details of workmanship and component parts. Any differences must be explained on a separate sheet of paper and attached to the bid.
- Bidders must submit complete and detailed construction specifications for the uniform offered with their bid.
- Garments described herein shall be covered by a warranty, preferably for a minimum of ten (10) years. Bidders must submit a copy of the warranty with their bid.
- Bidders must submit liberal sized swatches of fabrics, reflecting the weight, shade and indicating the mill supplying the materials.
- Bidders must submit care and maintenance booklets. The successful bidder will be expected to furnish care booklets with the complete order.

The evaluation committee will examine the uniform carefully for quality of workmanship. The District reserves the right to open the sample garment at the seams for inspection and evaluation of inner construction and to clean the garment if desired. Patterns for the uniforms shall be both male and female, as required.

Upon approval from the Board of Trustees, the District will issue a formal purchase order.

Following notification of award, the District shall request that the successful vendor prepare a pilot uniform, in the actual design and construction designate herein. It shall be understood that minor changes in the design may result when the pilot uniform is inspected by the buyer. The pilot uniform must be furnished no later than fourteen (14) days after notification award and shall be subject to the approval of the District from all aspects of the design, construction, tailoring, workmanship, etc. and written approval thereof will be furnished to the vendor before any construction of the order is undertaken by the vendor. The pilot uniform will be returned to the vendor and the quoted production delivery time shall begin upon successful vendor's receipt of the sample uniform by the District and body measurements.

The pilot uniform shall remain the property of the bidder. Following award of the contract, all uniforms submitted by the prospective bidders will be returned in the original shipping containers at the vendor's expense via call-tags from the vendor's desired freight company.

Upon award, the successful contractor shall contact Zamboni Brown, Band Director for Central High School and make arrangements to obtain sizes and an actual count of male and female uniforms.

Time (days, weeks, etc.) required for delivery is a significant consideration with respect to this award process. The time required for delivery must be indicated in the space provided. Bids received without this information may be considered non-responsive and may not be considered. **Can your company meet the proposed delivery date of May 1, 2024**  Yes  No

Bidders are asked to state realistic delivery dates and to do everything possible within the realm of their ability to control the deliveries. Failure to meet deliveries for any cause other than strikes of an act of God may be due cause for forfeiture of the contract and subsequent removal from the active bidder's list for a period to be determined by the Business Services Administrator.

Vendors are required to furnish packing slips with all shipments made to the District.

Bidder shall be excused from performance hereunder during the time and to the extent that he is prevented from obtaining, delivering or performing in a customary manner; by acts of God, fire, war, loss or shortage of transportation facilities, lockout or commandeering of raw materials, products, plants or facilities by the government. Bidder shall provide owner satisfactory evidence that non-performance is due to other than fault or negligence on his part.

If during the term of this contract, the successful bidder fails to perform for any cause other than strikes or an act of God, it may be due cause for forfeiture of the balance of the contract and subsequent removal from the active bidder's list for a period to be determined by the Business Services Administrator. Non-performance shall be defined as non-delivery, late delivery or poor quality of finished product.

LCSD#1 reasonably believes funds can be obtained sufficiently to purchase the order quantities stated. However, the quantities indicated are not guaranteed order quantities.

The successful bidder may not assign this contract to another party for performance of the terms and conditions hereof without prior written consent of the Business Services Administrator.

The District or the successful bidder may cancel the contract by giving the other party thirty (30) days written notice.

**The vendor shall check to certify the following:**

- Check to certify the instructions and specifications have been carefully examined.
- Check to certify all terms and conditions noted in the bid are understood.
- Check to certify the pricing has been verified and supplier understands they shall be responsible for any error or omission in the bid offer.
- Check to certify that the execution of a contract constitutes a representation by the Supplier that to the best of the Suppliers knowledge no conflict of interest exists between the District representatives and the Supplier or its employees or agents.
- Check to certify this bid is made without any previous understanding or agreement with any other person, firm or corporation submitting a bid for the same purpose and in all respects is fair and without collusion or fraud. The bidder further certifies that they have not divulged or compared its bid with other bidders and has not colluded with any other bidder or parties to a bid whatsoever.
- Check to certify this bid contains the entire understanding of the parties and supersedes all prior understandings, agreements, or representations by or between the parties, whether oral or written, which in any way relate to the subject matter of this agreement.
- Check to acknowledge, if applicable, receipt of addendum and/or amendment.
- Bidder must check to acknowledge the delivery requirement.

Initial the following:

- One or more of your employees has/have a familial or business relationship with a District employee and this relationship is disclosed in this bid submittal.
- None of your employees have a familial or business relationship with a District employee.

Initial the following:

- Bidding as Wyoming Resident
- Non-resident bidder

Initial the following:

- Bidding as small, minority and women's business enterprise

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By signing this bid, the vendor certifies the forms being offered meets or exceeds all requirements and conditions of the bid, special provisions and specifications. In compliance with the above, and subject to all the conditions hereof, the undersigned offers and agrees to furnish all items upon which prices are quoted, at the price set opposite each item; if this bid is accepted within \_\_\_\_\_ days from the date of award. The undersigned also agrees to make delivery, or render the service, within \_\_\_\_\_ days after receipt of the order. The undersigned certifies that no Federal, State, County or Municipal tax is included in the above quoted prices and that none will be added. Public schools are EXEMPT. Exemption certificates will be provided upon request.

/ \_ / Check box indicating receipt of Amendment.

Discounts will be allowed for prompt payment as follows: 20 Calendar Days \_\_\_\_\_ % 30 Calendar Days \_\_\_\_\_ %

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Company Name \_\_\_\_\_ Phone Number of Bidder -- Toll Free if Available \_\_\_\_\_

Address \_\_\_\_\_ Facsimile Number if Available \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail address to send Purchase Orders to \_\_\_\_\_

Authorized Representative - Typed \_\_\_\_\_ Date \_\_\_\_\_ Authorized Representative Signature \_\_\_\_\_

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LARAMIE COUNTY SCHOOL DISTRICT NUMBER ONE

BY \_\_\_\_\_

  
Chris Martinez, Business Services Administrator

**BID FORM**  
**Marching Band Uniforms**  
**25B4008**

**Vendor shall check to acknowledge the following required information is included with your bid:**

- At least three (3) references
- Sample uniform; including hat with storage box and garment bag
- Detailed construction specifications
- Liberal sized swatches of fabrics; reflecting weight, shade and indicating mill information
- Warranty Information
- Care booklets
- Exceptions to this bid are attached hereto for review, if applicable.

**Pricing**

| Description                           | Quantity | Price Each | Extended Price |
|---------------------------------------|----------|------------|----------------|
| Jacket (Red, Black, White and Silver) | 175      |            |                |
| Bib Pant (Black)                      | 175      |            |                |
| Gauntlet Pairs (Black and Silver)     | 175      |            |                |
| Hat                                   | 175      |            |                |
| Plume for Hat (Red)                   | 175      |            |                |
| Plume Case (Black)                    | 175      |            |                |
| Hat Cover (Red and Black)             | 175      |            |                |
| Hat Box, Plastic                      | 175      |            |                |
| Half Skirt (Red and Silver)           | 175      |            |                |
| Garment Bags                          | 175      |            |                |
| <b>Total Bid</b>                      |          |            |                |

State length of time bid prices will be held firm after the bid opening for evaluation \_\_\_\_\_

State your proposed schedule requirements/timeline below:

**MINIMUM SPECIFICATIONS  
MARCHING BAND UNIFORM – SUMMARY**

**COLOR:**

RGB color code for red is R=255 G=0 B=0

**JACKET:**

Fabric: 11 ½ ounce Polyester gabardine- Milliken Mills & Metallic Lumina  
Color: Black, Red, Silver Metallic and White.

Power-Flex jacket with overlay. There is a white “C” overlay that starts at the left should and comes across the front of the jacket to the bottom left of jacket. The left shoulder, front left collar, left epaulet, left sleeve bar and top of left sleeve is dark red. The inside of the “C” on the left front of jacket and under left sleeve is black. The right side of jacket, front right collar, right epaulet, right sleeve bar and right sleeve are black. The inside of collar is black and the back of jacket is black. There is 36 ligne silver tack back buttons placed on the epaulets and sleeve bars used as accents. There is five horizontal stripes ½” silver metallic braid that are evenly spaced that starts on the left seam of jacket. The ½” silver metallic stripes are 14” in length. At the end of each stripe a silver metallic lumina pointed appliqué is placed at the end of the white “C”. A 36 ligne silver tack back button is placed in the middle of each appliqué used as an accent. The jacket zips up the back. The adjust-a-cuff sleeve feature is added for easy alteration.

**GAUNTLETS:**

Fabric: Polyester Gabardine- Milliken Mills & Metallic Lumina  
Color: Black & Silver Metallic

Base of both 6” gauntlets are black. The top of both gauntlets is a custom print. At the top of each gauntlet is a metallic lumina applique that come to a point. There is ¾” black braid sewn in the middle of the silver metallic applique. There is one 36 lighn silver tack back button placed at the top edge of the gauntlet used as an accent. Black Velcro Closure.

**BIB PANTS:**

Fabric: 11 ½ ounce Polyester Gabardine- Milliken Mills  
Color: Black

**REFER TO THE GENERAL SPECIFICATIONS**

The Hem-Lock feature is added for easy alteration.

**SHAKO HAT:**

Fabric: Polyester Gabardine-Milliken Mills, Vinyl & Metallic Lumina  
Color: Black, Red & Silver Metallic

Base of shako is black Vinyl. On the front of the shako from side button to side button is custom print. In front center of the shako is a Silver metallic lumina applique that comes to a point above the brim. There is ¼" black braid sewn in the middle of the applique. There is a 36 ligne silver tack back button placed at the point of the applique. Black visor. Silver mirror strap. Clear snap chin strap used.

**HAT COVER:**

Color: Black and Red

**SHAKO CARRY CASE:**

Fabric: Plastic  
Color: Black

Base of shako case is black. There is a handle at the top of case for easy carrying. There are notches at the bottom of case for easy stacking. Top hinges to the bottom of case.

**PLUME:**

14" Red plume

**PLUME CASE:**

Fabric: Heavy Duty Nylon  
Color: Black

63-Piece Plume Case 18" Both sides zipper for easy access and storage. Includes a cart for easy transportation.

**HALF SKIRT:**

Color: Red with Silver trim

Attaches to the jacket via Velcro.

**GARMENT BAG:**

Fabric: Poly-soft Nylon  
Color: Black

25" X 40" garment bag. Strong durable and pliable with 15" X 15" accessory pouch on the back. Handle at the top of bag. ID window included. Includes a one color one location imprint.

**ALL GARMENT ARE CONSTRUCTED ACCORDING TO THE GENERAL SPECIFICATIONS**



## Minimum Specifications Band Uniforms – General Specifications

### A. JACKET/COAT/TUNIC

1. Jacket/coat/tunic patterns must offer separate male and female versions of design to ensure appropriate fit. NO unisex jacket patterns are acceptable.
2. Jackets/coats/tonics must be available in an extended size range from chest/bust 26 - 66 (increasing in 2" increment additions) Custom sizing for jackets which exceed standard silhouette must be accommodated through custom pattern work and manufacture. NO size multiple grouping is allowed (S, M, L, XL, etc.). All jacket/coat/tunic measurements must be proportional to chest/bust size based on current size-ratio standards of athletic and sportswear industries.
3. Jackets/coats/tonics must be available in hem and sleeve lengths in a full-size range of: Extra-short, short, regular, long, and extra-long (in increasing 1" increments) to accommodate variation in heights and arm length. This feature must be available in all custom-size work as well.
4. To allow maximum range of athletic movement, all standardized sleeves must be two-part construction which must include patterned-in gusset feature in underarm section. Common expansion pockets, flanges, or pieced-in patch at underarm are not allowed. This provides a smoother look and greater durability since extraneous seams and/or bulk cause friction, chafing, and premature wear. Custom sleeves must meet the same standards. Sleeves with darts are not allowed since they restrict full movement range. Military, European, (high-cut) arms-eyes, or stretch fabric gusset inserts are not allowed.
5. Sleeves must be constructed with 1/2" seam allowance, to provide ample fabric for alteration. Seam allowances of less than 1/2" in sleeves are not acceptable.
6. All sleeves must be set-in using straight stitch direct to armhole of jacket with 1/2" seam allowance, double-stitched and industrial back-stitch finish. Arm-hole tape is not an acceptable substitute since it does not allow wash ability or full range of expansion and flexation.
7. Multiple ply bias fabric sleeve head construction is used in coats which do not employ a "wing". Wadding, batting or other flimsy substitutions are not allowed. No pleated, ruffled, or gathered fabrics of any sort will be allowed to extend shoulder or substitute for this unique feature.
8. Sleeves must be available with two optional finishes:
  - A) Value Finish - Fully-serged, over-lock edge left at full-pattern length for customer adjustment.
  - B) Adjust-A-Cuff - Incrementally placed closures along both interior seam allowances provide immediate alteration of cuff lengths without sewing. Closures must be industrial-grade fasteners.
9. In order to provide maximum opportunity for alteration, comfort and size adjustability, all jackets must feature 1/2" seam allowance at shoulder seams, arm holes, side-back seams, and center-front seams, as dictated by the design of the coat. All jackets must feature 1" seam allowances at center-back seams and side seams. These are plain, fully serged, over-lock edged and have a total outlet of 3". Ends of all seams are back stitched and all seam edges are serged. Seam allowances less than stated above are not acceptable and can lead to frayed fabric edge, stress-related damage, and the inability to fully alter and fit wearer.
10. All jacket fronts must be a minimum of two (2) exterior pieces, with fabric grain line parallel to the center-front line of the wearer's body. All center-front seams must be straight and perpendicular to neckline and straight hem edge. Any variance from above is unacceptable since distortion and torque of coat will result. All grain lines reflect the inherent woven properties of the fabric itself, with warp and weft "trued" to perpendicular. Fabric manipulation through colloiddally treated processes, steam, lining or belting is not allowed. Fabric surfaces, especially those of diagonally ridged face (drills, twills, and gabardines) or horizontally ridged face (failles, bengalines, and ottomans) are not acceptable as indication of fabric grain.
11. All jacket/coat/tunic backs must be a minimum of four (4) external pieces, with fabric grain line parallel to the center, back line of the wearer's body. All center back seams must be straight and perpendicular to the neckline and straight hem edge. Any variance from above is unacceptable since distortion and torque of coat will result. Where "princess back" or contoured fit is dictated by the design, only the "fiddle-back" construction option is allowed. Inferior darts and /or tucks as a fitting-device are not acceptable anywhere on coat back since they limit potential alteration and can create damaging holes in the fabric.

12. Zipper fastenings for closure must be placed directly center-back or center-front of jacket. Alternate zipper placement including diagonal placement or side-seam underarm placement is unacceptable due to cumbersome access and poor fit and fabric drape. Only the centered application of zipper is acceptable. Some styles require a closure with Velcro in order to maintain a smooth style with desired access.
13. All collars must be of Comfort Collar construction or equivalent, utilizing coat quality fabric in a quad-layer method of double interfacing. Flexible, heat-set materials are strengthened with straight stitch edge stitching, and center placed industrial bar tack, creating a standing extension collar containing no hard plastic or wire (which could cause injury to the coat and discomfort to the wearer). Plastic collar bases, plastic/vinyl welting or piping, coated wire, etc. is not allowed.
14. All collars must be attached to neckline of coat through all layers of the collar. No free-floating or enveloped plastic is acceptable.
15. All collars and jackets/coats/tunics must be straight stitched (sewn) together, serged (interlocked) together, then under-stitched on the neckline seam face in that sequence to ensure proper sizing, fit, comfort, washability. A bound finish must complete all collar interiors.
16. All collars must be free of restrictive closures center-front or center back, which could prevent proper physical contraction, expansion, breath intake, and head/neck motion. No metal closure is acceptable on collar of coat. All shape maintenance of collar contour must be achieved by sewn reinforcement only.
17. No collar liner or insert that is attached to jacket is acceptable or necessary since jacket is 100% washable. Additional liners are not acceptable as residual snaps or fasteners cause jacket/coat/tunic fabric damage during laundry.
18. All collars must accept alteration in one action with the center-back line of coat.
19. All external shoulder extensions (wings) must be of Comfort Collar construction or equivalent, utilizing coat quality fabric in a quad-layer method of double interfacing. Flexible, heat-set, multi-directional materials are strengthened with straight-stitch under-stitching, back-stitching, and center-placed reinforcement and backstitched to underside of wing for durability, crisp appearance and easy care.
20. All external shoulder-extensions (wings) must be double stitched and back-stitched to face of coat (butted to arm hole) and quad-stitched at stress points. Wings must not impose into armhole or impede arm motion in anyway. Wings must not begin below under-arm line of body or be sewn into coat front in order to avoid upper torso constriction. In addition, nylon horsehair braid, in corresponding color, is straight-stitched. Any variance to this is unacceptable.
21. All epaulets (when used in design) must be cut in one piece, sewn with grain line parallel to shoulder seam. All edges must be serged together, seams both edge and back stitched, with any or all snap-fastener application being hidden from view by attachment of fastener prior to sewing. Corresponding snap-fastener on jacket must be applied to coat before shoulder pad is inserted for comfort, ease of fit, ease of alteration, (ease of shoulder pad removable). Buttonholes and thread-sewn snaps and spring-ring buttons are unacceptable due to unfavorable comparison to required rivet-based snap hardware.
22. All jackets/coats/tunics must be constructed from colorfast, fade-and heat resistant Milliken 11 1/2 oz 100% polyester gabardine/twill with a Visa finish. It is chosen for flexible weave textile properties, allowing ease of movement and accommodation of elbow, armhole stress. It has long-lifespan durability, allowing it to endure machine wash and dry. Wool, wool blend, etc. are unacceptable. They require chemical dry-clean care and are heat prohibitive, costly, and susceptible to gas fading, mildew and insect infestation.
23. Rayon/nylon/poly sheath lining fabrics may not be used anywhere in the construction of the jacket. Their delicate nature does not respond to athletic torque, perspiration build-up, chemical dry-cleaning solutions, or the ability to easily wash and dry. No sleeves will be lined. Where design dictates a lining on parts of the torso (waist points, etc.) lining must be poly/cotton drill/twill fabric.
24. Shoulder pads are high quality and washable. Size (7 1/2" X 4 1/2"- 3/4" thick) Consists of washable foam. Shoulder pads are covered with Milliken 11 1/2 oz poly gabardine, custom cut and made in the FJM factory. All shoulder pads are hand placed and stitched into each coat with an industrial strength bar-tack at two critical stress points. Uncovered shoulder pads or those covered in stretch lining fabric or non-woven materials are unacceptable. Wool and cotton batting or felt covered shoulder pads are not accepted as they restrict washability, and limit length of wear.

25. Thread must be PW Core ticket, size 70, 37/2 Polyester wrap core, heat resistant, colorfast and washable. Cotton mercerized thread is not acceptable for durability reasons and color fastness.
26. Velcro must be Velcro brand or equivalent to be used on closures and baldric attachments. Color of Velcro, where possible, should approximate surrounding color.
27. Zipper (generally in back) is a heavy-duty auto-locking Vislon (YKK Quality) separating zipper, 9/16" tape - strong, easy to use and completely washable. Jacket zipper is double stitched the entire length of the zipper and bar-tacked at both bottom stress points of the zipper. Any metal, or small, dress-weight zippers are unacceptable for reasons of durability.
28. Buttons must be high quality buttons used where specified and attached by rivet-based tack back. Buttons must have brass base top and rust resistant back. Thread-sewn or plastic buttons are unacceptable for durability reasons. Ring-attached, shank-back buttons, ring and washer buttons, and toggle and washer buttons require raw holes be punched into fabric and are unacceptable for that reason.
29. No buttonholes should be used; since any cut-first automatic buttonhole machine leaves damaged edges prone to wear and fraying over time.

## **B. BIB PANTS/JUMPSUITS**

1. Bib pant/jumpsuit patterns must offer separate male and female versions of design to ensure appropriate fit. NO unisex bib-pant patterns are acceptable. Female bib pant pattern utilizes darts in pant front and back, hip and seat shaping to accommodate current garment and athletic garment industry standards for female measurement, and proportion
2. Patterns and style must be in keeping with the end use of marching to modern standards. They have ample room for movement, are non-restrictive, and must have a trim, fitted look, along with complete washability.
3. Bib pants/jumpsuits must be available in an extended size range from chest/bust 26-66 (increasing in 2" increment additions), custom sizing for bib pants which exceed standard silhouette must be accommodated through custom pattern work and manufacture. NO size multiple grouping is allowed (S, M, L, XL, etc.)
4. Bib pants/jumpsuits must be available in short, regular, or long lengths in every size to accommodate variation in height and proportioned accordingly.
5. In order to provide maximum opportunity for alteration, comfort and size adjustability, all bib pants/jumpsuits must feature 1" seam allowance on side seams, 1/2 "seam allowance through crotch, and 1" seam allowance in center back. Seam allowance must smoothly graduate from crotch/seat through center-back 1/2" to 1" with no breaks or jogs.
6. Seam allowance on bib pants/jumpsuits must be plain and allow for total outlet of 3" expansion, placed for immediate access and easy alteration. Ends of seams are back stitched and all seam edges are surged. Seam allowances less than stated above are not acceptable and can lead to frayed fabric edge, stress-related damage, and the inability to fully alter and fit wearer.
7. All bib pants/jumpsuits must be constructed from colorfast, fade-out heat resistant Milliken 11 1/2 oz 100% polyester gabardine with a Visa finish. It is chosen for flexible weave textile properties, allowing ease of movement and accommodation of crotch, knee stress. It has long-lifespan durability, allowing it to endure machine wash and dry. Wool, wool blend, etc. are unacceptable. They are susceptible to gas fading, mildew and insect infestation.
8. All seat seams must be sewn with two rows of stitching. Crotch seam must be reinforced construction, triple seamed for durability and movement range.
9. All shoulder straps are adjustable for size and fit variance secured with high-impact, high-density, non-rust, washable polymer/plastic sliders. The straps MUST attached to two ply elastic extensions which attach to the back-strap seams of the bib pants. This allows for greater torso flexibility when the garment is worn and in motion. No excess strap length must be visible at any time, nor may excess hang loose from pant.

10. All bib pant/jumpsuit patterns must include ellipsoidal neck opening for smooth upper torso fit, cut high enough to eliminate any exposure of garments worn under jacket. NO pant pleats or waist seams are allowed, as they interfere with smooth fit and finish.
11. All bib pants/jumpsuits must include two (2) symmetrical pockets built into upper torso (not patch-pocket additions) on either side of center-front closure.
12. All zipper closures (M & F) must be placed center-front, and be of a coat-grade, YKK Brass metal locking type, 18" length, 9/16 "tape, using industry standard fly zipper application. The zipper will be triple tacked on each end for stability and include an industrial bar tack at bottom overlap of fly.
13. Thread used is PW Core ticket size 50 29/2 (Polyester wrap core). Cotton mercerized thread is unacceptable.
14. Leg bottoms must be left serged and allow ample length for alteration:
  - A) ADJUST-A-HEM OPTION-----Snap tape fasteners 12" in length are sewn into the interior seams of the inseam and outseam of the bib pants and the hem length is chosen by the wearer, using the corresponding appropriate closures. This NO SEW method is particularly well suited to the needs of modern marching units. Individually sewn snaps into the bib pants interior seams are unacceptable.

### **C. GAUNTLETS/INDEPENDENT CUFFS**

1. All gauntlets must be made to design specifications and must be available in extended size/fit and range (extra small, small, medium, large, and x-large and xx-large).

All gauntlet styles must be available in a PERCUSSION CUFF version, in all size ranges mentioned above. This adaptation of the original design is a lapped construction, trimmer version of the original, developed for maximum wrist flexibility and drumstick range of motion.

2. All gauntlets must be of Comfort Collar construction or equivalent, utilizing coat quality fabric in a quad-layer method of double facing. Flexible, heat-set materials are strengthened with straight stitch, top stitching, and center placed reinforcement stitching creating a cuff containing no hard plastic or wire (which could cause injury to coat or wearer).
3. Custom fabric options such as specialty fabrics, sequin fabrics and trims are used if requested, but not recommended, as wash ability, durability and easy care are sacrificed.
4. Naugahyde-type vinyl gauntlets are not acceptable due to susceptibility to moisture, heat and mildew damage.
5. Edges must be bound in 100% polyester gabardine or satin washable binding.
6. All gauntlets must use 3/4" Velcro closure, hooking outside angle together in conical format.

**All garments must have sewn in size labels and a label for numbering or other identification used for inventory control.**

**All orders must have accurate inventory notebook and/or computer disc file containing complete care and sizing information.**

**D. SHAKO**

1. Uniformity of Production – Shall be as in this purchase description. The materials, component items and the finished hat shall meet or exceed the minimum requirements for the items as specified in the purchase description.
2. Sizing – The hat sizes are to follow national standard men’s hat sizes as follow:

| <u>Hat Size</u> | <u>Hat Size</u> | <u>Actual Head size in Inches</u> |
|-----------------|-----------------|-----------------------------------|
| XXS             | 6-3/8 to 6-1/2  | 20” through 20-1/2”               |
| XS              | 6-5/8 to 6-3/4  | 20-5/8” through 21-3/8”           |
| S               | 6-7/8 to 7      | 21-1/2” through 22-1/8”           |
| M               | 7-1/8 to 7-1/4  | 22-1/4 through 22-7/8”            |
| L               | 7-3/8 to 7-1/2  | 23” through 23-5/8”               |
| XL              | 7-5/8 to 7-3/4  | 23-3/4” through 24-3/8”           |
| XXL             | 7-7/8 to 8      | 24-1/2” through 25-1/8”           |

3. Molded Body – Shall be made of ABS (Acrylonitrile Butadiene Styrene) material, G.S. Grade for HI-Impact properties and maximum resistance to ultraviolet light only. Rubber modified styrene is not a substitute. ABS provides a lighter, stronger body for ease of wearing. It shall be gray finish, shall have smooth but not polished finish. Manufacturer shall mold into the inside top of the box his name for permanent control of original manufacturer. No stick-in name will be acceptable.
4. Visor – Shall be molded of non-breakable plastic, solid one-piece construction cross-hatched on underside. The color shall be molded onto the entire visor. Visor shall be certified for Military use. Composition multi-ply visors are not acceptable.
5. Chinstrap – Shall be one-piece, molded plastic chinstrap with reinforcing rib completely around the bottom end of the strap. The strap closure shall be with (15) snaps, which will provide the most secure closure and comes with a lifetime warranty. The chinstrap shall be made of EVA (Ethyl Vinyl Acetate) material. The Snap strap will prevent loose ends, lost keepers and rusty buckles.
6. Hook – Chinstrap hook shall be brass, painted black.
7. Buttons – 40-ligne molded nylon screwback button with hex nut. Post shall be ¼” x 20 thread diameter. The nut and Bolt style buttons provide a secure attachment.
8. Plume socket – Shall be one-piece molded part. Color shall be translucent to blend in with material used on hat cover.
9. Sweatband – Soft Air – Made of 27-ounce anti-toxic and anti-migratory cloth backed vinyl. Sweatband shall be sewn on outside of body of hat and turned inside for cushioned comfort. Entire sweatband shall be perforated with flow-through ventilation holes for built-in cool comfort. Stitches shall not contact wearer’s head. Sweatband will accommodate up to (3) head sizes. In addition, sweatband shall have reinforcing metal grommets at lace holes.
10. Hidden ventilation system – Each Shako shall have a hidden ventilation system providing (2) ¾” diameter holes (1) on each side. This will allow flow-through ventilation.
11. Sewing construction –
  - a. Sweatband shall be double-stitched, 6-8 stitches per inch, with No. 12 cord.
  - b. Cover shall be all lock-stitched seam construction. The back seam shall be pressed open for flat seam finish and not folded over. All seam ends shall be back stitched to secure them. Thread weight to sew covers shall be super-strong nylon thread, at least .007 diameter. All parts are to be die cut to insure straight and even edges.
  - c. Material shall be turned up on the inside of Shako side, to provide a cushioning effect for the head rest.
12. Finish and trim – All holes for trim items shall be die cut to preserve the integrity of plastic body and material and prevent cracking of body shell. All trim shall be centered in relation to the center of the visor and plume socket. All cover seams shall be sewn straight and even.

13. Packaging – each hat is individually packed in its own box with a dust cover before shipping.
14. Warranty – Warrants against any defects in materials or workmanship (misuse, abuse and normal wear to be expected). Any such confirmed defects will be corrected by the vendor with instructions for return shipment of the product.



### Instructions for Certification

1. By signing and submitting this form, the prospective bidder or participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective bidder or participant knowingly rendered an erroneous certification, in addition to other remedies available, the School Food Authority (SFA) or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective bidder or participant shall provide immediate written notice to the person or SFA to which this proposal is submitted if at any time the prospective bidder or participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The prospective bidder or participant agrees by submitting this form that, should the proposed transaction be entered into, it shall not knowingly enter into any transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction, unless authorized by the department or agency with which this transaction originated.
5. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a bidder or participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.



WYOMING DEPARTMENT OF EDUCATION

Certification Regarding Debarment, Suspension, Ineligibility  
And Voluntary Exclusion

This Certification is for any contract awarded by a grantee or subgrantee for federally-required audit services, regardless of dollar amount, and for any other procurement contract expected to equal or exceed \$25,000.00.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE.)

- (1) The prospective bidder or participant, by submission of this form, certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective bidder or participant is unable to certify to any of the statements in this Certification, such prospective bidder or participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number or Project Name

Name(s) and Title(s) of Authorized Representative(s)

Signature(s)

Date

## ATTACHMENT A - BID CONDITIONS AND INSTRUCTIONS

1. Bids must be received in the office of the Purchasing Agent by the time and date specified.
2. All bids must be submitted on forms furnished by Laramie County School District Number One and signed by an authorized official of the supplier. Verbal or electronically transmitted bids (email or facsimile) will not be accepted, unless stated otherwise. The Invitation for Bid number should appear on any technical data or other information furnished by your firm with this bid.
3. Receipt of amendments by a bidder must be acknowledged on the bid, by letter/facsimile/email received before the time and date of the opening.
4. No bid will be considered which modifies any of the provisions, specifications or Bid form.
5. A bid that is in the possession of the Purchasing Agent may be altered by letter, email or facsimile bearing signature or name of person authorized for bidding, provided it is received prior to the time and date of the opening. Telephone or verbal alterations of a bid will not be accepted. If erasures or other changes appear on the bid forms, each erasure or change must be initiated by the person signing the bid. In case of error in the extensions of price in the bid, the unit price will govern.
6. A bid that is in the possession of the Purchasing Agent may be withdrawn by the bidder, in writing from an authorized representative of the company, up to the time of the bid opening. Bids may not be withdrawn after the bid opening.
7. Safety Data Sheets (SDS)
  - a. Laramie County School District Number One requires that all bids must be accompanied by Safety Data Sheets for each item. (OSHA Hazardous Communication Standard 29 CFR, Part 1910.1200) Award and subsequent contract may be withheld until SDS are received. During the shipment of item(s), Department of Transportation rules will prevail. No product containing asbestos in any form will be considered for award by the District.
8. Failure to respond (submission of bid, or notice in writing that you are unable to bid but wish to remain on the active bidder's mailing list) to Invitation for Bids will be understood by the District to be a lack of interest and result in the removal of the supplier's name from the purchasing bidder's mailing list for the items concerned.
9. The District reserves the right to reject any or all bids, to waive any informality or technical defects in the bid, and unless otherwise specified by the District or by the bidder, to accept any item or groups of items in the bid, as may be in the best interest of the District.
10. Time in connection with discounts offered, will be computed from date of delivery or from the date correct billing is submitted (on Laramie County School District Number One Voucher) received, whichever is later. Cash billing or percentage discounts for payments of invoices in twenty days or more will be considered in evaluating bids, shorter discount periods will NOT be considered in evaluating bids.
11. Preference may be given to materials, supplies, equipment, machinery, provisions, and/or services offered by resident bidders, quality being equal to articles or services offered by competitors outside the State of Wyoming. The preferential, when applied, will be accomplished by adding the determined percent to the total bid price of the non-resident bidder. Discounts offered will be taken into consideration and deduction of the discount will be made before application of the preferential.
  - a. Preference of up to and including five percent (5%) may be applied for supplies, materials, equipment, machinery or provisions quality being equal to articles offered by competitors outside the State of Wyoming. The preferential, when applied, will be accomplished by adding the determined percent to the total bid price of the non-resident bidder. Discounts offered will be taken into consideration and deduction of the discount will be made before application of the preferential.
  - b. Preference of ten percent (10%) will be applied for any printing done within the State of Wyoming provided the printer either owns, operates and/or maintains an establishment that does at least seventy-five percent (75%) of the printing on the premises. The preferential will be applied after deduction of any discount offered.
  - c. Preference will be given to Wyoming contractors for any contractual services. The contract shall be let to the responsible resident making the lowest bid, if such resident's bid is not more than five percent (5%) higher than that of the lowest responsible non-resident bidder. Within this category resident laborers, workman and mechanics shall be used upon all work under the contract whenever possible, provided, further that Wyoming materials and products of equal quality and desirability shall have preference over materials or products produced outside the state.
12. The District hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority or disadvantaged business enterprises will be afforded full opportunity to submit bids in response to the Invitation and will not be discriminated against on the grounds of race, color, sex or national origin in consideration for an award.
13. A signed Purchase Order or Contract Agreement, furnished to the successful Bidder results in a binding contract without further action by either party.
14. Failure of a bidder to furnish the equipment, supplies, materials and/or services from a Bid, on which an award is made, shall eliminate the bidder from the active bidder's mailing list for the products or services concerned.
15. Bidder must accept responsibility for verification of material availability, production schedules and other pertinent data prior to submission of bid and delivery times. It is the responsibility of the bidder to notify the School District immediately if items specified are discontinued, replaced or not available for an extended period of time. The District reserves the right to charge back additional costs (freight, special handling, difference in purchase price, etc.) to the successful bidder when items are not supplies as offered. In addition, failure of the successful bidder to furnish the item(s) awarded from this bid may eliminate the bidder from the active bidder's list.