Procurement and Contracts Division

City of Garland | 200 N. Fifth st., garland, tx 75040

**Term Contract for FR & Non-FR Clothing**

City of garland - notice to bidders document



**NOTICE TO BIDDERS**

**Bid 0238-25**

**Request for Bid (RFB)**

**Term Contract for FR & Non-FR Clothing**

**The expected annual expenditure for this contract is $100,000.00.**

**Submission:**

A **Request for Bid (RFB)** should be submitted electronically through Ion Wave using the following link <https://garlandtx.ionwave.net>. Acknowledgment to the City of Garlands standard terms and conditions and completion of related forms such as but not limited to the Contractors Qualification, References and Conflict of Interest (CIQ) will be done electronically via Ion Wave at <https://garlandtx.ionwave.net>.

## **FACSIMILE OR EMAIL PROPOSALS WILL NOT BE ACCEPTED**

**Closing Date:** 12/3/2024

**Closing Time:** 3:00 p.m. Local Time

**Mailing/Delivering Proposals:**

In addition to submitting your bid online, you may also submit a hard copy. Please use the following instructions to do so. Please note that at least one of your responses needs to be submitted online via Ion Wave.

|  |  |
| --- | --- |
| Mailing Address | Physical Address |
| City of Garland Purchasing | City of Garland Purchasing |
| PO Box 469002 | 200 North Fifth Street, Second Floor |
| Garland, TX 75046-9002 | Garland, TX 75040 |

Mark Outside of Envelope:

RFB 0238-25 Term Contract for FR & Non-FR Clothing

**Late Responses:**

Responses must be received by the due date and time established in this solicitation. If a response is received after this published date and time, it is considered a late response. Late responses will not be opened and the respondent will be notified that the response was rejected because it was not timely received. The City will either return the unopened response to the respondent at the respondent’s expense or dispose of the response.

**Withdrawal of Response:**

A respondent may withdraw its response at any time prior to the closing date and time for the solicitation. The respondent’s request to withdraw its response must be made in writing on company letterhead.

# Questions and Answer Period:

# Any questions pertaining to this request must be submitted through <https://garlandtx.ionwave.net> no later than December 2, 2024 at 12:00 p.m. The City is not obligated to and may at its own discretion choose not to accept or answer questions received after that date.

**Bid Award and Evaluation:**

The City has established the award basis for this solicitation as the vendor providing the “Best Value” to the City. Best Value can be defined as the vendor providing the highest level of competency based on a predetermined evaluation criteria. The evaluation criteria for this proposal is as follows:

* Total Price (50%)
* Experience (25%)
* Inventory Stock Report (15%)
* Online Ordering Portal (5%)
* Previous Positive Experience (5%)

**Terms and Conditions:**

The following terms and conditions are hereby incorporated by reference as if attached hereunto. <https://garlandpurchasing.com/DocumentCenter/View/10666/City-of-Garland-Terms-and-Conditions-?bidId=>

**Solicitation Statute:**

This Solicitation is made in accordance with the following Section 252, 2269 and/or 2254 of Local Government Code as applicable.



**GARLAND POWER & LIGHT**

**Term Contract for FR & Non-FR Clothing**

Garland Power & Light would like to receive bids for FR Uniform Clothing. The clothing will be worn by all field personnel in Distribution Transmission, Substation, Generation, and I.T./ Security departments. This will be a Blanket Contract that may be awarded to a primary and secondary vendor. The award will also include the option to purchase Non-FR garments that meet Garland Power & Light FR Uniform Guidelines. Non-FR garments will be on a as needed basis and are not required to be kept in stock.

Contract Details:

* The Vendor must maintain stock on FR garments and notify Garland Power & Light of any extended delivery times.
* The Vendor will be required to send monthly inventory stock reports to Garland Power & Light’s Tool Room.
* Products must be delivered within 14 calendar days from the issued order.
* If the primary vendor cannot maintain inventory, Garland Power & Light can utilize the secondary vendor.
* F.O.B. Delivered to 1755 Gasoline Alley, Garland, Texas 75040

Evaluation Criteria:

* Total Price – 50%
* Experience – 25%
* Inventory Stock Report – 15 %
* Online Ordering Portal – 5%
* Previous Positive Experience – 5%
* Total Price – The unit pricing submitted by each Bidder will be applied to fully outfitting one (1) FR employee and one (1) Non-FR employee. The sizes of each employee will be XL. The total will then be scored using a weighted scoring method. The Bidder with the lowest total clothing price shall receive the maximum amount of points. Also, please provide pricing for any additional in-house capabilities (i.e. embroidery, alterations, etc.) that are offered. This will not be used to score the Total Price portion of the evaluation, but will be used for reference purpose should the needs arise.
* Experience - Provide a list of three (3) similar contracts for providing FR and Non-FR clothing to municipalities/organizations within the past five years. The Bidders must provide the name of the municipality/organization, name of the contact person, phone number, and email for each reference submitted. The Bidders that submit the information for three projects that are similar in nature as this one will receive the maximum amount of points.
* Inventory Stock Report – Provide an inventory report that details the current stock (i.e. size and quantity) of all items being bid on in this contract. The Bidder must provide information regarding their inventory management system. This should show how stock levels are tracked and inventory replenishment schedules. Provide a list of any in-house capabilities (i.e. embroidery, alterations, etc.) that the Vendor offers. The Bidders that submit all the requested information for the Inventory Stock Report section will receive the maximum amount of points.
* Online Ordering Portal – Provide information and examples of your online clothing ordering portal. The Bidders that provide this will receive the maximum amount of points.
* Previous Positive Experience – Points will be awarded to the bidders that GP&L has had previous positive experience with providing FR and Non-FR clothing.

Contract FR Line Items: (Provide the Cost per Unit for S-2XL & 3XL-4XL. This should include Big and Tall sizes.)

* Line Item 1: **DRIFIRE tCG011502**
* Description: FR Long Sleeve Button-down Collar Shirt
* Color: Grey
* Material: 5.5 oz Blend Twill
* Arc Rating: 8 CAL/CM2
* CAT 2
* Compliance: Meets NFPA 70E
* Two chest pockets with flaps and button closure flaps
* Embroidery/Screen Print: GP&L Logo embroidered above left chest pocket; tone on tone color scheme.
* Patch “Never Forget 234” 1” x 3” on upper right sleeve of shirt
* Line Item 2: **Ariat 10012552**
	+ Description: FR M4 Low Rise Basic Boot Cut Jeans
	+ Color: Flint
	+ Material: 13 OZ FR 100% Cotton Denim
	+ Arc Rating: 20 CAL/CM2
	+ HRC: CAT 2
	+ Compliance: Meets NFPA 70E
	+ Embroidery/Screen Print: None

# Line Item 3: Ariat 10014449

* Description: FR Loose Stackable Strait Leg Jean
	+ Color: Flint
	+ Material: 98% Cotton, 2% Elastane
	+ Arc Rating: 20 CAL/CM2
	+ HRC: CAT 2
	+ Compliance: Meets NFPA 70E
	+ Embroidery/Screen Print: None
* Line Item 4: **Wrangler FR13MWZ**
* Description: FR Original Fit Jeans
	+ Color: Prewash
	+ Material: 14.75 OZ 100% Cotton Heavyweight Denim
	+ Arc Rating: 24 CAL/CM2
	+ HRC: CAT 2
	+ Compliance: Meets NFPA 70E
	+ Embroidery/Screen Print: None
* Line Item 5: **DriFire DF2-CM-446TS-DS**
* Description: Lightweight Short Sleeve T-Shirt
* Color: Desert Sand
* Material: 5.4 OZ DRIFIRE® Lite Base Layer
* Arc Rating: 4.5 CAL/CM2
* HRC: CAT 1
* Compliance: Meets NFPA 70E
* Embroidery/Screen Print: GP&L Logo screen printed on left chest in blue
* Line Item 6: **DriFire DF2-CM-446LS-DS**
* Description: Lightweight Long Sleeve T-Shirt
* Color: Desert Sand
* Material: 5.4 OZ DRIFIRE® Lite Base Layer
* Arc Rating: 4.5 CAL/CM2
* HRC: CAT 1
* Compliance: Meets NFPA 70E
* Embroidery/Screen Print: GP&L Logo screen printed on left chest in blue
* Line Item 7: **Carhartt 102692**
	+ Description: Full Swing FR Quick Duck Jacket
	+ Color: Brown Duck
	+ Material: 8.5 OZ, FR Twill: 88% Cotton, 12% Nylon FR Quick Duck® Canvas
	+ Arc Rating: 36 CAL/CM2
	+ HRC: CAT 3
	+ Compliance: Meets NFPA 70E
	+ Embroidery/Screen Print: GP&L Logo embroidered on left chest in white
* Line Item 8: **Carhartt 101029**
	+ Description: FR Mock Neck Vest
	+ Color: Brown Duck
	+ Material: 8.5 OZ, FR Twill: 88% Cotton, 12% Nylon FR Quick Duck® Canvas
	+ Arc Rating: 46 CAL/CM2
	+ HRC: CAT 4
	+ Compliance: Meets NFPA 70E
	+ Embroidery/Screen Print: GP&L Logo embroidered on left chest in white
* Line Item 9: **Ariat 10032830**
* Description: Pullover Hooded Sweatshirt
* Color: Navy
* Material: 10oz FR Fleece 100% Cotton
* Arc Rating: 22 CAL/CM2
* HRC: CAT 2
* Compliance: Meets NFPA 70E
* Embroidery/Screen Print: GP&L Logo embroidered on left chest in white
* Line Item 10: **Ariat 10023979**
* Description: Zip Up Hooded Sweatshirt
* Color: Navy
* Material: 95/5 Cotton-Spandex Blend
* Arc Rating: 21 CAL/CM2
* HRC: CAT 2
* Compliance: Meets NFPA 70E
	+ Embroidery/Screen Print: GP&L Logo embroidered on left chest in white
* Line Item 11: **Lapco BIFRBRDK**
* Description: FR Insulated Bib Overalls
* Color: Brown Duck
* Material: 12 OZ 100% FR Cotton Duck Outer Shell / 11 OZ Quilted Lining-100% FR Treated Cotton and Non-Woven Modacrylic Batting
* Arc Rating: 40 CAL/CM2
* HRC: CAT 4
* Compliance: Meets NFPA 70E
* Embroidery/Screen Print: None
* Line Item 12: **Nasco 1503JFO**
* Description: Arclite FR Rain Jacket with hood in collar
	+ Color: HIVIS Class 3 Orange
	+ Material: PVC/Nomex/Kevlar
	+ Arc Rating: 7 CAL/CM2
	+ HRC: CAT 1
	+ Compliance: ASTM F1891-12
	+ Embroidery/Screen Print: GPL Logo screen printed on back of jacket in blue
* Line Item 13: **Nasco 1503CFO**
* Description: Nasco Arclite FR Trench Style Raincoat
	+ Color: HIVIS Class 3 Orange
	+ Material: PVC/Nomex/Kevlar
	+ Arc Rating: 7 CAL/CM2
	+ HRC: CAT 1
	+ Compliance: ASTM F1891-12
	+ Embroidery/Screen Print: GPL Logo screen printed on back of coat in blue
* Line Item 14: **Nasco 1501TFO**
* Description: Nasco Arclite FR Bib Fly Front Trouser
	+ Color: HIVIS Class 3 Orange
	+ Material: PVC/Nomex/Kevlar
	+ Arc Rating: 7 CAL/CM2
	+ HRC: CAT 1
	+ Compliance: ASTM F1891-12
	+ Embroidery/Screen Print: NONE
* Line Item 15: **Sportex SPTXFRV400-C2-003**
* Description: Sportex FR Hi-Vis Vest
* Color: Hi-Vis Green with orange trim
* Material: Modacrylic Blend
* Arc Rating: 5.1 CAL/CM2
* HRC: CAT1
* Compliance: ASTM F1506 NFPA 70E
* Embroidery/Screen Print: GPL Logo Black on pocket 4.5” wide DES05233-001/GPL Logo Black Middle back 9” wide DES05233-002
* Line Item 16: **Dragonwear 303531-7499**
* Description: FR Fleece Headwear
* Color: Black
* Material: Inherent Tri-Blend Super Fleece
* Arc Rating: 40 CAL/CM2
* HRC: CAT4
* Compliance: NFPA 70e
* Embroidery/Screen Print: GPL Logo embroidered on front in white
* Line Item 17: **Dragonwear 313313-7449**
* Description: FR Neck Tube with UPF50+ Protection
* Color: Grey
* Material: Pro Dry Tech FR Fabric
* Arc Rating: 8.7 CAL/CM2
* HRC: CAT2
* Compliance: NFPA 70E
* Embroidery/Screen Print: Screen Print GPL Logo on front top in white
* Line Item 18: **Dragonwear DF800**
* Description: FR Yukon Neck Gaiter
* Color: Black
* Material: Inherent Tri-Blend Super Fleece
* Arc Rating: 40 CAL/CM2
* HRC: CAT4
* Compliance: NFPA 70e
* Embroidery/Screen Print: GPL Logo embroidered on front in white

Contract Non-FR Line Items: (Provide the Cost per Unit for S-2XL & 3XL-4XL. This should include Big and Tall sizes.)

* Line Item 19: **Carhartt 100615**
* Description: Pullover Hoodie
* Color: Black
* Material: 55% Cotton / 45% Polyester Blend
* Arc Rating: NONE
* HRC: N/A
* Compliance: N/A
* Embroidery/Screen Print: GP&L Logo screen embroidered on left chest in white.
* Line Item 20: **Nasco 513CFY221**
* Description: Workchoice Hi-Vis Coat with hood
* Color: Hi-Vis Neon Green
* Material: PVC Nomex
* Arc Rating: NONE
* HRC: N/A
* Compliance: Type R Class 3
* Embroidery/Screen Print: GP&L Logo screen printed on left chest in white.
* Line Item 21: **Nasco 501TFY2215**
* Description: Workchoice bib trouser
* Color: Hi-Vis Neon Green
* Material: PVC Nomex
* Arc Rating: None
* HRC: None
* Compliance: Type R Class 3
* Embroidery/Screen Print: None
* Line Item 22: **Sportex SPTXV2003-C2**
* Description: Sportex Class II All Mesh 4 Pocket Safety Vest
* Color: ANSI Lime
* Material: ANSI Class II Mesh
* Arc Rating: None
* HRC: None
* Compliance: NFP 701
* Embroidery/Screen Print: GPL Black on pocket 4.5” wide DES05233-001 Middle back 9” wide DES05233-002

GP&L will not accept partial bids on the line items listed above. The bids must be associated to the specific line items listed above. “Like” Items will not be accepted.

Time Frame of Term Contract:

* The contract will begin following the issuance of City of Garland purchase order. Contractor will have approved insurance documents on file with City of Garland prior to beginning any work. The contract will have the option for four (4) renewals. The contract term will not exceed 60 months without re-bidding. The contract may be canceled by either City or “Contractor with a minimum of 30 days written notice.
* Contract renewal, not to exceed four renewals, will occur when the dollar value or timeframe of the contract has been reached. Contractor will submit any rate changes for the next contract period when the contract reaches 10 months duration or 80% of dollar value. Any of the four (4) optional renewals may be denied, by either the “City of Garland” or the “Contractor”, with a minimum of 30 days written notice.
* Prices as stated in the bid response/purchase order shall remain firm for the entire contract period. Unforeseen changes in the economy may suggest price adjustments. Price adjustments may be requested only for above renewal periods. Any price adjustment requested must contain specific information; the relevant material in the product, actual costs of that material, the Bureau of Labor Statistics Data Description used to calculate the request, etc. Criteria may be obtained from the Purchasing Department. The City may reject any request for price adjustment and re-bid the product or service.