



GARLAND

PURCHASING

0238-25

Term Contract for Fire Resistant and Non-Fire Resistant Clothing

Issue Date: 11/14/2024

Questions Deadline: 12/2/2024 12:00 PM (CT)

Response Deadline: 12/3/2024 03:00 PM (CT)

Purchasing

Contact Information

Contact: Alex Arellano

Address: Procurement & Contract Administration

City of Garland City Hall

2nd Floor

200 N. 5th Street

Garland, TX 75040

Phone: (972) 205-2424

Email: AArellano@garlandtx.gov

Event Information

Number: 0238-25
Title: Term Contract for Fire Resistant and Non-Fire Resistant Clothing
Type: Request for Bid
Issue Date: 11/14/2024
Question Deadline: 12/2/2024 12:00 PM (CT)
Response Deadline: 12/3/2024 03:00 PM (CT)
Notes: PER CITY OF GARLAND SPECIFICATIONS.

RFB Request for Bid. A sealed written request made to prospective suppliers requesting submission of a bid for goods or services.

Advertised. Sealed bids have a state mandated dollar level.

NO FAXED OR EMAILED BIDS! All documents (forms) herein and attached are required to be completed and returned with response.

All questions must be answered within the Ion Wave Question & Answer segment. No emailed, faxed or phone call question related to this bid will be responded to. The deadline for submitting questions on this bid is December 2, 2024 at 12:00 p.m.

Please acknowledge the City of Garland's Term and Conditions in the "Attributes" section.

This is for an Initial Term Contract for one (1) year with four (4) optional renewals.

The expected annual expenditure for this Term Contract is \$100,000.00.

The City may award a Primary Vendor and Secondary Vendor.

Ship To Information

Address: GP&L
1755 Gasoline Alley
Garland, TX 75040

Billing Information

Address: GP&L
1755 Gasoline Alley
Garland, TX 75040

Bid Attachments

City of Garland Terms Conditions V9.pdf

[Download](#)

City of Garland Terms Conditions V9

Bid Specification - FR & Non-FR Clothing Contract (1).docx

[Download](#)

Notice to Bidders & Bid Specification

GP&L FR and Non-FR Clothing Line Item Pricing.xlsx

[Download](#)

Line Item Pricing

Requested Attachments

Line Item Pricing

(Attachment required)

Please provide pricing for all lines in the Line Item Pricing document and attach it with your bid response. Failure to do so may deem your bid non-responsive.

Experience

(Attachment required)

Provide a list of three (3) similar contracts for providing FR and Non-FR clothing to municipalities/organizations within the past five years. The Bidders must provide the name of the municipality/organization, name of the contact person, phone number, and email for each reference submitted. The Bidders that submit the information for three projects that are similar in nature as this one will receive the maximum amount of points. Failure to do so may deem your bid non-responsive.

Inventory Stock Report

(Attachment required)

Provide an inventory report that details the current stock (i.e. size and quantity) of all items being bid on in this contract. The Bidder must provide information regarding their inventory management system. This should show how stock levels are tracked and inventory replenishment schedules. Provide a list of any in-house capabilities (i.e. embroidery, alterations, etc.) that the Vendor offers. The Bidders that submit all the requested information for the Inventory Stock Report section will receive the maximum amount of points. Failure to do so may deem your bid non-responsive.

Online Ordering Portal

(Attachment required)

Provide information and examples of your online clothing ordering portal. The Bidders that provide this will receive the maximum amount of points. Failure to do so may deem your bid non-responsive.

Additional In-House Capabilities

(Attachment required)

Please provide pricing for any additional in-house capabilities (i.e. embroidery, alterations, etc.) that are offered.

Bid Attributes

| | |
|----------|---|
| 1 | A&I Company Profile Name of Business: Business Address: Contact Name: Phone#: Fax#: Email#: Name(s) Title of Authorized Company Officers: Federal ID #: DUN #: Remit Address: If different than your physical address: <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <i>(Required: Maximum 4000 characters allowed)</i> |
|----------|---|

2 A&I Info (HUB)

Are you a (HUB) Historically Underutilized Business Vendor?

Yes No Choose a response.

(Required: Check only one)

3 Terms and Conditions Document

Do you accept the City's standard terms and conditions document? If not, please detail your exceptions in a separate document and upload with your bid.

Yes

No

(Required: Check all that apply)

4 Non Resident Bidders

The appropriate blanks must be filled out by all nonresident bidders in order for your bid to meet specifications. The failure of a nonresident bidder to do so will automatically disqualify that bidder. Non Resident vendors need to copy and paste the following in the space provided with the appropriate answers:

Non-resident vendors in _____ (give state), our principal place of business, are required to be _____ percent lower than resident bidders by state law. A copy of the statute is attached. Non-resident vendors in _____ (give state), our principal place of business, are not required to underbid resident bidders.

Type "N/A" if it does not apply.

(Required: Maximum 1000 characters allowed)

5 Conflict of Interest Form CIQ (1)

Do you have a conflict of interest to report outlined in Chapter 176 of the Local Government Code? If yes please complete Form CIQ via the following link and upload with your bid response:

<https://www.ethics.state.tx.us/forms/CIQ.pdf> Local Government Code § 176.006(a) and (a-1) (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and: (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A); (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or (3) has a family relationship with a local government officer of that local governmental entity. (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of: (1) the date that the vendor: (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or (2) the date the vendor becomes aware: (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a); (B) that the vendor has given one or more gifts described by Subsection (a); or (C) of a family relationship with a local government officer.

Yes No

(Required: Check only one)

6 Please list how many days your bid pricing will be good for.

The number of days listed is expected to be from the close of the bid up to the specified number of calendar days.

(Required: Maximum 1000 characters allowed)

Bid Lines

1 Prices for sizes S-2XL

(Response required)

Quantity: 1 UOM: LT Unit Price: \$ Total: \$

Supplier Notes: _____

- No bid
- Additional notes
(Attach separate sheet)

2 Prices for sizes 3XL-4XL

(Response required)

Quantity: 1 UOM: LT Unit Price: \$ Total: \$

Supplier Notes: _____

- No bid
- Additional notes
(Attach separate sheet)

Supplier Information

Company Name: _____

Contact Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Print Name

Signature