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**STATE OF IDAHO**

**Idaho Department of Juvenile Corrections**

**RFQ 750**

**Weighted Blankets for IDJC**

**Note the insurance requirements within the attached Exhibit C – Insurance Requirements and make sure that you can obtain the required insurance and will obtain it if you are awarded a Contract.**

# Purpose

The Idaho Department of Juvenile Corrections (IDJC) is requesting quotes for weighted blankets to be provided to the Juvenile Correction Center in Lewiston (JCC-Lewiston), to the Juvenile Correction Center in Nampa (JCC-Nampa) and to the Juvenile Correction Center in Saint Anthony (JCC-Saint Anthony) (each is a JCC), as further detailed in this Request for Quote (RFQ).

The contact for this RFQ is:

Jason Urquhart, Purchasing Agent, IDJC

Phone: 208-577-5426

Email: jason.urquhart@idjc.idaho.gov

# Time Lines

Written Questions Due (by 11:59:59 p.m. Mountain time): January 14, 2025

Quotes Due (by 5:00 p.m. Mountain time): January 28, 2025

# Specifications

*See* **Exhibit A – Specifications**.

# Award

Award will be made one of the following two (2) ways:

4.1 ALL OR NONE to the responsive responsible Vendor with the lowest cost for all three JCCs (see Total Cost, Line Items 1 through 7 in **Exhibit B - Price Sheet**). To be considered for an ALL OR NONE award, the Vendor must provide pricing for every JCC.

4.2 To the responsive responsible Vendors with the lowest cost by JCC, as provided on **Exhibit B – Price Sheet**. The Vendor must provide pricing for every Line Item for the JCC(s) for which the Vendor is submitting a quote in order to be considered for award for any JCC. (For JCCs that the Vendor is not quoting, the Vendor can enter “no quote” in the blanks for those JCCs on **Exhibit B – Price Sheet**.)

The decision as to which method above to use for award is IDJC’s, as determined by solely by IDJC to be in its best interest.

# Response

Complete **Exhibit B – Price Sheet**, and e-mail, fax, mail, or hand-deliver/courier your quote (Quotation as defined in the Solicitation Instructions to Vendors) via IPRO ([IPRO LOGIN](https://purchasing.idaho.gov/information-for-vendors/)) so that it is received at the location specified on the Signature Page prior to the deadline established above.

Quotes must be accompanied by a signed Signature Page. Quotes must include all **Required Submittal Items** (*See* below).

If submitting via IPRO complete **Exhibit B – Price Sheet** AND in enter the **Total Cost** from **Exhibit B – Price Sheet** in IPRO, and UPLOAD **all Required Submittal Items.**

|  |  |
| --- | --- |
| **List of Attachments** | **Required Submittal Items** |
| **Exhibit A – Specifications** **Exhibit B – Price Sheet** **Exhibit C – Insurance Requirements**Signature PageSolicitation Instructions to VendorsState of Idaho Contract Terms and ConditionsW-9No Public Funds for Abortion Act Letter Sample (see section 1.21.4 in the State of Idaho Contract Terms and Conditions) | **Exhibit B – Price Sheet**Signature Page |

**Exhibit A – Specifications**

**RFQ 750**

**Weighted Blankets for IDJC**

(Below are the specifications for this RFQ. The weighted blankets you quote must meet all of the specifications. If you cannot meet any of these specifications, you may submit a question in writing to the contact for this RFQ by the Written Questions Due date. After the quotes are due and before the Contract is awarded, IDJC will not consider requests for changes to the specifications. Additionally, IDJC will not accept quotes that don’t meet all of the specifications, unless the vendor can demonstrate functional equivalence in writing.)

**Specifications for Weighted Blankets:**

1. Filled with glass microbeads (pellets) or cotton
2. Filling of weighted blankets must be non-toxic, and must be difficult to be made into a weapon or be made into something to be used for self-harm
3. Must be stitched in such a way and with sufficiently strong thread so as to prevent pellets from shifting from one block (quilted section) of the blanket to another
4. Polyester or canvas duvet outer cover with temperature-regulating properties
5. Machine washable
6. Colors must be neutral, such as gray or dark blue
7. Must come in the following sizes at a minimum:

10lb. 41” x 60”

12lb. 48” x 72”

15lb. 48” x 72”

15lb. 60” x 80”

20lb. 60” x 80”

**Exhibit B – Price Sheet**

**RFQ 750**

**Weighted Blankets for IDJC**

This **Exhibit B - Price Sheet** must be submitted as part of your quote.

Provide your prices below for weighted blankets meeting the specifications in **Exhibit A – Specifications**. Your prices must be fully burdened to include all costs associated with providing weighted blankets, FOB destination, freight pre-paid and allowed to the locations listed in section 1.31, Delivery, in the State of Idaho Contract Terms and Conditions. This is not only a requirement for evaluation purposes, but is required for the entire term of the Contract.

Line Item numbers below follow the Line Item numbers in **Exhibit A – Specifications**.

Do not alter this **Exhibit B - Price Sheet**. Altering this **Exhibit B - Price Sheet** may be cause for your quote to not be considered for award.

Do not submit pricing on any form or in any document other than this **Exhibit B - Price Sheet**. Providing your pricing on any form or in any document other than this **Exhibit B - Price Sheet** may be cause for your quote to not be considered for award.

IDJC does not guarantee that it will order any particular quantities, and also does not guarantee that items will be ordered at any set interval.

The Contractor shall not assess any other fees or charges other than those it quotes on this **Exhibit B - Price Sheet**.

**Line Item 1: Weighted Blankets (for JCC-Lewiston)**

15 lb., 60” x 80”, price per each: $

**Line Item 1 Subtotal**, price per each X (times) an estimated annual quantity of ten (10) each:

$

**Line Item 2: Weighted Blankets (for JCC-Lewiston)**

20 lb., 60” x 80”, price per each: $

**Line Item 2 Subtotal**, price per each X (times) an estimated annual quantity of ten (10) each:

$

**Line Item 3: Weighted Blankets (for JCC-Nampa)**

15 lb., 48” x 72”, price per each: $

**Line Item 3 Subtotal**, price per each X (times) an estimated annual quantity of sixty-five (65) each:

$

**Line Item 4: Weighted Blankets (for JCC-Saint Anthony)**

10 lb., 41” x 60”, price per each: $

**Line Item 4 Subtotal**, price per each X (times) an estimated annual quantity of fifteen (15) each:

$

**Line Item 5: Weighted Blankets (for JCC-Saint Anthony)**

12 lb., 48” x 72”, price per each: $

**Line Item 5 Subtotal**, price per each X (times) an estimated annual quantity of ten (10) each:

$

**Line Item 6: Weighted Blankets (for JCC-Saint Anthony)**

15 lb., 60” x 80”, price per each: $

**Line Item 6 Subtotal**, price per each X (times) an estimated annual quantity of sixty (60) each:

$

**Line Item 7: Weighted Blankets (for JCC-Saint Anthony)**

20 lb., 60” x 80”, price per each: $

**Line Item 7 Subtotal**, price per each X (times) an estimated annual quantity of ten (10) each:

$

**Total Cost, Line Items 1 through 7: $**

(the Total Cost, Line Items 1 through 7 is the sum of the Subtotals for Line Items 1 through 7.)

Identify your customer service phone number and email address here (see section 1.36, Customer Service, in the State of Idaho Contract Terms and Conditions):

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Company Name (Vendor Name):

Contact Name/Phone:

Contact Email:

**Exhibit C – Insurance Requirements**

**RFQ 750**

**Weighted Blankets for IDJC**

C.1 Within five (5) business days of award of the Contract (or such other time as designated by IDJC), the Contractor must provide certificates of insurance required herein and must maintain the insurance for the entire term of the Contract, including any renewal and extension terms. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within the five (5) business day period may be cause for the Contract to be terminated.

C.2 The Contractor shall carry liability and property damage insurance that will protect it and the state of Idaho from claims for damages for bodily injury, including accidental death, as well as for claims for property damages, which may arise from operations under the Contract whether such operations be by themselves or by anyone directly or indirectly employed by either of them.

C.3 The Contractor shall not commence work under the Contract until it obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the state of Idaho. All insurance policies and certificates must be signed copies.

C.4 Commercial General and Umbrella Liability Insurance. The Contractor shall maintain Commercial General Liability (CGL) and, if necessary, Commercial Umbrella insurance with a limit of not less than $1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to the Contract.

C.4.1 CGL insurance shall be written on ISO occurrence form CG 00 01 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

C.5 Commercial Automobile and Commercial Umbrella Liability Insurance. The Contractor shall maintain Commercial Automobile Liability and, if necessary, Commercial Umbrella Liability insurance with a limit of not less than $1,000,000 each accident. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).

C.5.1 Vendor may request a waiver from providing Commercial Automobile and Commercial Umbrella Liability Insurance in its quote if the Vendor will not use any owned, hired or non-owned vehicles to conduct business under the Contract, if it is awarded the Contract, and the State will consider the request. If the Vendor submits a request to waive the provision of Commercial Automobile and Commercial Umbrella Liability Insurance after the due date and time for receipt of quotes, the State may not consider the request.

C.6 State of Idaho as Additional Insured: The liability insurance coverage required for performance of the Contract shall include the state of Idaho, IDJC and their divisions, officers and employees as additional insured, but only with respect to the Contractor’s activities to be performed under the Contract.

C.6.1 The Contractor must provide proof of the state of Idaho, IDJC and their divisions, officers and employees being additional insured by providing endorsements to the liability insurance policies showing the state of Idaho, IDJC and their divisions, officers and employees as additional insured. The endorsements must also show the policy numbers and the policy effective dates.

C.6.2 If a liability insurance policy provides for automatically endorsing additional insured when required by contract, then, in that case, the Contractor must provide proof of the state of Idaho, IDJC and their divisions, officers and employees being additional insured by providing copies of the policy pages that clearly identify the blanket endorsement.

C.7 Notice of Cancellation or Change: The Contractor shall ensure that should any of the above described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s), that written notice will be delivered to the Division of Purchasing (if the Contract was issued by the Division) or to the Purchasing Activity (contracting state agency) in accordance with the policy provisions.

C.8 The Contractor shall further ensure that all policies of insurance are endorsed to read that any failure to comply with the reporting provisions of this insurance, except for the potential exhaustion of aggregate limits, shall not affect the coverage(s) provided to the state of Idaho, IDJC and their divisions, officers and employees.

C.9 Acceptable Insurers and Deductibles: Insurance coverage required under the Contract shall be obtained from insurers rated A-VII or better in the latest Bests Rating Guide and in good standing and authorized to transact business in Idaho. The Contractor shall be financially responsible for all deductibles, self-insured retention’s and/or self-insurance included hereunder. The coverage provided by such policy will be primary to any coverage of the state of Idaho on or related to the Contract and shall provide that the insurance afforded applies separately to each insured against whom a claim is made, except with respect to the limitation of liability.

C.10 Waiver of Subrogation: All policies shall contain waivers of subrogation. The Contractor waives all rights against the state of Idaho, IDJC and their divisions, officers and employees for recovery of damages to the extent these damages are covered by the required policies. Policies may contain deductibles but such deductibles will not be deducted from any damages due to the state of Idaho.