



# SHAWNEE COUNTY

## REQUEST FOR PROPOSAL (RFP)

**Quotation Number:** 001-26                      Vendor Name: \_\_\_\_\_  
**Date Issued:** 01-05-26                      Address: \_\_\_\_\_  
**Closing Date:** 01-21-2026, 2:00pm                      Phone Number: \_\_\_\_\_

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### THIS IS NOT AN ORDER

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1. In communications, always refer to the above quotation number.
2. All prices and conditions must be shown. Additions or conditions not shown on this bid will not be allowed.
3. Shawnee County reserve the right to accept or reject any part of, or all of, any bid or proposal.
4. All prices quoted are to be less Federal Excise Tax and Kansas Sales Tax.
5. Price quoted shall remain firm for the **2026 Calendar year**.

#### **\*SHAWNEE COUNTY HAS AN ELECTRONIC BID SYSTEM\***

All vendors are *required* to create an online portal account ([www.snco.gov/purchasing](http://www.snco.gov/purchasing)) in order to receive or submit bid requests. All responses must be submitted through the bid portal

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### **ITEM AND DESCRIPTION**

**Shawnee County is soliciting bids for the 2026 purchase of inmate clothing, hygiene, and other items for the Department of Corrections per the following minimum specifications.**

#### **ITEM SPECIFICATIONS**

Item specifications are listed on Attachment 1.

Industry Standards: Products furnished shall be new. Additionally, all products furnished shall conform to Federal and industry standards applicable to the product (i.e., set by ANSI, ASA, ASME, ASTM, MS SAE, etc.). Similarly, all products shall be furnished in the manufacturer's original packaging or bear the manufacturer's identification or trademark, as required by law.

Pricing: Pricing shall include the cost of all supplies, equipment, materials, labor, delivery, and warranty to furnish and deliver inmate supplies. No fuel or surcharges are accepted.

#### **GENERAL INFORMATION**

- 2025 the department purchased approximately \$100,000 in the clothing category.
- Prices are to remain firm for the 2026 calendar year.
- Bidders are not required to bid on all items.

- Maybe awarded to multiple vendors

## **RESPONSE REQUIREMENTS**

Responses should assume that the county has had no previous knowledge of their products, services or capabilities. Emphasis should be placed on a clear complete presentation of factual information. They should include the following:

- Attachment 1 which includes:**
  - Contact information for follow-up questions
  - Pricing schedules
- Signed Bid**

### **PLEASE SUBMIT ATTACHMENT 1 AS THE FIRST PAGE OF YOUR**

### **BID RESPONSE**

**Document Information:** The bid portal will only allow one PDF document uploaded for a response. It is your responsibility to make sure the uploaded file is the correct, complete and contains all required information and signatures. The document file name should only contain spaces and letters or numbers, please do not use special characters or dashes. The file can be changed until the bid close time.

**Closing Date:** Bids will be received until 2:00 p.m. CDT on the scheduled closing date. The online bid portal will not accept any new bids after this time.

**Signature of Bids:** Each bid must show in the space provided the complete business or mailing address of the bidder and must be signed by him/her with his/her usual signature.

**Withdrawal of Bids:** Bids already submitted may be withdrawn on the Electronic Bid System or upon proper identification of bidder and provided request is received prior to time of closing. Negligence on the part of the bidder in preparing the bid confers no right for the withdrawal after the time set for closing of bids.

**Submitting Multiple Bids:** The online bid portal will only allow one file to be uploaded per bid, per company. If you are submitting multiple bids, please complete the Multiple Bids Cover Page and attach as the first page of your bid upload. The document can be found under Purchasing in the bid portal.

**Register Your Company:** If a *mandatory* pre bid meeting is listed, you *must* be registered in our bid portal for us to record you as an attendee. If you are not marked as attended, the system will not allow you to upload a bid response. To receive automatic updates on RFP subscribe to the bid types. If a RFP has a mandatory pre bid meeting it will be clearly marked on the RFP and in the bid portal.

**Please Submit Your Bids Early:** In case you have problems getting your bid to upload and need assistance, we suggest you submit before 1:30 pm. Please contact us at once if you have issues uploading. Our system will not allow any bids to be uploaded after 2:00 pm. If your pricing changes, you can replace your bid in the system any time before the 2:00 closing.

**Bid Openings:** All bids submitted before the specified bid closing time shall be opened and properly recorded on the bid tabulation sheet. Subsequent to the bid opening, all bids shall be thoroughly evaluated and a determination made as to their compliance with applicable specifications. The appropriate County department head shall make this determination. Upon completion of the above determination, an analysis of all bids submitted shall be prepared and formally presented to the Board of County Commissioners for acceptance and approval of the lowest and/or best bid. The Board of County Commissioners reserves the right to accept or reject any and/or all bids and to waive any irregularities or informalities therein.

**Notice to Successful Bidders:** The successful bidder will be notified by email or telephone as soon as possible after bids have been opened, tabulated, and analyzed.

**Notice to Unsuccessful Bidders:** Unsuccessful bidders will not be notified.

**Disclosure of Proposal Content and Proprietary Information:** All proposals become the property of the Shawnee County. The Open Records Act (K.S.A. 45-215 et seq) of the State of Kansas requires public information be placed in the public domain at the conclusion of the selection process, and be available for examination by all interested parties. No proposals shall be disclosed until after a contract award has been issued. Shawnee County reserves the right to destroy all proposals if the RFP is withdrawn, a contract award is withdrawn, or in accordance with Kansas law. The online bid portal will not accept late proposals.

**How to include Proprietary Information in your proposal:** Trade secrets or proprietary information legally recognized as such and protected by law may be requested to be withheld if clearly labeled "Proprietary" on each individual page and provided in a clearly marked and separated with the Proprietary Divider page, section within the pdf file uploaded to the online bid portal. Only one file is allowed to be uploaded to the bid portal. Pricing information is not considered proprietary and the bidder's entire proposal response package will not be considered proprietary.

**Proprietary Divider Page:** This document is available to be downloaded in the bid portal underneath the Purchasing section.

All information requested to be handled as "Proprietary" shall be submitted in the separate section from the main proposal and clearly labeled and section off by the divider page. The bidder shall provide detailed written documentation justifying why this material should be considered "Proprietary". Shawnee County reserves the right to accept, amend or deny such requests for maintaining information as proprietary in accordance with Kansas law.

Shawnee County does not guarantee protection of any information which is not submitted as required.

### **DEMANDSTAR POSTINGS**

**Demandstar Website:** Shawnee County open projects are posted on Demandstar as a secondary posting. Demandstar tracks broadcast and plan holder data. Bids must be submitted through the Shawnee County Bid Portal.

**Shawnee County Bid Portal:** When an open project is posted, Shawnee County is not able to track who downloads project information off the bid portal website. Bids must be submitted through the Shawnee County Bid Portal to be considered. All projects are posted on the County website, not all projects are posted on the Demandstar website. Registration is free.

### **TERMS AND CONDITIONS**

In the event that goods or services delivered by the vendor are unsatisfactory and remain unsatisfactory after a notice and an opportunity to correct the deficiencies, the County reserves the right to purchase substitute goods or services from the other bidders.

Shawnee County reserves the right to negotiate separately with any vendor after the opening of this RFP when such action is considered in its best interest. Subsequent negotiations may be conducted, but such negotiations will not constitute acceptance, rejection or a counteroffer on the part of the County.

Shawnee County interprets the term "lowest responsible and best bidder" as requiring Shawnee County to:

- A. Choose between the kinds of materials, goods, wares, or services subject to the proposal, and
- B. Determine which proposal is most suitable for its intended use or purpose. Shawnee County can consider among other factors such things as labor cost, service and parts availability and maintenance costs of items upon which proposals are received. Shawnee County can determine any differences or variations in the quality or character of the material, goods, wares or services performed or provided by the respective vendors.

Shawnee County will award the bid. If the successful vendor refuses or fails to make deliveries of the materials/services within the times specified in the RFP, purchase order or contractual agreement, Shawnee County may by written notice, terminate the contract OR purchase order. The successful vendor will certify and warrant that goods, personal property, chattels, and equipment sold and delivered are free and clear of any and all liens, or claims of liens, for materials or services arising under, and by virtue of the provisions of K.S.A. 58-201, et seq., and any other lien, right, or claim of any nature or kind whatsoever.

The vendor hereby certifies that he or she has carefully examined all of the documents for the project, has carefully and thoroughly reviewed this RFP, understands the nature and scope of the work to be done; and that this proposal is based upon the terms, specifications, requirements and conditions of the RFP, and documents. The vendor further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope for the project as aforesaid.

Shawnee County reserves the right to enter into agreements subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A.79-2935). Agreements shall be construed and interpreted so as to ensure that the County shall at all times stay in conformity with such laws, and as a condition of agreements the County reserves the right to unilaterally sever, modify, or terminate agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such law.

The vendor certifies that this proposal is submitted without collusion fraud, or misrepresentation as to other vendors, so that all proposals for the project will result from free, open, and competitive proposing among all vendors.

This RFP, responses thereto and any contract documents will be governed by the law of the State of Kansas. Any dispute arising out of the same will be litigated only within the courts of the State of Kansas.

Vendor agrees that all data, documents, and information, regardless of form that is generated as a result of this RFP are the property of Shawnee County. The County shall not be liable to reimburse any vendor for the costs of creating, compiling or delivering the same to the County.

By submission of a response, the proposer agrees that at the time of submittal, it: 1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and will not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of proposer's services, or 2) benefit from an award resulting in a "Conflict of Interest." A "Conflict of Interest" will include holding or retaining membership, or employment, on a board, elected office, department, division, or bureau, or committee sanctioned by and/or governed by the Board of Shawnee County Commissioners of the County of Shawnee, Kansas. Proposers will identify any interests, and the individuals involved, on separate paper with the response and will understand that the County may reject their proposal at its sole discretion.

No gifts or gratuities of any kind shall be offered to any County employee at any time.

The Proposer certifies that this proposal is submitted without collusion, fraud, or misrepresentation as to other

Proposers, so that all proposals for the project will result from free, open, and competitive proposing.

The County is exempt from the payment of Federal and excise taxes and from Kansas sales tax.

Vendor credit agreements are prohibited. Unless otherwise stated in this document, payment will be made from vendor-submitted invoice(s) via ACH (automated clearinghouse network) transfer or credit card, net 30 days. Shawnee County will not complete any credit application or agree to credit terms supplied by vendor. Shawnee County prefers to pay its vendor invoices via electronic fund transfers through ACH. To initiate payment of invoices vendors shall execute the County's standard ACH Vendor Payment Authorization Agreement which will be provided upon being awarded the RFP.

Attached is Shawnee County CPA (Contractual Provisions Agreement) which all vendors must be agree to upon awarded contract.

**Nondiscrimination:** Shawnee County is committed to the concept of equal employment opportunity. All bidders and contractors are expected to comply with the provisions of K.S.A. 44-1030 and 44-1031, copies of which are attached and shall be a part of this contract and other applicable Federal and Kansas laws governing equal employment opportunity.

In accordance with K.S.A 44-1030, vendor hereby agrees to the following:

- A. He or she will observe the provision of the Kansas Commission on Human Rights and will not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, national origin, ancestry, or physical disability.
- B. In all solicitations or advertisements for employees, he or she will include the phrase, "Equal Opportunity Employer", or a similar phrase to be approved by the Kansas Commission on Human Rights.
- C. If he or she fails to comply with the manner in which he or she will be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by Shawnee County, Kansas.
- D. If he or she is found guilty of a violation of the Kansas Act Against Human Rights under a decision, or order of the Kansas Commission on Human Rights which has become final, he or she will be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by Shawnee County, Kansas; and,
- E. He or she will include the provisions of subsections (a) through (d) inclusively of this paragraph in every subcontract or purchase order so that such provision will be binding upon such subcontractor of vendor.

**Provisions of K.S.A. 44-1030 Statute:**

Mandatory provisions applicable to contracts of the state and other political subdivisions; cancellation, when; application to subcontract; non-application to certain contract. (a) Except as provided by subsection (c) of this session, every contract for or on behalf of the state or any county or municipality or other political subdivision of the state or any agency of or authority created by any of the foregoing, for the construction, alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services shall contain provisions by which the contractor agrees that:

1. The contractor shall observe the provisions of the Kansas act against discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex physical handicap unrelated to such person's ability to engage in the particular work, national origin or ancestry.

2. In all solicitations or advertisements for employees, the contractor shall include the phrase, “equal opportunity employer,” or a similar phrase to be approved by the commission.
3. If the contractor fails to comply with the manner in which the contractor reports to the commission in accordance with the provisions of K.S.A. 44-1032, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, whole or in part, by the contracting agency.
4. If the contractor is found guilty of a violation of the Kansas act against discrimination under a decision or order of the commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole or in part, by the contracting agency.
5. The contractor shall include the provisions of paragraphs one (1) through four (4) inclusively of this subsection (a) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor. (b) The Kansas commission on civil rights shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas act against discrimination. (c) The provisions of this section shall not apply to a contract entered into by a contractor: (1) Who employs fewer than four (4) employees during the term of such contract; or (2) Whose contracts with the governmental entity letting such contract cumulatively total five thousand dollars (\$5,000) or less during the fiscal year of such governmental entity.

**Provisions of K.S.A. 44-1031 Statute:**

Same; personnel to be used in performing contracts; reports; non-application to certain contractors. Every person, as defined in subsection (a) of K.S.A. 44-1002, who wishes to enter into a contract which is covered by the provisions of K.S.A. 44-1030 shall upon request of the commission, inform the commission in writing of the manner in which such person shall recruit and screen personnel to be used in performing the contract. The report shall be made on forms to be supplied by the commission. The provisions of K.S.A. 44-1030 and of this section shall not apply to any contractor who has already complied with the provisions of such sections by reason of holding a contract with the federal government or a contract involving federal funds.

History: L.1972, ch.184, & 15; L. 1975, ch. 264, & 8; L. 1977, ch. 183, & 2; July 1.

**All questions regarding this bid should be posted on the Shawnee County Online Bid System.**

**For problems with the online Electronic Bid System, please contact:**

Shawnee County Audit Finance Department

e-mail: [Auditfinance@snco.us](mailto:Auditfinance@snco.us) phone: (785) 251 – 4039

**The undersigned agrees with all terms and conditions stated above:**

Signature \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_

**ATTACHEMENT 1**

**Quotation Number:** 001-26  
**Date Issued:** 01-05-2026  
**Closing Date:** 01-21-2026, 2:00pm

Vendor Name: \_\_\_\_\_

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Web Address for online catalog link: \_\_\_\_\_

COMPANY CONTACT: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

\_\_\_\_\_  
COMPANY or FIRM NAME

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Please see next page for fillable forms. If you have trouble with the forms, please contact [Auditfinance@snco.us](mailto:Auditfinance@snco.us) for an alternate form

## Clothing Items

<b>1 Clothing - Imprinted SHAWNEE COUNTY JAIL</b>					
<b>1.1</b>	<b>Coveralls/Jumpsuits</b> are to be made from a cotton/poly blend or heavy duty twill industrial finish fabric, triple needle stitching, heavy duty snap front unless otherwise noted, raglan short sleeves, hemmed sleeves and bottoms. They may or may not have elasticized waistband and breast pocket. Each will have screen-printed on the back SHAWNEE COUNTY JAIL (three lines) in visible ink color.				
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
1.1	Coveralls, snap	MD - XL			
1.1	Coveralls, snap	2 XL			
1.1	Coveralls, snap	4 XL			
1.1	Coveralls, snap	6 XL			
1.1	Coveralls, snap	8 XL			
1.1	Coveralls, snap	10 XL			
Please select all available coverall colors: Navy ____ Gray ____ Green ____ Lt Blue ____ Yellow ____ Orange ____ Tan ____ Brown ____					

<b>2 Clothing - Imprinted "JAIL/WORK/CREW"</b>					
<b>2.1</b>	<b>Coat, Denim blue or orange</b> , 100% cotton denim or orange shell, acrylic/poly blanket lining, hip length, four front pockets, machine washable, corduroy collar. Screen print on back "JAIL/WORK/CREW" (3 lines)				
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
2.1	Coat, denim blue or orange	SM - XL			
2.1	Coat, denim blue or orange	2 XL			
2.1	Coat, denim blue or orange	3 XL			
2.1	Coat, denim blue or orange	4 XL			
2.1	Coat, denim blue or orange	5 XL			
2.1	Coat, denim blue or orange	6 XL			

<b>3 Clothing - Non-Imprinted</b>					
<b>3.1</b>	<b>Elastic Waist Inmate Pants</b> , Inmate pants are to be made from a cotton/poly blend or heavy duty twill industrial finish fabric, triple needle stitching, slip on with mock fly. Heat resistant elastic waist.				
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
3.1	Elastic Waist Inmate Pants, khaki	SM - XL			
3.1	Elastic Waist Inmate Pants, khaki	2 XL			
3.1	Elastic Waist Inmate Pants, khaki	3 XL			
3.1	Elastic Waist Inmate Pants, khaki	4 XL			
3.1	Elastic Waist Inmate Pants, khaki	5 XL			
3.1	Elastic Waist Inmate Pants, khaki	6 XL			

**Clothing Items**

<b>3.2 Polo Shirt, 50/50 cotton/polyester pre-shrunk jersey with stain resistant finish, short sleeve</b>					
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
3.2	Polo Shirt, forest green	SM - XL			
3.2	Polo Shirt, forest green	2 XL			
3.2	Polo Shirt, forest green	3 XL			
3.2	Polo Shirt, forest green	4 XL			
3.2	Polo Shirt, forest green	5 XL			
3.2	Polo Shirt, forest green	6 XL			
<hr/>					
3.2	Polo Shirt, maroon	SM - XL			
3.2	Polo Shirt, maroon	2 XL			
3.2	Polo Shirt, maroon	3 XL			
3.2	Polo Shirt, maroon	4 XL			
3.2	Polo Shirt, maroon	5 XL			
3.2	Polo Shirt, maroon	6 XL			
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<b>3.3</b>	<b>T-Shirt, hemmed short sleeve, 100% cotton or cotton/poly blend. Economy grade. Fully tanked crew neck. Damaged items will not be accepted.</b>				
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
3.3	T-Shirts, white	SM - XL			
3.3	T-Shirts, white	2 XL			
3.3	T-Shirts, white	3 XL			
3.3	T-Shirts, white	4 XL			
3.3	T-Shirts, white	5 XL			
3.3	T-Shirts, white	6 XL			
3.3	T-Shirts, white	8 XL			
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<b>3.4</b>	<b>Shorts, 9" inch inseam, athletic, 100% polyester mesh, elastic band, pull on style, no pockets or drawstring. Orange color</b>				
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
3.4	Athletic Shorte, orange	SM - XL			
3.4	Athletic Shorts, orange	2 XL			
3.4	Athletic Shorts, orange	3 XL			
3.4	Athletic Shorts, orange	4 XL			
3.4	Athletic Shorts, orange	5 XL			
3.4	Athletic Shorts, orange	6 XL			

**Clothing Items**

<b>3.5</b>	<b>Work Jeans, 14oz 100% cotton, all points of strain reinforced, heavy-duty brass zippers, button waist, front and back pockets. (waist x length)</b>				
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
3.5	Work Jeans	29x30			
3.5	Work Jeans	30x30			
3.5	Work Jeans	30x32			
3.5	Work Jeans	30x34			
3.5	Work Jeans	32x30			
3.5	Work Jeans	32x32			
3.5	Work Jeans	32x34			
3.5	Work Jeans	34x34			
3.5	Work Jeans	34x36			
3.5	Work Jeans	36x32			
3.5	Work Jeans	36x34			
3.5	Work Jeans	36x36			
3.5	Work Jeans	38x32			
3.5	Work Jeans	38x34			
3.5	Work Jeans	38x36			
3.5	Work Jeans	40x32			
3.5	Work Jeans	40x32			
3.5	Work Jeans	40x34			
3.5	Work Jeans	40x36			
3.5	Work Jeans	42x32			
3.5	Work Jeans	42x34			
3.5	Work Jeans	42x36			
3.5	Work Jeans	44x32			
3.5	Work Jeans	44x34			
3.5	Work Jeans	44x36			
3.5	Work Jeans	46x32			
3.5	Work Jeans	46x34			
3.5	Work Jeans	46x36			

## Clothing Items

<b>4 Undergarments</b>					
<b>4.1 Boxer shorts</b> , 100% cotton or cotton/poly blend. Elastic waist and fly front. Economy grade.					
	Item	Size	Item#	Price/ea	No Bid
4.1	Boxer Short, white	SM - XL			
4.1	Boxer Short, white	2 XL			
4.1	Boxer Short, white	3 XL			
4.1	Boxer Short, white	4 XL			
4.1	Boxer Short, white	6 XL			
4.1	Boxer Short, white	7 XL			
4.1	Boxer Short, white	8 XL			
<b>4.2 Panties Brief-style</b> , Cotton/Poly blend. Double panel crotch, elastic waist and leg bands. Economy grade.					
	Item	Size	Item#	Price/ea	No Bid
4.2	Panties, white	5			
4.2	Panties, white	6			
4.2	Panties, white	7			
4.2	Panties, white	8			
4.2	Panties, white	9			
4.2	Panties, white	10			
4.2	Panties, white	11			
4.2	Panties, white	12			
4.2	Panties, white	13			
4.2	Panties, white	14			
4.2	Panties, white	15			
4.2	Panties, white	16			
<b>4.3 Sports Bras</b> , Cotton/lycra or cotton/spandex blend. No metal or plastic. Pullover style.					
	Item	Size	Item#	Price/ea	No Bid
4.3	Sports Bra, white	S/34			
4.3	Sports Bra, white	M/36			
4.3	Sports Bra, white	L/38			
4.3	Sports Bra, white	XL/40			
4.3	Sports Bra, white	2X/42			
4.3	Sports Bra, white	3X/44			
4.3	Sports Bra, white	4X/46			
4.3	Sports Bra, white	5X/48			
4.3	Sports Bra, white	6X/50			
4.3	Sports Bra, white	7X/52			

**Clothing Items**

<b>5 Footwear</b>					
<b>5.1 Boots</b> , Leather upper, steel toe, non-marking, oil resistant outsole, 6", no shank					
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
5.1	Boots	8			
5.1	Boots	9			
5.1	Boots	10			
5.1	Boots	11			
5.1	Boots	12			
5.1	Boots	13			
5.1	Boots	14			
<b>5.2 EVA Step-In Shoes</b> , One Piece molded shoe, 100% EVA, slip resistant, tear resistant. Non-skid, non-marking outsole, and orange color.					
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
5.2	EVA Step-In Shoe, orange	SM - XL			
5.2	EVA Step-In Shoe, orange	2 XL			
5.2	EVA Step-In Shoe, orange	3 XL			
<b>5.3 Rubber Slip on Boots</b> , Slip On-6" high-No Shank-Non-Skid-Rubber Outsole Water Proof					
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
5.3	Rubber Slip On Boots	7			
5.3	Rubber Slip On Boots	8			
5.3	Rubber Slip On Boots	9			
5.3	Rubber Slip On Boots	10			
5.3	Rubber Slip On Boots	11			
5.3	Rubber Slip On Boots	12			
5.3	Rubber Slip On Boots	13			
5.3	Rubber Slip On Boots	14			
<b>5.4 Economy Boot</b> -6"high-no Shank					
	<b>Item</b>	<b>Size</b>	<b>Item#</b>	<b>Price/ea</b>	<b>No Bid</b>
5.4	Economy Boot	7			
5.4	Economy Boot	8			
5.4	Economy Boot	9			
5.4	Economy Boot	10			
5.4	Economy Boot	11			
5.4	Economy Boot	12			
5.4	Economy Boot	13			
5.4	Economy Boot	14			

RFP: 001-26  
Closed 01/26/2026

Personal Hygiene Items

Vendor Name: \_\_\_\_\_

No.	Item	Item Specifications	Item #	Price	U/M	Qty	No Bid
1	Feminine Hygiene Pads	Beltless maxi-pads with adhesive strip, powder free, individually wrapped					
2	Disposal Bags	Paper disposal bags for feminine hygiene products					
3	Razor	Orange handle, single stainless steel blde, removable, safety clap					
4	Soap, Bar	Unwrapped, antibacterial/deodorant, .5oz bar					
5	Toothbrush, security	Thumb style, ultra-flex security					
6	Toothbrush, short handle	2"-3" handle, ivory or orange color.					
7	Toothpaste	Maximum security clear gel with fluoride, with or without mint flavor, .85 oz. clear tube.					
8	Disposable Briefs, regular						
9	Disposable Briefs, xl						
10	Deodorant, .5oz	Maximum security stick deodorant, .5oz, alcohol free, clear.					
11	Deodorant, 2.25oz	Maximum security stick deodorant, 2.25 oz., alcohol free, clear.					

**Miscellaneous Items**

Vendor Name: \_\_\_\_\_

<b>Linens</b>							
<b>No.</b>	<b>Item</b>	<b>Item Specifications</b>	<b>Item #</b>	<b>Price</b>	<b>U/M</b>	<b>Qty</b>	<b>No Bid</b>
1	<b>Blanket, Security</b>	Minimum size 54" x 80", made with 1" box stitches, quilted, flame resistant and water resistant. Machine washable. Green or Black color.					
2	<b>Blanket, Polyester</b>	Minimum size 66" x 90", woven polyester or polyester blend, machine washable, overstitched ends, fire retardant. Gray or blue color.					
4	<b>Smock, security</b>	Made with 1" box stitches, quilted, flame resistant and water resistant. Machine washable. Hook and loop Velcro closures on the shoulders and bottom. Green or black color.					
5	<b>Towel</b>	20" x 40", white, economy grade (4.5 lbs. Per doz), 100% cotton.					
6	<b>Washcloth, white</b>	12" x 12", white, economy grade					
7	<b>Washcloth, brown</b>	12" x 12", brown, economy grade					
8	<b>Sheets</b>	54" x 90" flat white sheet. Poly/cotton blend.					

<b>Writing Utensils</b>							
<b>No.</b>	<b>Item</b>	<b>Item Specifications</b>	<b>Item #</b>	<b>Price</b>	<b>U/M</b>	<b>Qty</b>	<b>No Bid</b>
9	<b>Pencil, security</b>	Flexible, soft rubber pencil					
10	<b>Pen, security</b>	Flexible, soft rubber pen, black ink					

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Miscellaneous Items

Vendor Name: \_\_\_\_\_

Miscellaneous							
No.	Item	Item Specifications	Item #	Price	U/M	Qty	No Bid
11	TranzPort Hood	No straps or ties, one size, deters spiting and biting.					

ATTACHMENT TO  
SHAWNEE COUNTY CONTRACT C \_\_\_\_\_

**CONTRACTUAL PROVISIONS ATTACHMENT**

The undersigned parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

1. **TERMS HEREIN CONTROLLING PROVISIONS.** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated.
2. **AGREEMENT WITH KANSAS LAW.** It is agreed by and between the undersigned that all disputes and matters whatsoever arising under, in connection with or incident to this contract shall be litigated, if at all, in and before a Court located in the State of Kansas, U.S.A., to the exclusion of the Courts of any other states or country. All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.
3. **TERMINATION DUE TO LACK OF FUNDING APPROPRIATION.** Shawnee County is subject to the Kansas Cash Basis Law, K.S.A. 10-1101 *et seq.* If, in the judgment of the Financial Administrator, Audit-Finance Office, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, County may terminate this agreement at the end of its current fiscal year. County agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year. In the event this agreement is terminated pursuant to this paragraph, County will pay to the contractor all regular contractual payments incurred through the end of such fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the County or the contractor.
4. **DISCLAIMER OF LIABILITY.** Neither the County of Shawnee nor any department thereof shall hold harmless or indemnify any contractor for any liability whatsoever.
5. **ANTI-DISCRIMINATION CLAUSE.** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 *et seq.*) and the Kansas Age Discrimination in Employment Act, (K.S.A. 44-1111 *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 *et seq.*) [ADA] and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission of access to or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out in K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract; (f) if the contracting agency determines that the contractor has violated applicable provisions of ADA, that violation shall constitute a breach of contract; (g) if (e) or (f) occurs, the contract may be cancelled, terminated or suspended in whole or in part by the County. Parties to this contract understand that subsections (b) through (e) of this paragraph number 5 are not applicable to a contractor who employs fewer than four employees or whose contract with the County totals \$5,000 or less during this fiscal year.

6. **ACCEPTANCE OF CONTRACT.** This contract shall not be considered accepted, approved or otherwise effective until the required approvals and certifications have been given and this is signed by the Board of County Commissioners of the County of Shawnee, Kansas.
7. **ARBITRATION & DAMAGES.** Notwithstanding any language to the contrary, no interpretation shall be allowed to find the County has agreed to binding arbitration, or the payment of damages or penalties upon the occurrence of a contingency. Further, the County shall not agree to pay attorney fees and late payment charges.
8. **REPRESENTATIVE'S AUTHORITY TO CONTRACT.** By signing this document, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this document on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **RESPONSIBILITY FOR TAXES.** To the extent that the County is exempt from any federal, state or local taxes, the contractor will not invoice for such expenses. Any taxes which may be imposed or levied upon the subject matter of this contract will be invoiced by the contractor and payable by the county.
10. **INSURANCE.** The County shall not be required to purchase, any insurance against loss or damage to any personal property to which this contract relates, nor shall this contract require the County to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*), the vendor or lessor shall bear the risk of any loss or damage to any personal property to which vendor or lessor holds title.
11. **AUTOMATED CLEARING HOUSE (ACH).** Shawnee County prefers to pay its vendor invoices via electronic funds transfers through the automated clearing house (ACH) network. Shawnee County may require vendors to accept payments via ACH. To initiate payment of invoices, vendors shall execute the County's standard ACH Vendor Payment Authorization Agreement. Upon verification of the data provided, the Payment Authorization Agreement will authorize the County to deposit payment for services rendered or goods provided directly into vendor accounts with financial institutions. All payments shall be made in United States currency.

**VENDOR/CONTRACTOR:**

\_\_\_\_\_  
By:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

**BOARD OF COUNTY COMMISSIONERS  
SHAWNEE COUNTY, KANSAS**

\_\_\_\_\_  
Aaron D. Mays, Chair

\_\_\_\_\_  
Date:

**ATTEST:**

\_\_\_\_\_  
Lisa Schmitt, Shawnee County Clerk