Master Order for Campaign Hats

Master Order for Campaign Hats for Texas A&M University Uniform Distribution Center

Open	6/26/2026 2:00 PM CDT	Type	Invitation to Bid
Close	7/16/2026 2:00 PM CDT	Number	TAMU-ITB-26-5056
		Currency	US Dollar
Sealed Until	7/16/2026 2:00 PM CDT		
		Payment Terms	0% 0, Net 30

Contacts

Brittany Crawley

BRITTANYFEW@TAMU.EDU

Phone +1 979-845-9010

Commodity Codes

None Added

Contact for Inquiries

Description

For questions regarding this Invitation for Bid (IFB), contact purchasing@tamu.edu

Bid Opportunity

Texas A&M University, subsequently referred to as "Texas A&M," is seeking bids to establish a Master Order to provide Campaign Hats for the campus located in College Station, TX. All details and specifications are included as an attachment in the AggieBid portal. Vendors can access these documents by logging info the portal as described below ("Submitting a Bid/RFP Response").

Terms and Conditions

As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented and included in the AggieBid portal, as well as the Texas A&M University terms and conditions located at:

Texas A&M:

https://purchasing.tamu.edu/_media/tamu-bid-terms2.pdf

Submitting a Bid Response

Texas A&M, Procurement Services utilizes an E-commerce system, AggieBid, for all competitive solicitations and purchase orders. If you are not currently registered as a vendor within AggieBid, you may register on the following website:

https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=TAMU

Registering as a vendor will allow you to respond to Texas A&M solicitations electronically as well as view other bid opportunities.

If you have any questions about registrations, please contact us at purchasing@tamu.edu

Texas A&M prefers that all responses to posted solicitations are submitted electronically via the AggieBid system.

Alternate Response Methods

Responses **not submitted electronically via the AggieBid system** will only be accepted via the following method:

- Email tamuaggiebid@tamu.edu

🔒 Required to View Event

★ Required to Enter Bid

Prerequisites

★1. Acknowledge that additional terms and conditions have been reviewed

Buyer Attachments

1. Pool+of+Vendors+-+Master+Order+-+General+Items+-+Goods+Only+-++6.4.26.docx
2. Cover+Campaign (1).doc

Questions

★ Required Questions

Group 1:	**Contact Information**	
Instructions:		
1.1	ADDRESS: Provide Company information to include: Legal Company Name Company Address (Street, City, State, Zip) Company website	★
1.2	CONTACT INFORMATION: Vendor to indicate Contact Person, Telephone Number and Email Address.	★
1.3	WEBSITE: Add website URL:	★
Group 2:	**Terms**	
Instructions:		
2.1	PAYMENT TERMS: Payment terms shall be 100% Net 30 upon receipt and acceptance of the goods and/or services and an uncontested invoice. Agreed?	★
2.2	SHIPPING: All deliveries must be F.O.B Destination, Freight Prepaid and Allowed. The Vendor shall bear all costs and responsibility for delivering the goods to Texas A&M. No additional charges for shipping, handling, or fuel surcharges will be accepted. Agreed?	★
2.3	LEAD TIME: Provide delivery lead time upon receipt of each order.	★
2.4	RENEWAL ESCALATION: If the renewal option is exercised, the Vendor may increase their contract price to reflect increases in the cost of providing the service. Vendor must quote a maximum percentage increase for each extension period. Texas A&M reserves the right to reject and/or further negotiate the percentage. 9-1-26 – 8-31-27:% 9-1-27 – 8-31-28:% 9-1-28 – 8-31-29:% 9-1-29 – 8-31-30:% If Vendor fails to indicate a maximum percentage increase, it will be assumed the percentage is zero (0%). At the end of the initial term or any renewal term, any allowable price increases shall be submitted to Texas A&M, Procurement Services in writing at least thirty (30) days prior to the beginning of the next renewal period.	★
Group 3:	**Product Specific**	
Instructions:		
3.1	SPECIFICATIONS: Products Offered Bidders shall submit descriptive literature and detailed specifications of product(s) offered. Failure to do so may result in the disqualification of your response.	★
3.2	BRAND: Vendor to indicate product brand and model number(s) quoted:	★
3.3	EXPORT CONTROLS: Please provide Export classification under United States Export-Controlled regulations for each applicable product included within your bid response: Provide applicable numbers: ECCN _______________ HTS ____________________ USML category for ITAR items ____________________	★
Group 4:	**Additional Information and Requirements**	
Instructions:		
4.1	ORDERING - Texas A&M request that orders be placed either by phone, email or website. If a website option is available, please indicate the website URL and provide ordering instructions.	
4.2	REFERENCES: Provide a listing of your references and instructed in the Detailed Specifications document	★
4.3	TARIFFS: All bidders must clearly identify any tariff, duty, or customs-related charges associated with the goods proposed in response to this Invitation to Bid. Such charges must be itemized separately and not included in the unit price of the goods. The successful bidder may be required to provide supporting documentation, including but not limited to proof of shipment, customs declarations, and applicable import/export documentation, to substantiate these charges. Failure to comply with this requirement may result in disqualification or non-payment of tariff-related charges.	★
Group 5:	**HUB**	
Instructions:		

5.1	State of Texas Subcontracting Plan (SP) Cursory Review---------------- All respondents are required to return a State of Texas Subcontracting Plan (SP) with their proposal. Failure to submit an SP that meets the minimum requirements for acceptance will result in the disqualification of the proposal. To assist with the successful completion of an SP, Texas A&M offers cursory reviews to ensure the vendor's SP meets the minimum requirements for acceptance. These cursory reviews are by appointment only and must be scheduled no later than 48 hours prior to the Invitation to Bid submission deadline. ---------------- To request a cursory review, please email purchasing@tamu.edu with a copy of your completed Subcontracting Plan and the ITB reference number.	★
5.2	Attached completed SP here. Note, and incomplete or incorrectly completed SP will result in automatic rejection of your bid.	★
5.3	Is the vendor a certified, active, Texas VetHUB registered on the CMBL? If you are unsure, please visit the State of Texas CMBL site: https://comptroller.texas.gov/purchasing/vendor/cmbl/	★

Product Line Items

★ Product Line Items

1

#	Item Name, Commodity Code, Description		Allow Alternates	Qty.	UOM	Requested Delivery
P1	Campaign Hat w/Chin Strap 53102503 - Hats | 5755 Campaign Hat w/Chin Strap	★		900	EA - Each	

Service Line Items

There are no Items added to this event.