



Jefferson County Commission Purchasing Division



716 Richard Arrington Jr. Blvd N., Room 830, Birmingham, AL 35203-0009 Office: 205.325-5381 Fax: 205-214-4034 www.paca.jccal.org

Michael Matthews, Purchasing Agent, Ph.D., C. P. M.
CHRISTOPHER WILKERSON, PRINCIPAL BUYER

Date: 6/12/2026
ITB # 50-26

| | |
|--|---|
| To: | Prospective Bidders |
| Invitation To Bid Issue Date: | 6/12/2026 |
| Commodity Code: | 20085, 20086 |
| Sealed Bid For: | UNIFORMS – PROTECTIVE SERVICE OFFICERS |
| Return Responses To: (Return responses in a sealed marked envelope, indicating the vendor’s name, ITB/RFP # and/or ITB/RFP name) | CHRISTOPHER WILKERSON, PRINCIPAL BUYER Jefferson County Commission Purchasing Division, Room 830 716 Richard Arrington Jr, Blvd, N. Birmingham, AL 35203-0009 |

*****IMPORTANT SOLICITATION DATES*****

| INTENT TO RESPOND | INQUIRY DEADLINE | PRE-BID CONFERENCE | ITB DUE DATE | ITB OPENING DATE |
|--------------------------------|-------------------------------|--------------------------------|---------------------------------|---------------------------------|
| 6/26/2026 by 4:00 PM (CST/DST) | 7/8/2026 by 4:00 PM (CST/DST) | 7/8/2026 at 11:00 AM (CST/DST) | 7/21/2026 at 4:00 PM (CST /DST) | 7/22/2026 at 11:00 AM (CST/DST) |

Full Invitation to Bid documents can be downloaded at <http://paca.jccal.org>.

JEFFERSON COUNTY COMMISSION

Jefferson County is the most populous county in the state of Alabama and is in the central portion of the state. The county seat is in Birmingham. As of the 2020 Census, the population was 674,721. The County covers 1,124 square miles. Jefferson County is one of eight counties in Alabama with a limited form of home rule by government.

PURPOSE:

The Jefferson County Commission is inviting bids from reputable suppliers specializing in uniforms for governmental agencies to provide security guard, court bailiff, and youth detention officer uniforms.

NOTIFICATION OF INTENT

All recipients of this solicitation are required to complete and return the enclosed Notification of Intent. Only those vendors submitting the Notification of Intent will be advised of any clarifications, addenda, answers to inquiries, etc. pertaining to this ITB. *Notification of Intent should be emailed to Chris Wilkerson at procurementservices@jccal.org by 4:00 PM on 6/26/2026.* (Full document available for download at <http://paca.jccal.org>)

TELEPHONE INQUIRIES – NOT ACCEPTED

Telephone inquiries with questions regarding clarification on any and all specifications of the ITB will not be accepted. All questions **must** be submitted in writing and emailed to Christopher Wilkerson at procurementservices@jccal.org)

The County is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the County, or any other means of delivery employed by the bidder. Similarly, the County is not responsible for, and will not open, any bid responses which are received later than the date and time indicated above. Late bid responses will be retained in the bid file, unopened.

Released by: *Chris Wilkerson*



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INVITATION TO BID ITB 50-26

“UNIFORMS – PROTECTIVE SERVICE OFFICERS”

COMMODITY CODE: 20085, 20086

Christopher Wilkerson, Principal Buyer

716 Richard Arrington Jr. Blvd. N. Room 830

Birmingham, Alabama 35203

Phone: (205) 325-5381

Email: procurementservices@jccal.org



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DEFINITIONS

F.O.B.

F.O.B. stands for “Freight On Board” and defines the point at which responsibility for loss and damage of product/equipment purchased is transferred from Seller to County. “F.O.B. Destination” defines that transfer of responsibility for loss is transferred from Seller to County at the County’s designated delivery point. F.O.B. does not identify who is responsible for costs of shipping. The responsibility for the costs of shipping is addressed on the bid form/price sheet. If not specifically addressed, cost of shipping shall be inclusive in the bid price.

LIFE CYCLE COSTS

Life Cycle Cost Analysis is defined “as a method for evaluating all relevant costs over the time of a project, product, or measure. This method takes into account first costs, including capital investment costs, purchase, and installation costs; future costs, including energy costs, operating costs, maintenance costs, capital replacement costs, financing costs; and any resale, salvage, or disposal cost, over the lifetime of the project, product, or measure.”

LOWEST RESPONSIBLE BIDDER

A responsive bidder whose bid is lower than those received from other bidders and whose reputation, past performance, and business and financial capabilities have been determined by the Jefferson County Commission to satisfy the requirements of the bid and/or contract.

QUALIFIED BIDDER

A responsive bidder meeting established standards of responsibility for the provision of a specified service, as determined by the Jefferson County Commission.

RESPONSIBLE BIDDER OR OFFEROR

A person or organization that has the capability, in all respects, to perform the bid/contract requirements fully and the moral and business integrity and reliability to assure good faith performance.

SEALED BID

A response to a solicitation that has been submitted in a sealed envelope to prevent its contents being revealed before the time and date set for the receipt of responses.

SPECIAL PROVISIONS/SPECIAL TERMS AND CONDITIONS

Clauses pertaining to a contract that are unique to the service or product being obtained, which may supplement or, in some cases, supersede one or more of the general terms and conditions that pertain to the same contract.



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BID ANNOUNCEMENT

Sealed bids marked **ITB # 50-26 “UNIFORMS – PROTECTIVE SERVICE OFFICERS”** will be received by the Purchasing Manager, Room 830 Courthouse, 716 Richard Arrington Jr. Blvd. N., Birmingham, Alabama 35203.

Bids will be **accepted until 4:00 P.M.** Central Time (standard or daylight savings time, as applicable) on **Tuesday, July 21, 2026.** Bids submitted after these dates and times will not be considered.

Bids will be publicly opened on Wednesday, July 22, 2026, at 11:00 a.m. CST.

Submissions may be withdrawn, modified, and resubmitted prior to the formal bid opening due date. **Any submission modification(s) after the “Bid Opening Due Date” may not be considered.**

The County reserves the right to accept or reject any or all bids, or any part of any bid, and to waive any informalities or irregularities in the bid.

All costs incurred by the company to respond to this solicitation will be wholly the responsibility of the Bidder. All copies and contents of the bid, attachments, and explanations thereto submitted in response to this ITB, except copyrighted material, shall become the property of the Jefferson County Commission regardless of the Bidder selected. Response to this solicitation does not constitute an agreement between the Bidder and the County.

The County is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the County, or any other means of delivery employed by the bidder. Similarly, the County is not responsible for, and will not open, any bid/proposal responses, which are received later than the date and time indicated above. **LATE BIDS WILL REMAIN UNOPENED.**

AWARD

The award shall be based upon the total evaluated bid amount derived from the bid form and will be made on an all-or-none basis. Jefferson County shall award this contract to the lowest responsible and responsive bidder who best meets the terms and conditions of this bid.

LOCAL PREFERENCE CLAUSE

Local vendors will be given preference in accordance with applicable laws and regulations, including the Code of Alabama 41-16-50 (b), where applicable. The local preference zone of legal boundaries and jurisdiction for the awarding authority refers to the geographic area within Jefferson County which the authority has jurisdiction and from which it considers vendors for preference under applicable laws, such as county limits, or other defined municipal boundaries, to promote local economic development and support local businesses.

BID ACCEPTANCE/REJECTION

The County reserves the right to accept or reject any or all bids, or any part of any bid, and to waive any informalities or irregularities in the bid.

BID OPENING AND RESULTS

Bids are opened publicly in the Jefferson County Purchasing Division. Interested parties are invited to attend the bid opening. A tabulation of bids received will be available within a reasonable time after the bid opening.

DEBARMENT, SUSPENSION, AND INELIGIBILITY

The Jefferson County Commission Purchasing Division is required to ensure that no party listed on the Federal Government's Excluded Parties List is awarded a contract funded with taxpayer funds (Federal or State). To ensure this does not happen, the Jefferson County Commission Purchasing Division is required to check the Excluded Parties List System (EPLS) prior to award.



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The EPLS is located at: <https://www.sam.gov>. By definition, debarred or suspended vendors listed on the Excluded Party List System (EPLS) are not responsible contractors. Thus, regardless of the dollar value of a contract, the EPLS shall be consulted to ensure that the vendor is not excluded from doing business with the Federal Government. Bidders/Offerors discovered to be debarred, suspended, or ineligible will be deemed as a “not responsible bidder/offeror.”

TERM OF CONTRACT

Any contract resulting from this ITB will become effective upon bid award (or within 30 days of award notification, approval by the Jefferson County Commission and issuance of a purchase order.) The Jefferson County Commission may offer a one (1) year contract with the option to renew for two (2) additional one (1) year terms totaling three (3) years based upon vendor performance history, responsiveness, pricing, and County operational needs.

LATE BIDS A bid is considered late if it is not fully received and timestamped by the official deadline stated in the Invitation to Bid (ITB). For example, if the stated deadline is 4:00:00 PM, a bid received at 4:00:01 PM will be rejected, regardless of the delivery method or reason for delay.

The County’s official timekeeping system is The Receptionist electronic check-in software used by the Jefferson County Purchasing Division. Vendors and couriers must check in using this system prior to the posted deadline for their bid to be considered timely.

If The Receptionist is unavailable, a secure electronic timestamp (e.g., email server, scanner log, or digital document capture) will serve as the backup method for determining timeliness. If neither system is operational, time of receipt will be recorded manually by Purchasing Division staff using a synchronized time source (e.g., a County-issued telephone, mobile device, or PC clock linked to an official County server). In such cases, the official must sign, date, and retain the recorded time in the bid file. If marked “Late,” the bid will remain unopened unless accepted under a legal exception permitted by Alabama Bid Law (e.g., single bid rule or best interest of the County).

Deliveries by third-party carriers (e.g., USPS, FedEx, UPS, courier services) are considered received only when they are physically delivered into the custody of the Purchasing Division and time-stamped accordingly. Delivery to the County Mail Room or any other County office or department does not constitute official receipt. The County is not responsible for delays caused by:

1. Carrier error or mis-delivery,
2. Delivery to the Mail Room or wrong department,
3. Internal routing delays,
4. Failure to address the bid properly, or
5. Vendor arrival without completing check-in before the deadline.

NON-RESPONSIVE SUBMITTAL

Respondents that do not meet all requirements of this solicitation, or which fail to provide all required information, documents, or materials, may be rejected as non-responsive. Material requirements of the solicitation are those set forth as mandatory or without which an adequate analysis and comparison of submittals are impossible, or those which affect the competitiveness of submittals. Respondents whose submittals, past performance or current status do not reflect the capability, integrity or reliability to fully and in good faith perform the requirements of the contract may be rejected as non-responsive. The Jefferson County Commission reserves the right to determine which submittals meet the material requirements of the solicitation and which respondents are responsive.

SPECIFICATIONS

Use of specific names and numbers is not intended to restrict the bidding of any seller and/or manufacturer but is solely for the purpose of indicating the type, size and quality of materials, products, service, or equipment considered best adapted to the County’s intended use. Proprietary specifications may be waived for functional equivalents offered, if authorized by the requesting department.



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DESCRIPTION SPECIFICATIONS

The Jefferson County Commission is seeking a vendor to supply high-quality uniforms for security guards, bailiffs, and detention officers in sizes Small through 7XL. For FY25, the combined estimated expenditure by Jefferson County Security, Circuit Court, and Youth Detention departments is approximately \$85,000.00. (Please note that these figures are estimates of potential purchases and do not represent a guaranteed amount of purchase.) The products and merchandise specified in this ITB will be purchased on an as-needed basis. Additional County locations may be added in the future based on the County's needs, and this bid and price listing may be utilized for those purposes as well.

The inclusion of specific names and numbers is not intended to limit or restrict any seller and/or manufacturer from bidding but is solely to indicate the preferred type, size, quality, materials, products, services, or equipment deemed most suitable for the County's intended use. Proprietary specifications may be waived if functional equivalents are offered. (Images of the requested items are available in Exhibit A, Pages 44-47.)

Materials must conform to the specified standards or be approved as equivalent. Garments shall be supplied in accordance with the specifications and be ready to wear. All garments must exhibit new, neat, and professional workmanship, with no uneven seams, loose threads, or defects.

SUPPLIER SERVICE LEVEL REQUIREMENTS

- a. Vendor must stock and provide sizes ranging from Small through 7XL.
- b. Vendor must supply warranty details, return policy procedures, and a copy of the invoice
- c. Vendor should provide a clear and legible invoice that includes the employee's name, department or division, product description, and the authorized purchase order number.
- d. Vendor must obtain an employee signature on each order packing slip.
- e. Vendor must be operational and available for consultations Monday through Friday from 8:00 a.m. to 5:00 p.m., with fully trained and knowledgeable sales staff experienced in sizing, fitting, and department or industry standards. needs of security, bailiff, and detention uniforms for a governmental entity.
- f. Vendor should provide and satisfy on-site fitting, sizing, and alteration services for work uniforms at a location within a 25-mile radius of Jefferson County Courthouse through its own facility, mobile services, or a local subcontracted facility.
- g. Vendor shall supply the items specified in this ITB on an as-needed basis throughout the duration of the contract. All items must be maintained in stock and readily available to meet demand.
- h. Vendor shall be responsible for all costs associated with sizing and exchanging items.
- i. Vendor must complete uniform orders within 2 to 4 weeks of initial fitting, depending on the level of customization and order size.
- j. Vendor shall provide Jefferson County Purchasing with biannual and annual usage reports detailing the items sold, costs, and quantities distributed for each department individually.

DISCONTINUED ITEMS

Successful bidder must furnish within three (3) days' notification of discontinued products with recommendation for replacement items. Notification must include the complete description of the item: item number, manufacturer name, and any other pertinent information to assist the County with proper identification of commodity. In the event of discontinued items, the vendor must furnish a sample of the replaced goods for approval.

ORDER PACKAGING

All orders are to be packaged individually (per employee) and labeled with the name of the employee and Purchase Order Number (PO) for delivery to the department.

DELIVERY

Delivery schedule will be arranged by each Jefferson County Commission Department. Vendor must not release any items to an unidentified employee without proper identification, a purchase order, or a signed release request by the departmental authority set out in the contract award.



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All shipments will be delivered to the ship-to location indicated on the purchase order. A copy of the invoice with purchase order number printed on it must be delivered with the items, and the original invoice mailed to the billing address as indicated on the purchase order. **Purchase order numbers must appear on documents.**

ALTERATIONS

Trousers should be professionally altered within three (3) to five (5) business days necessary to fit all employees. All alterations shall be at the expense of the successful bidder.

MEASUREMENTS & ORDERING

Successful bidder will be required to professionally fit and measure each employee. Vendor will coordinate with the department's representative the time, date, and location for measuring. Some departments have different shifts. Each location and shift will have one primary time for measuring with one "call back" per shift for any additions. Vendor must begin scheduling appointments to take employee measurements as soon as the roster is received. No exceptions will be allowed unless approved in writing by the County.

Vendor will maintain recorded measurements on file, referring to them for proper sizes when filling an order. No items are to be released to an employee without a purchase order and proper employee identification.

COLOR AND PATCH

The Security, Circuit Courts, and Youth Detention departments will supply a spreadsheet which the vendor should use to track the total quantity for each type of apparel per employee. The vendor will keep a record by department for each individual measured.

TROUSERS

TROUSERS

Tan with 1-inch Brown side stripes or black, green, and tan six (6) Pocket Tactical Pants

FABRIC

A fabric, 100% Polyester, 11-11.5 oz. gabardine weave.

DESIGN

The trousers should be made on a uniform pattern with a plain front with quarter to drop front pockets and two back pockets.

POCKETS

The front pocket opening 75% polyester and 25% cotton will be a minimum 6" and be 6" deep from the bottom of the opening. They shall be stitched, turned, and restitched. The inside front pocket facing shall be a separate piece of self-material finishing no less than 1 1/4" wide. The back pockets will have a minimum opening of 5 1/4" and be 6" deep. They shall be made with a Reese PW automatic machine and finished on the outside with an exposed top and bottom cord topstitched. The left back pocket shall have a button tab. The front pocket at the bottom and the back pockets shall be bar tacked with a triangular bar tacking machine.

WAISTBAND

The waistband shall be 2-inch wide and shall be closed with a crushproof hook and eye, the eye being bar tacked for stability. The waistband curtain, attached with a Rocap machine, shall have snuxtex and be made of black, 75% polyester and 25% cotton. Banrol waistband stiffener, 3/4" in width, shall be sewn into the waistband on the front of the trouser from side seam to side seam. The trousers are to be made with a continuous closed waistband.

INSIDE TRIM

The right fly and crotch linings shall be the same fabric and color as the waistband curtain. The right fly shall be sewn to the left fly below the zipper. The crotch linings shall be serge to each front. A separate French fly made of the outer fabric shall be sewn to the inside right fly.



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BELT LOOPS

There shall be a minimum of 5 belt loops on waist sizes 28, 29, 30, and a minimum of 7 on all sizes over 30. Each loop shall be 3/4" wide of double thickness and stitched on the face side with a 2-needle machine. Except for the center back loop, which shall be tacked on, all loops shall be sewn into the waistband seam at top and bottom. They shall accommodate a 1 5/8" belt.

ZIPPER

The trousers shall be closed with a YKK #45 brass zipper which has a brass bottom stop at the base for the zipper chain and a brass ratcheting semi-auto-lock slider. A straight bar tack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and the right fly lining. The right and left fly shall be joined by an additional bar tack located below the bottom zipper stop on the inside of the trouser.

STRIPE

There shall be a 5/8" wide Brown 100% polyester stripe sewn into each side seam of the trouser from the bottom of the waistband to the unfinished bottom of the trouser leg, with no exposed stitching.

SEAMING

The entire trousers are to be seamed with polyester core thread. The seat seam shall be stitched with a tandem needle seat seaming machine. All exposed inside seams of the trousers are to be serged.

SIZE TAB

The trousers shall have a sewn-in label giving care instructions and a permanent size label on inside hip pocket.

FINISHING AND PRESSING

All loose threads shall be removed. Trousers must be pressed completely and properly with the side seam, inseam, and seat seam pressed open. There must be a texpak clip attached to the top fly of the finished trouser.

LONG SLEEVE SHIRTS

MEN & LADIES TAN ZIPPER SHIRT & BLACK/WHITE POLOS

FABRIC

Made of 100% Polyester, texturized woven from Milliken & Co. Weight 7.25 oz. per yard and treated with VISA III stain release with moisture wicking.

FRONTS

Left front to have a self-fabric center pleat 1 1/2" wide extending from collar band to bottom of shirt held down with two rows of stitching. The center pleat to be lined with 100% polyester, 250 denier. Right front to have 1" wide button stay of self-fabric extending from collar band to bottom of shirt. Buttons shall be securely attached to the button stay and shall correspond to the buttonholes on the center pleat. There shall be six front buttons and one collar button. The shirt is to have sewn in permanent military creases, 1 in each front and 3 in the back.

COLLAR

The collar and band to be die cut to ensure uniformity. The back of the stand is to measure 1 1/2". The points, widespread, are to be 3-1/4" on length and topstitched 1/4" from edge. The interlinings are to be 100% polyester. Permanent collar stays of proper length are to be sewn inside the collar so that no stitches are made through the bottom leaf.

YOKE

Two-piece yoke of self-goods to measure approximately 3 3/4" at bottom center of band.



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SLEEVES

To be straight and whole. Sleeve vent shall have a top facing 1 ¼” wide finished at the top with a neatly blocked point. The lower facing to measure ½” in width. Sleeve placket to have one button and buttonhole placed approximately 2 ½” above the top of the cuff.

CUFFS

Barrel type cuffs to measure 3” wide with rounded corners and topstitched ¼” around edge. Buttons on cuff to be evenly spaced as to prevent puckering when fastened. To be cut for uniformity. Cuffs to be attached to sleeves by double stitching ¼” apart visible on outside of cuff.

POCKETS

To have two breast pockets with mitred corners to finish 5 ½” wide and 5 ¾” long. The left breast pocket to have a pencil opening about 1 3/8”. Both pockets to have a 1 ½” box pleat stitched top and bottom to prevent spreading. Velcro shall be placed on the edges.

FLAPS

Flaps to be die creased to give uniform shape and size. Flaps should be scalloped, to finish 5 3/4” in width and 2 ½” in length at the sides, 2 ¾” at the center. Flaps to be secured to front of shirt approximately ½” above top of pocket. The left flap to have a pencil opening about 1 3/8” in width. Velcro to be placed on corners of each flap to correspond with Velcro on pockets. Flap shall be lined with a good grade and quality interlining.

BADGE TABS

Inside sling type of self-goods approximately 1 ½” wide to extend from joining seam to the pocket of left front. To have two small uncut buttonholes 1 ¼” apart with the lower buttonhole approximately 1 ¼” above flap.

SHOULDER STRAPS

To be sewn into sleeve head seam and measure approximately 2” tapering to 1 ½” with end pointed. Straps to be set approximately 1” from collar seam. They shall be box stitched to shoulders with a row of cross stitching 2” from sleeve head and diagonally sewn from each end of the seam to the sleeve. To be lined with 100% polyester interlining.

COLLAR STAYS

The collar stays shall be of good quality, stiffer vinyl, of proper length.

INTERLININGS

Collar, center-facing, flaps, and straps will be of 100% polyester interlinings.

SIZE MARKING

Size tab to be sewn in with neck label to the inside yoke of shirt.

BUTTONS

All buttons shall be made from thermosetting polyester material and must match fabric.

PRESSING AND PACKING

Shirts shall be carefully pressed by hand in a first-class manner. Shirts to be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed in individual polyethylene bags.

LADIES SHIRTS

Ladies to have same features as men except on a ladies pattern.



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ZIPPER FRONT SHIRTS

To be YKK nylon separating zipper with nylon coil, matching binder seam, coordinated color for all components, all molded plastic. The zipper is to be sandwiched between fronts and to extend from the second to the sixth buttonhole with the stitch concealed under the center strip.

SHORT SLEEVE SHIRTS

MEN & LADIES TAN ZIPPER SHIRT & BLACK/WHITE POLOS

FABRIC

Made of 100% Polyester, texturized woven. Weight 7.25 oz. per yard and treated with VISA III stain release with moisture wicking.

FRONTS

Left front to have a self-fabric center pleat 1 ½” wide extending from collar band to bottom of shirt held down with two rows of stitching. The center pleat to be lined with 100% polyester, 250 deniers. Right and left fronts to have an approximately 3-inch turnback extending from collar to bottom of shirt. There shall be six front and one collar button. The shirt is to have sewn in permanent military creases, 1 in each front and 3 in the back.

COLLAR

The collar is to be dyed cut. Convertible collar is to measure 3 ¼” long at points and topstitched ¼” from edge. The interlinings are to be 100% polyester. Permanent collar stays of proper length are to be sewn inside the collar so that no stitches are made through the bottom leaf.

YOKE

Two-piece yoke of self-goods to measure approximately 3 ¾” at bottom center of band.

SLEEVES

Sleeves are to be one piece, have 1” hem and finish 9 ½” to 9 ¾” long from the shoulder seam. Sleeve setting and closing shall be done with an over edge and safety stitch. The sleeve is to be bar tacked at the hem.

POCKETS

To have two breast pockets with mitred corners to finish 5 ½” wide and 5 ¾” long. The left breast pocket to have a pencil opening about 1 3/8”. Both pockets to have a 1 ½” box pleat stitched top and bottom to prevent spreading. Velcro placed on edges.

FLAPS

Flaps to be die creased to give uniform shape and size. Flaps to be scalloped, to finish 5 ¾” in width and 2 ½” in length at the sides, 2 ¾” at the center. Flaps to be secured to front of shirt approximately ½” above top of pocket. The left flap to have a pencil opening about 1 3/8” in width. Velcro to be placed on corners of each flap to correspond with Velcro on pockets. Flap shall be lined with a good grade and quality interlining.

BADGE TABS

Inside sling type of self-goods approximately 1 ½” wide to extend from joining seam to pocket of left front. To have two small uncut buttonholes 1 ¼” apart with the lower buttonhole approximately 1 ¼” above flap.

SHOULDER STRAPS

To be sewn into sleeve head seam and measure approximately 2” tapering to 1 ½” with end pointed. Straps to be set approximately 1” from collar seam. They shall be box stitched to shoulders with a row of cross stitching 2” from sleeve head and diagonally sewn from each end of seam to the sleeve. To be lined with 100% polyester interlining.



Jefferson County Commission Purchasing Division



716 Richard Arrington Jr. Blvd N., Room 830, Birmingham, AL 35203-0009 Office: 205.325-5381 Fax: 205-214-4034 www.paca.jccal.org

Michael Matthews, Purchasing Agent, Ph.D., C. P. M.
CHRISTOPHER WILKERSON, PRINCIPAL BUYER

Date: 6/12/2026
ITB No. 50-26

COLLAR STAYS

The collar stays shall be of good quality, staler vinyl, of proper length.

INTERLININGS

Collar, center-facing, flaps, and straps will be of 100% polyester interlinings.

SIZE MARKING

Size tab to be sewn in with neck label to the inside yoke of shirt.

BUTTONS

All buttons shall be made from thermosetting polyester material and must match fabric.

PRESSING AND PACKING

Shirts shall be carefully pressed by hand in a first-class manner. Shirts to be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed in individual polyethylene bags.

LADIES SHIRTS

Ladies to have same features as men except on a ladies' pattern.

ZIPPER FRONT SHIRTS

To be YKK separating zipper with nylon coil, matching binder seam, coordinated color for all components, all molded plastic. The zipper is to be sandwiched between fronts and to extend from the second to the sixth buttonhole with the stitch concealed under the center strip.

JACKET

Waist-length soft shell jacket, front zipper closure, raglan design sleeves, integrated cuffs, zippered side vents, permanent shoulder strips to hold microphones, zippered pockets and adjustable back. Reversible Interchange Front Zipper allows for the Warrior to be inserted as an internal liner in a variety of outer shell jackets.

I. FABRICS/MATERIALS

Outer Shell: Waterproof / Windproof / Breathable Soft Shell

Face Type: 75D 2.85 oz./l in yard Poly with multi-direction stretch spandex

Film: Highly waterproof breathable polyurethane film 2.2 oz /linear yard

Backing Type: Non-pill compacted 12.7 oz. /linear yard Crushed micro fleece

ASTM F 1671 blood borne pathogen impervious - pass *Independent test results must be included if bidding other than specified item. *

Lining: Nylon Taffeta, T210

Finish: Plain Dye

Characteristics: Typical values

Total weight (oz./sq.): 1.85

Construction: 70D x 70D

Thread count: 120 x 82

Interlining: White pella

Fasteners: All fasteners shall be as follows or equivalent:

Zippers: The front zipper shall be YKK Heavy Duty #8 26" Long, Reversible, 1 slider.

Use of lightweight #5 Zippers will be grounds for bid rejection



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The pocket zippers shall be coiled, YKK one slider.

The side zipper shall be coil, YKK, one slider

Eyelets: Black, metal, small

Snaps: The snaps shall be universal prong snaps that have been oxidized to prevent rusting.

Elastic: Natural color, 1-1/2", 2" Wide dry cleanable and washable

Liner sleeve loops: Black, 1/4", elasticized

Bungee Cord: Black, 1/8", elasticized

Barrel Clips: Black, Oval

Velcro: Black, 1" wide hook and loop

Thread: All threads shall be polyester thread with a wrap with 36 strengths in a 50 size or better.

II. **DESIGN FEATURES**

FRONT DESIGN: Front zipper closure, the zipper shall be a size #8, Delrin, reversible with one slider and 26" long. The front shall have two 8" zippered pockets with an 8" depth; the ends of the zipper are covered with a 3/4" by 3/4" protective tab made of the self-fabric. The hem shall be plain and 1-inch wide sewn with double needle. The hem shall be plain and 1" wide sewn with double needle.

FRONT POCKETS: There shall be two lower 8" zippered pockets with an 8" depth; the ends of the zipper are covered with a 3/4" by 3/4" tab. There shall be inside pockets set on each upper front side. The pockets shall have an 8" zipper closure with a 7" depth.

SLEEVES: The sleeves are to be raglan design with integral cuffs. The sleeves shall be lined with taffeta lining to allow easy slip in and out.

Half of the cuffs shall be heavy duty elastic stretched with 1-1/2" elastic and sewn with double needle. There shall be cuff tabs that measure 1-1/4" wide and taper to 1" wide and shall be 3-1/2" long with a Velcro hook set at the tapered end that shall attach to the loop fastener set on the cuff for adjustments. At each sleeve end there shall be a black ribbon hanger loop to anchor to a jacket when needed.

EPAULETS: There shall be a segmented strip sewn on top of both shoulders made from the outer-shell material. The segmented strip shall measure 1-1/4" wide by 6" long on a large size: divided into three equal sections that measure 2" wide to integrate microphone tabs. Each division shall have a pair of bar-tacks to reinforce the seam. Each epaulet will grow 3/8" long per size.

COLLAR: The collar shall measure 3-1/2" at the points and 3" at the center. There shall be a black ribbon hanger loop set at the neck seam on the under-collar side to attach to a jacket when needed.

BACK DESIGN: There shall be a plain full cut back; the bottom back hem shall have an elasticized drawstring cord so the bottom can be adjustable. There shall be eyelets for the outlets of the drawstring on either side of the side vent with oval barrel clip adjusters set on each side for adjustability of the drawstring. The hem shall be plain and 1" wide sewn with double needle.

SIDE VENTS: There shall be side vents with a 10" zipper and side tabs that measure 1" x 3-1/2". There shall be a gypsy male snap set at the tab end that anchors to a snap set on each side of the vent.



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FACINGS: On the upper inner back there shall be a neck facing approximately 4” long at the center and is as wide as the back. The brand label and the size labels will be sewn onto this facing. Reversible Interchange Front Zipper allows for the Warrior to be inserted as an internal liner in a variety of outer shell jackets.

LABELS: Each garment shall have a brand label, permanent size labels, a care instruction label, and an ID label.

HANGTAGS: Each garment shall have a hangtag. On the back side of the hangtag there shall be a sticker label with the style name, the ID# and the size of the garment.

GUARANTEE: Each garment shall be guaranteed to be free from defects, and the factory workmanship for five years is evidenced by a hangtag on each garment.

SILENCE OF SPECIFICATION: The apparent silence of this specification as to any details or the omission of a detailed description concerning any point shall be interpreted as meant that only the best commercial practices are to prevail and only materials and workmanship of first quality to be used.

III. MEASUREMENTS

SIZING: The manufacturer shall be capable of providing all sizes for men and women, including any special size requirements. The manufacturer shall have a company representative or authorized dealer available to assist with the fittings of the garments at no additional cost.

The following sizes have been established as a guideline.

| SIZES | FINISHED CHEST | BACK LENGTH | SLEEVE INSEAM |
|-------------------|----------------|-------------|---------------|
| X-SMALL (32-34) | 40 | 27 | 23 |
| SMALL (36-38) | 44 | 27 | 23 |
| MEDIUM (40-42) | 48 | 27 | 23 |
| LARGE (44-46) | 52 | 27 | 23 |
| X-LARGE (48-50) | 56 | 27 | 23 |
| 2X-LARGE (52-54) | 60 | 27 | 23 |
| 3X-LARGE (56-58) | 64 | 27 | 23 |
| 4X-LARGE (60-62) | 68 | 27 | 23 |
| 5X-LARGE (64-66) | 72 | 27 | 23 |
| 6X-LARGE (68-70) | 76 | 27 | 23 |
| 7X-LARGE (72-74) | 80 | 27 | 23 |
| 8X-LARGE (76-78) | 84 | 27 | 23 |
| 9X-LARGE (80-82) | 88 | 27 | 23 |
| 10X-LARGE (84-86) | 92 | 27 | 23 |
| TOLERANCES | + -1” | + -1/2” | + -1/2” |



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| | | | |
|---------------|-----|-----|-----|
| LONG LENGTH | +1" | +1" | +1" |
| X-LONG LENGTH | +1" | +2" | +2" |

JACKET

Design The jacket is lightweight, breathable, windproof and waterproof poly ripstop shell which is fully lined, and seam sealed for ultimate protection. The jacket features two inverted pleated patch pockets with mitered flaps and side entry, front and back upper body yokes to house concealed detachable panels, taped seams, quick release side zippers, three-piece attached hood, adjustable cuffs, shoulder straps, interior pockets, and a removable Thinsulate liner.

Fabrics Outer shell is 100% polyester mini ripstop with windproof, waterproof, breathable HydroTech membrane. Weight: 4 oz./sq. yd. Machine washable. Fabric offers lightweight protection against the elements, while high vapor permeability promotes moisture management, allowing the moisture to pass through the garment, keeping the wearer dry and comfortable in all weather conditions. Outer shell is lined with nylon Taslon. Colors: Black, Navy and Brown.
The removable quilted liner is black, 100% 210T nylon taffeta. Weight is 2 oz./sq. yd. The taffeta covers both sides of the Thinsulate insulation layer and is water repellent with an anti-static finish. Insulation is 4.25 oz. Thinsulate, providing maximum warmth with the lightest weight.

Sleeves Sleeves are one piece and fully lined. There is a snap strap placed on the inside of the wrist area which can connect to a loop on the liner sleeve to hold the liner in place.

Cuffs Cuffs shall be 1-1/8" wide with a 1" inner elastic at the top and an adjustable tab with 1" Fastlock at the bottom, with 2-1/4" Fastlock on the underside of the tab connecting to 3-3/4" Fastlock on the opposite side.

Collar The permanent collar shall be made of two plies of the shell fabric plus Thinsulate lining. The collar points shall be well shaped and symmetrical. The points and center width shall measure approximately 3-1/2 inches wide"

Hood The three-piece attached hood is constructed from the same shell fabric as the jacket and is fully lined. It features a stretch draw cord closure and reinforced stabilized brim. There is a small elastic loop set in the neck seam to secure the draw cord end when the hood is worn. The hood is permanently attached to the jacket and can be stowed through a zipper compartment in the back of the collar.

Detachable Insulated Liner The detachable low denier soft touch Thinsulate liner shall be a zip-out full body and sleeves liner with attached knit wristlets. The liner zips into the outer shell with an YKK #5 coil zipper. There are opening slots in the liner to allow access to interior pockets. There is a small patch pocket on the lower right front corner of the liner.

Facing and Fronts The front shall have a YKK #5 two-way zipper, functional up to the collar points. Inner facings shall run up the front edge of the jacket and below the neck area for the attachment of the liner. There must be an inner storm flap at the right front behind the zipper all the way to the collar point for extra protection.

Pockets There shall be two reverse pleated two-way opening patch pockets on the front of the jacket. Pockets measure 7" wide x 7-1/2" long. The side opening measures 5-1/2" and is securely tacked at top and side bottom. The right pocket shall have a D-ring attached to a 3-1/2 inch long double-ply strap sewn into the pocket seam for securing keys.



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The flaps measuring 7-1/4" wide x 3" deep are mitered and made of two plies of basic material plus the interlining. Top pocket/flap openings shall be secured by concealed Fastlock. There shall be two interior pockets on the left front, accessible through slots in liner, and one pocket in the right front. The top pocket on the left front has a snap tab loop closure.

Yokes/Panels

There shall be two yokes across the upper front panels and one yoke across the upper back panel of shell fabric with a 1-1/4" turn-up. Inside the turn-up shall be inner hanging flaps with Fastlock to which detachable front and back I.D. panels can be connected. These turn-ups shall have additional Fastlock which can attach to the front and back panels of the jacket when there are no I.D. panels connected, or to the edge of the inner hanging flaps when they have I.D. panels connected and are displayed down. I.D. panels are purchased separately.

Side Vents

Side vents open 9" from bottom of waistband. "Quick release" coil zippers are sewn into each side seam, extending through the waistband, to allow access to weapon and equipment. Zippers lock when the pull tab is locked in the upright position. These zippers shall be set to both the shell and permanent lining. An elasticized tab is set to the inside back of the hem. The tab contains a stud snap to align with the flat snap on the front of the jacket. There is also an additional flat snap inside the back of the hem to be used to secure the tab when not in use.

Waistband

Waistband shall be approximately 2" wide and elasticized in the back and sides. There shall be a minimum of two rows of stitching extending through the elastic to prevent the elastic from rolling up and stretching out of shape. The elastic shall be securely tacked at each end.

Badge Tab

Two loose badge tabs measuring 1"x 4-1/4" unfinished will be included in the jacket pocket, to be attached by the customer if needed. Eyelets will be spaced 1-1/2" apart on one and 1-3/4" apart on the other. A loose mic tab measuring 1 inch x 4 inches and a name tape measuring 1" x 8" will also be included in the jacket's left side pocket.

Shoulder Straps

The permanent utility straps shall be made of two plies of the basic shell fabric plus the pella interlining. The straps are 1-1/4" wide and are single needle edge stitched. Utility straps shall be tacked to shoulder at ends and center to form a 2" opening at the center of the strap for mic attachment.

Interlining

The following parts shall be interlined for stability: cuffs, pocket flaps, storm flaps and shoulder straps.

Seam Stitching

All stitching shall be even and uniform. All seams on the shell and liner shall be securely sewn. All seams shall be properly reinforced where needed via back tack or bar tack. Outer shell seams are fully taped. All seams shall be eight stitches per inch minimum to twelve stitches per inch maximum. Seams shall be free from puckering, pleats, runoffs and raw edges.

Labeling

Both the jacket and removable insulated liner shall be permanently labeled with the manufacturer, size and laundry instructions. Both the jacket and liner must be able to withstand repeated machine washing with no deterioration in stitching, color, water resistance, or windproof.

UPC Identification

A printed UPC bar code tag must be attached to every garment to be visible in the package. The UPC bar code must identify style, color and size information to be incorporated into an inventory management system. Appropriate support documentation must be available to assist the agency in encoding UPC information.



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Limited Warranty

Manufacturer agrees to warrant the product to be free from defects in material and workmanship for a period of three years from date of purchase.

Finished Measurements

| <u>SIZE</u> | <u>XS</u> | <u>S</u> | <u>M</u> | <u>L</u> | <u>XL</u> | <u>2XL</u> | <u>3XL</u> | <u>4XL</u> |
|--------------------|-----------|----------|----------|----------|-----------|------------|------------|------------|
| CENTER BACK LENGTH | 25 | 25 | 25 | 26 | 26 | 26 | 27 | 27 |
| CHEST | 44 | 48 | 52 | 56 | 60 | 64 | 68 | 72 |
| SLEEVE LENGTH | 35¼ | 36 | 36¼ | 37 | 38¼ | 39 | 39¼ | 40 |
| BOTTOM HEM-RELAXED | 31 | 34 | 37 | 40 | 43 | 46 | 49 | 52 |

SHORTS: 2” shorter in Sleeve and Center Back Length than Regulars

LONGS: 2” longer in Sleeve and Center back Length than Regulars

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INSTRUCTIONS TO BIDDERS

BID FORMS

Bid must be worked on the Excel Bid Form supplied by the Jefferson County Purchasing Division. Vendor must turn in a copy of the bid form and flash drive containing the completed Excel document saved to it. Bidder must also return required forms on pages 31-43. (*Note: Vendor name must appear on line provided at bottom of each bid sheet.)

BIDDER REQUIREMENTS

Any Bidder responding to this ITB must be a Qualified Bidder that is authorized to conduct business in the State of Alabama and Jefferson County. Bidder must be able to provide and support the products in this ITB; offer quality products as requested and meet or exceed all specifications.

- a. Vendor must have a minimum of three (3) years' experience in providing safety uniforms.
- b. Vendor must include a copy of their uniform descriptions.
- c. Vendor must provide a listing of their retail locations.
- d. Vendor must provide E-Verify Enrollment Form.
- e. Vendor must provide Warranty Information and Return Policy Procedure.

BIDDER RESPONSIBILITY

- a. Vendor must be licensed to do business in Jefferson County
- b. Vendor must be registered through Vendor Self Service
- c. Vendor must not be excluded from SAM (System for Award Management)
- d. Vendor must meet Quality Assurance Program ensuring all garments submitted with the bid are manufactured by a facility that is ISO 9001 registered or an approved equal. Proof of such registration, including the manufacturer registration documents, must be included in the bid packet or readily available upon request.

BID SUBMITTAL DEADLINE AND INSTRUCTIONS:

The Bid Submittal Deadline is 4 PM, July 21, 2026. Bid must be submitted in sealed envelope, and the package should be properly identified with the bid number and Bid Submittal Deadline:

1. All bids shall be sealed and clearly marked **ITB 50-26 "UNIFORMS – PROTECTIVE SERVICE OFFICERS"**
2. The envelope or package containing the bid shall have the name of the vendor, complete address, telephone number, and name of contact person. **ALL BIDS MUST ARRIVE IN THE PURCHASING DIVISION, 716 RICHARD ARRINGTON JR, BLVD, NORTH, ROOM 830, BIRMINGHAM, AL 35203-0009, (7/21/26) BY 4 PM, CST, THE DAY PRIOR TO BID OPENING DATE. BIDS RECEIVED AT 4:00:01 WILL BE CONSIDERED LATE. BIDS ARRIVING ON OPENING DAY WILL NOT BE ACCEPTED.** Bids sent by electronic devices (i.e., facsimile and e-mail) are not acceptable and will be rejected upon receipt. Vendors will be expected to allow adequate time for delivery of their bid either by airfreight, postal service, or other means. It will be the sole responsibility of the Vendor to have the bid delivered to Jefferson County Purchasing Division before the closing time and date.

The County is not responsible for delays occasioned by the U. S. Postal Service, the internal mail delivery system of the County, or any other means of delivery employed by the bidder. Similarly, the County is not responsible for, and will not open, any bid responses, which are received later than the date and time indicated above. **LATE BIDS WILL BE DISQUALIFIED AND NOT OPENED.**

3. Vendor must have all proper "Required Forms" (Pgs. 31-43) signed, dated and notarized (where applicable).



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BIDDER REGISTRATION:

To become a registered vendor with the Jefferson County Commission, Purchasing Division’s competitive vendor base, please visit our VSS (Vendor Self-Service) website at <https://munisweb.jccal.org/vss/default.aspx>. Our vendor registration system is designed to maximize your opportunity to participate in the County’s purchasing program. Should you encounter a problem with registration, email procurementservices@jccal.org and provide a screenshot of error message or call 205-325-5381. Or use the QR code listed below.



BUSINESS LICENSE:

The successful bidder shall comply with all applicable Jefferson County business license requirements prior to commencement of work under the contract in accordance with Jefferson County Ordinance No. 1801 and applicable Alabama law. Bidders currently possessing a valid Jefferson County business license are encouraged to include a copy with their bid submission for verification purposes. Submission of a bid does not require a bidder to already possess a Jefferson County business license unless otherwise required by law or expressly stated in this solicitation. If awarded the contract, the successful bidder shall obtain and provide all required business licenses, permits, and registrations prior to contract execution and/or commencement of on-site operations. Questions regarding Jefferson County business license requirements should be directed to the Jefferson County Commission Revenue Department (Birmingham, Alabama). Failure to obtain or maintain required licensing may constitute grounds for determination of non-responsibility, withholding of contract execution or payment, termination, or other remedies available under the contract or applicable law.

INQUIRY DEADLINE:

Telephone inquiries with questions regarding clarification on all specifications of the ITB will not be accepted. All questions **must** be submitted in writing and emailed to procurementservices@jccal.org no later than **4 PM Wednesday, July 8, 2026**.

INTERPRETATIONS AND ADDENDA:

No interpretation or modification made to any respondent as to the meaning of the ITB shall be binding on the Jefferson County Commission unless submitted in writing and distributed as an addendum by the Jefferson County Purchasing Division. Interpretations and/or clarifications shall be requested in writing and directed to **Chris Wilkerson, Jefferson County Purchasing Division, 830 Courthouse, 716 Richard Arrington Jr. Blvd. North, Birmingham, AL 35203, (Fax: 205-214-4034) or (email: wilkersonc@jccal.org)**. **Verbal information obtained otherwise will not be considered in awarding of contract. All addenda shall become part of the ITB.**

LICENSES/CERTIFICATES:

Jefferson County reserves the right to require documentation that each bidder is an established business and is abiding by the ordinances, regulation, and laws of their community and the State of Alabama. If you are required by any regulatory agency to maintain professional license or certification to provide any product and/or service solicited under this ITB, the County reserves the right to require you to provide documentation of your current license and/or certification before considering your Bid and/or before awarding a contract.

NOTIFICATION OF INTENT

All recipients of this solicitation are required to complete and return the enclosed Notification of Intent. Only those vendors submitting the Notification of Intent will be advised of any clarifications, addendum, answers to inquiries, etc. pertaining to this



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ITB. *Notification of Intent should be emailed to Christopher Wilkerson at procurementservices@jccal.org by 4:00 PM on 6/26/2026. (Full document available for download at <http://paca.jccal.org>.)*

TELEPHONE INQUIRIES – NOT ACCEPTED

Telephone inquiries with questions regarding clarification on all specifications of the ITB will not be accepted. All questions **must** be submitted in writing and emailed to Christopher Wilkerson at procurementservices@jccal.org.

PRE-BID CONFERENCE (IN PERSON OR VIRTUAL):

An **OPTIONAL** pre-bid conference will be held on **July 8, 2026, at 11:00 AM (CST)**. Bidders can attend either in person at Room 830, Purchasing Division, 716 Richard Arrington Jr. Blvd. N., Birmingham, AL 35203, or virtually through Microsoft Teams Meeting. Meeting invites are to be forwarded at a later date.

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SPECIAL PROVISIONS FOR MATERIALS AND EQUIPMENT



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SPECIAL PROVISIONS FOR MATERIALS AND EQUIPMENT

AUTHORIZED DISTRIBUTOR

The successful Bidder must be an authorized distributor for the product offered or must submit documentation with bid form showing purchasing of the specified product/equipment from that distributor and that the distributor will honor all the manufacturer’s warranties.

BRAND NAMES

Manufacturer’s names, trade names, brand names, model and catalog numbers used in these specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for alternative brands that meet or exceed the quality of the specifications listed for any item.

BRAND SUBSTITUTIONS

Bids will be considered for items complying substantially with specifications, provided deviations to the specifications are stated and items are described in detail. When offering alternate products, it is the responsibility of the bidder to indicate the brand names and model/catalog numbers, and to provide evidence of equivalency for the items to be specified in the solicitation. Standard catalog sheets or technical data will not be accepted in lieu of this requirement. The Jefferson County Commission will be the sole judge of whether such alternates are equivalent to the items specified. The Jefferson County Commission reserves the right to waive immaterial variations in the specifications.

COMPLIANCE WITH OSHA

Bidder agrees that all item(s) offered comply with all applicable Federal and the State Occupational Safety and Health Act, laws, standards and regulations, and the Bidder will indemnify and hold Jefferson County Commission harmless for any failure to so conform.

DELIVERY

Purchase orders will be issued as deliveries are required. Failure to deliver as specified and in accordance with the bid submitted, including promised delivery, will constitute sufficient grounds for cancellation of the order at the option of the County Commission. Subsequent County locations may be added based on the needs of the County.

The successful bidder has up to a fourteen (14) day turnaround after receipt of order. Purchase orders will be issued as deliveries are required.

Failure to deliver as specified and in accordance with the bid submitted, including promised delivery, will constitute sufficient grounds for cancellation of the order at the option of the County Commission. Subsequent County locations may be added based on the needs of the County.

Deliveries shall be made directly to individual locations. For some facilities, delivery may be required to more than one building.

DELIVERY HOURS

Unless otherwise specified, all items must be delivered Monday through Friday, between the hours of 8:00 a.m. to 5:00 p.m., excluding holidays to Jefferson County Security Department and/or the Alabama State Courts.

DELIVERY TIME

The maximum time allowed for delivery is: fourteen (14) business days from receipt of order. Time is of the essence of this contract. Bidder shall state earliest delivery time on Bid Sheet. The Jefferson County Commission reserves the right to cancel any order not received within the time stated by the Bidder in their bid response. Delivery time will be a factor in award of bid where a maximum time for delivery is stipulated herein. Bid documents will inform Bidder when delivery is a factor in award of bid.



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F.O.B. POINT & SHIPPING CHARGES

F.O.B. Destination via best way.

MANUFACTURER & ITEM NUMBER

On Bid Sheet, Bidder must state the manufacturer's name and item number of each item proposed.

NEW AND UNUSED

Unless specifically provided to the contrary, all materials and equipment shall be new and unused and of the current production year. Bids that are received for other than the current production year or its items and materials that have been previously used will be rejected.

PACKING/MARKING

Unless otherwise specified, uniforms and packed goods must come in unused packaging listing the specifications and description of the product. Delivered items shall be sealed, plainly marked with employee's name, address, department, and new containers to ensure acceptance and safe delivery to the point of delivery called for in the contract or purchase order. Each container shall be plainly marked as to manufacturer, manufacturer's code, size, quantity of pack, the name of the contractor and the number of the contract or purchase order. Packaging per case must be as indicated for ease of handling and delivery. If not available in packaging as listed, quote the closest industry standard packaging for that product.

PRODUCT EVALUATION

If requested by the County, bidder will arrange to demonstrate the product at no cost to the County. The time and place of demonstration will be determined by Jefferson County. Said demonstration will be subject to guidelines established by the Purchasing Manager.

PROTECTION DAMAGE

Contractor will be responsible for any damage to property of the County or others caused by him, his employees or subcontractors, and will replace and make such damage good. The contractor will maintain adequate protection to prevent damage to his work and property of others and take all necessary precautions for the safety of his employees and others. The contractors will comply with all safety laws and regulations in effect in the locality.

QUANTITIES

Quantities shown are estimates and are not guaranteed purchase quantities to buy in the amount shown.

SAMPLES

Bidder may be required upon request to provide samples to check, verify, and/or confirm quality of bid items.

WARRANTY, MANUFACTURER

Manufacturer shall fully warrant all materials and equipment furnished under the terms of this contract, against poor and inferior quality, for a period of not less than three (3) years from the date of final acceptance from the County. Time is of the essence of this contract. While under warranty, manufacturer shall repair or replace inoperable materials and equipment in a timely manner to minimize the disruption of County operations. A copy or description of the manufacturer's warranty shall accompany each bid for the item(s) proposed, detailing the scope and length of the warranty. Where the successful Bidder is also the manufacturer of the materials or equipment provided under this contract, the Manufacturer's Warranty requirement will supersede the Successful Bidder Warranty requirement of this solicitation.

WARRANTY, SUCCESSFUL BIDDER

Successful Bidder shall fully warrant all materials and equipment furnished under the terms of this contract, against poor and inferior quality, for a period of not less than one (1) year from date of final acceptance by the County. Time is of the essence of this contract. While under warranty, successful Bidder shall repair or replace inoperable materials or equipment in a timely manner to minimize the disruption of County operations.



**Jefferson County Commission
Purchasing Division**



716 Richard Arrington Jr. Blvd N., Room 830, Birmingham, AL 35203-0009

Office: 205.325-5381

Fax: 205-214-4034

www.paca.jccal.org

Michael Matthews, Purchasing Agent, Ph.D., C. P. M.
CHRISTOPHER WILKERSON, PRINCIPAL BUYER

Date: 6/12/2026
ITB No. 50-26

JEFFERSON COUNTY COMMISSION GENERAL TERMS AND CONDITIONS



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GENERAL TERMS AND CONDITIONS

ACT 2016-312 PROHIBITION AGAINST BOYCOTTING

Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state enjoys open trade.

ALA. CODE 41-16-161

By signing this contract, contracting party affirms that, without violating controlling law or regulation, it does not and will not, during the term of the contract, engage in economic boycotts.

BID ACCEPTANCE/REJECTION

Jefferson County expressly reserves the right to reject any or all bids, or parts of bids, and to make the award on merit and/or features of design and quality, delivery, and availability of parts and service as the best interest of the County appears.

BREACH AND DEFAULT

Any violation of this Agreement shall constitute a breach and default of this agreement shall be cause for termination. Upon such termination Contractor shall immediately refund to the County all amounts paid by the County pursuant to this Agreement.

CANCELLATION

Failure to deliver as specified and in accordance with the bid submitted, including promised delivery, will constitute sufficient grounds for cancellation of the order at the option of the County Commission.

CODES & REGULATIONS

All equipment, construction, and installation will comply with city, county, state and federal codes and regulations.

CONFLICT OF INTEREST

The Individual/Firm declares that, as of the date of any ensuing contract, neither the County nor any County Commissioner nor any Director nor any other Jefferson County Government official is directly or indirectly interested in this contract or any contract with the Individual/Firm for which compensation will be sought during the period of time this contract is being performed, and, furthermore, the Individual/Firm pledges that he/it will notify the Purchasing Manager in writing should it come to his/its knowledge that any County official becomes directly or indirectly interested in the contract or any contract with the Individual/Firm for which compensation will be sought during the aforesaid period. In addition, the Individual/Firm declares that, as of the date of this contract, neither he/it nor any of his/its officers or employees have given or donated or promised to give or donate, either directly or indirectly, to any official or employee of the Jefferson County Commission, or to anyone else for the County's benefit, any sum of money or other thing of value for aid or assistance in obtaining this contract with the County under which compensation will be sought during the period of time this contract is being performed and furthermore, that neither the Bidder nor any of his/its officers or employees will give or donate or promise to give or donate, directly or indirectly, to any official or employee of the Jefferson County Commission, or to anyone else for the County's benefit, any sum of money or other thing of value, for aid or assistance in obtaining any amendment to this contract with the Bidder for which compensation will be claimed during the period of time this contract is being performed.

GUARANTEE

By bidding, the Bidder certifies that it is fully aware of the conditions of service and purpose for which services included in this bid are to be purchased, and that his offering will meet the requirements of service and purpose to the satisfaction of the Jefferson County Commission and its Agent.

LANGUAGE, WORDS USED INTERCHANGEABLY

The word COUNTY refers to the JEFFERSON COUNTY COMMISSION and/or JEFFERSON COUNTY, ALABAMA throughout this document. Similarly, RESPONDENT, VENDOR, and BIDDER refer to the person or company submitting an offer to sell its goods or services to the COUNTY. The words PROPOSAL, QUOTATION, and BID are all offers from the



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BIDDER. The County has established for the purposes of this ITB that the words SHALL, MUST or WILL are equivalent in this ITB and indicate a mandatory requirement or condition, the material deviation from which shall not be waived by the County. A deviation is material if, at the sole discretion of the County, the deficient response is not in substantial accord with this ITB’s mandatory condition requirements. The words SHOULD and MAY are equivalent in the ITB and indicate very desirable conditions or requirements but are permissive in nature. Deviation from, or omission of, such a desirable condition or requirement will not in and of itself cause automatic rejection of a bid proposal but may result in being considered as not in the best interest of the County.

LAWS AND REGULATIONS

All applicable State of Alabama and federal laws, ordinances, licenses and regulations of a governmental body having jurisdiction shall apply to the award throughout as the case may be and are incorporated here by reference. The Jefferson County Commission currently does not have a business license. Vendors must register with the Jefferson County Commission Department of Revenue. Any contract executed based on award of this ITB must stipulate that governing law will be the State of Alabama.

NEGOTIATIONS

Jefferson County reserves the right to enter into contract negotiations with the selected bidder. If the County and the selected bidder cannot negotiate a successful contract, the County may terminate negotiations and begin negotiation with the next selected bidder. This process will continue until a contract has been executed or all proposals have been rejected. No bidder shall have any rights against the County, arising from such negotiations.

NON- DISCRIMINATION POLICY

The Jefferson County Commission is strongly committed to equal opportunity in solicitation of ITBs and RFPs. The County encourages bidders and proposers to share this commitment. Each bidder/contractor submitting a proposal will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability or veteran status. The Bidder/Contractor will ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, age, disability or veteran status. Such action shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

OTHER BENEFITS AND COMPENSATION

There are no other benefits or compensation except as listed in Method of Payment below.

PERMITS, CODES & REGULATIONS

All equipment, construction, and installation will comply with City, County, State and Federal codes and Regulations. Successful bidder will obtain and pay for all permits necessary, notify proper authorities for inspections and furnish any certificates required for the work.

PRE-PAYMENTS

No prepayments of any kind will be made prior to shipment. Bidder agrees that Jefferson County will be charged no more for item(s) bid than the State of Alabama, and that in the event of a price reduction; the County will receive the benefit of such reduction on any undelivered portion of contract.

PRICE GUARANTEE FOR ENTIRE CONTRACT PERIOD

Bidder agrees that he will deliver any items awarded to him, that such items will be manufactured to quoted specifications that prices billed will be no higher than those quoted herein and that delivery will be made within the time specified herein or within a reasonable time, if not so specified. Bidder hereby guarantees delivery of all items awarded to him hereunder, without any qualification or limitation whatsoever. In making this guarantee, bidder confirms that he has secured the subject items or has obtained a guarantee of their availability sufficient to his satisfaction.

Bidder further agrees that in the event bidder fails to deliver any items awarded to him in accordance herewith for any reason whatsoever, Jefferson County may, at its option, accept the next lowest and best bid for such items, or re-bid such items, or obtain



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substitute items elsewhere. Such substitutes may include later year models, where current year models are not reasonably available. Bidder agrees to pay Jefferson County the difference between the bidder's bid for such items and the cost to Jefferson County to obtain the items elsewhere, if greater, and other incidental and consequential damages. Jefferson County may not elect to effect such cover and may enforce all remedies authorized by law.

PRICE REDUCTION

In the event of a general price reduction, the County will receive the benefit of such reduction on any undelivered portion of contract.

PRICES

Prices must include transportation (including fuel surcharge, if applicable) labor, equipment, material and shall remain firm for the term of the contract. If price adjustments are requested pursuant to the terms of this contract, the Contractor must notify the County ninety (90) days prior to the current terms' expiration date.

INVOICING

All invoices must agree with the purchase order in description and price and include the following information: 1) Purchase Order Number; 2) Ship-to department name and address.

**To ensure prompt payment, *ALL ORIGINAL INVOICES* MUST BE SENT TO:
Copy To:**

Jefferson County Commission
Finance Department Accounts Payable
Room 820 County Courthouse
716 Richard Arrington Jr. Blvd. North
Birmingham, AL 35203
Accounts_Payable@jccal.org

*If invoice does not agree with purchase order, credits or a corrected invoice will be required for the County to process payment.
Invoices that do not reference an authorized Purchase Order will be returned to the vendor. *

PUBLIC DISCLOSURE

Subject to applicable law or regulations, the content of each Bidder's Proposal shall become public information upon the effective date of any resulting contract. A Bidder's disclosure or distribution of the bid, other than to the County, will be grounds for disqualification at the County's option. All electronic files; audio and/or video recordings; and all papers pertaining to any activity performed by the Successful bidder for or on behalf of the County shall be the property of the County and shall be turned over to the County upon request. Bids submitted are not publicly available until after awarded contract is signed by the Jefferson County Commission. Jefferson County reserves the right to retain all Bids submitted and to use any ideas in a bid regardless of whether that bid is selected.

SINGLE BID

If a single bid response is received for this ITB, the bid will be rejected in accordance with Ala. Code Section 41-16-50(a)(1). The bid will not be opened or read publicly. We will proceed with negotiations for a lower price with the rejected bidder and other bidders by means of sealed quotes. The rejected bidder's initial offer will not be disclosed to other bidders, prior to the awarding of a contract. The award will be made to the company offering the lowest negotiated quotation, provided that all conditions and specifications required by the County are met.

GENERAL

The Jefferson County Commission expressly reserves the right to reject any and all bids, or parts of bids, and to make the award or awards as the best interest of the county appears.



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GOVERNING LAW/DISPUTE RESOLUTION

Any contract agreement that is issued based on this ITB, the parties shall agree that the contract agreement is made and entered into in Jefferson County, Alabama, and that all services, materials and equipment to be rendered pursuant to said contract agreement are to be delivered in Jefferson County, Alabama. The interpretation and enforcement of this contract agreement will be governed by laws of the State of Alabama. The parties agree that jurisdiction and venue over all disputes arising under this contract agreement shall be the Circuit Court of Jefferson County, Birmingham, Alabama Division.

GUARANTEE

Bidder certifies by bidding, that he is fully aware of the conditions of service and purpose for which services included in this bid are to be purchased, and that his offering will meet the requirements of service and purpose to the satisfaction of the Jefferson County Commission and its Agent.

HOLD HARMLESS AND INDEMNIFICATION

Contracting party agrees to indemnify, hold harmless and defend Jefferson County, Alabama, its elected officers and employees (hereinafter referred to in this paragraph collectively as "County"), from and against any and all loss, expense, or damage, including court costs and attorney's fees for liability claimed against or imposed upon County because of bodily injury, death or property damage, real or personal, including loss of use thereof arising out of or as a consequence of the breach of any duty or obligations of the contracting party included in this agreement, negligent acts, errors or omissions, including engineering and/or professional error, fault, mistake or negligence of the Contractor, its employees, agents, representatives, or subcontractors, their employees, agents or representatives in connection with or incident to the performance of this agreement, or arising out of Worker's Compensation claims, Unemployment Compensation claims, or Unemployment Disability compensation claims of employees of company and/or its subcontractors or claims under similar laws or obligations. Company obligation under this Section shall not extend to any liability caused by the sole negligence of the County, or its employees. Before beginning work, contract party shall file with the County a certificate from his insurer showing the amounts of insurance carried and the risk covered thereby. Liability insurance coverage must be no less than \$1,000,000. During performance the company must effect and maintain insurance from a company licensed to do business in the State of Alabama. Coverage required includes 1) Comprehensive General Liability; 2) Comprehensive Automobile Liability; 3) Worker's Compensation and Employer's Liability.

SOLE CONTRACTOR/IMPLEMENTER

The Jefferson County Commission intends to award the contract to a sole contractor. The successful Bidder shall assume total responsibility for all Deliverables whether a sub-contractor or third-party produces them in whole or in part. Further, the County will consider the successful Bidder to be the sole point of contact with regard to contractual matters, including payment of all charges resulting from the Contract. The successful Bidder will be fully responsible for any default by a sub-contractor, just as if the successful Bidder itself had defaulted. No sub-contractor will be paid directly by Jefferson County. The successful Bidder will be solely responsible for the success of the entire Project.

STATEMENT OF COMPLIANCE WITH ALABAMA CODE SECTION 31-13-9

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

MAINTENANCE OF FINANCIAL RECORDS

Provider shall maintain documentation of all charges against Jefferson County. The books, records, and documents of Contract, insofar as they relate to work performed or money received under the contract, shall be maintained for a period of three (3) full years from the date of the final payment and will be subject to audit, at any reasonable time and upon reasonable notice by the County or its duly appointed representative. The records shall be maintained in accordance with generally accepted accounting principles.



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TAX:

Jefferson County is exempt from all tax. Provided however, bidder shall be responsible for payment of all sales, use, lease, ad valorem and any other tax that may be levied or assessed by reason of this transaction.

TELEGRAPHIC/ELECTRONIC BID RESPONSES

Bid responses sent by electronic devices (i.e., facsimile machines and email) are not acceptable and will be rejected upon receipt. Vendors will be expected to allow adequate time for delivery of their bid responses either by airfreight, postal services, or by other means.

TERMINATION OF CONTRACT

This contract may be terminated by the County with thirty (30) day written notice to the other party regardless of reason. Any violation of this agreement shall constitute a breach and default of this agreement. Upon such breach, the County shall have the right to immediately terminate the contract and withhold further payments. Such termination shall not relieve the Contractor of any liability to the County for damages sustained by virtue of a breach by the Contractor.

THIRD-PARTY "REMIT-TO"

If bidder has a third-party "remit-to" company, that information must appear on the Bidder's response. Jefferson County will send payment to the company designated by Bidder on its response, but will not be responsible for resolving payment issues, should the bidder change payment processing companies after a payment has been mailed or without 45-day written notification to the Purchasing and Accounting division of Jefferson County.

INSURANCE

The successful bidder will maintain such insurance as will protect him and the County from claim under Workmen's Compensation Acts, and from claims for damage and/or personal injury, including death, which may arise from operations under this contract. Insurance will be written by companies authorized to do business in Jefferson County, Alabama and **shall include Jefferson County, Alabama as Additional Insured by Endorsement including a thirty (30) day(s) written cancellation notice**. Evidence of insurance will be furnished to the Purchasing agent and not later than seven (7) days after Purchase Order/contract date. Successful bidder is also required to include the bid number on the evidence of insurance.

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Insurance Minimum Coverage:

Contracting party shall file the following insurance coverage and limits of liability with the Purchasing Division before beginning work with the County.

General Liability:

- \$1,000,000 - Bodily injury and property damage combined occurrence
- \$1,000,000 - Bodily injury and property damage combined aggregate
- \$1,000,000 - Personal injury aggregate
 - Comprehensive Form including Premises/Operation,
 - Products/Completed Operations, Contractual, Independent contractors, Broad Form property damage and personal injury.

Automobile Liability:

- \$1,000,000 - Bodily injury and property damage combined coverage
- Any automobile including hired and non-owned vehicles

Workers' Compensation and Employers Liability:

- \$100,000 - Limit each occurrence

Umbrella Coverage:

- \$1,000,000 - Each occurrence
- \$1,000,000 - Aggregate

Added Additional Insured by Endorsement:

- Jefferson County, Alabama
- 30 day(s) written cancellation notice

Under Description of Operations/Locations/Vehicles/Exclusions Added by Endorsement/Special Provisions enter the BID/ITB Number, Project Number or Purchase Order Number Covered by The Certificate of Insurance.

PURCHASE ORDER NUMBER AND/OR BID NUMBER MUST APPEAR ON THE FACE OF THE CERTIFICATE OF INSURANCE DOCUMENT

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JEFFERSON COUNTY COMMISSION REQUIRED FORMS



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| <u>Required Form Checklist</u> Please ensure the below forms are turned in with your bid packet. | <u>Check Below</u> <input checked="" type="checkbox"/> |
|--|--|
| Excel Bid Form (Printed Copy) | |
| Excel Bid Form (Flash Drive) | |
| Experience Statement | |
| Equipment and Material Manufactures | |
| Notice of Invitation for Bids | |
| Non-Collusion Affidavit | |
| Affidavit of Contractor | |
| Equal Employment Opportunity Certification | |
| Debarment Statement | |
| Signature Page | |
| Addendum | |
| Jefferson County Business License (if currently possessed) | |
| Quality Assurance Documentation (in bid packet or readily available upon request) | |
| Warranty Information | |
| Return Policy/Procedure | |
| Sample Invoice | |
| Listing of Retail Locations | |
| Copy of E-Verify Enrollment | |



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BID FORM

(Bidder must use this form. Fill in all spaces.)

The Bid Form is provided as a fillable, protected Microsoft Excel Spreadsheet, attached separately. Bidders are encouraged to use Excel to input their bid amounts to ensure accurate calculations. Please complete the highlighted blue fields with the requested information and the totals will automatically populate. A screenshot of the actual Bid Form is included below for reference.

ITB # 50-26 "UNIFORMS – PROTECTIVE SERVICE OFFICERS "

BIDDER NAME: _____

All items will be ordered on an as needed basis. Estimated quantities are only approximated usage and in no way binds Jefferson County to a minimum purchase ordering or guarantee to buy amounts shown.

*Note: All fields are locked except for the blue fields. The Total Cost field will automatically populate when you enter your Price Per Unit reporting's.

1. Please Complete all BLUE CELLS on each sheet. All other cells are locked and populate totals on its own.
2. Bidders must print the completed Excel Bid Form and submit it with other required forms within the sealed bid packet.
3. Excel bid form must be submitted on a Flash Drive in the sealed bid packet that is identical to the printed copy.

*** VENDOR MUST BE ABLE TO SERVICE PANTS SIZES 28-62 & SHIRT/JACKET SIZES SMALL-7XL ***

Please see Exhibit A for item pictures if needed.

GROUP A: SECURITY DEPARTMENT

| ITEM | DESCRIPTION | * Estimated Qty x Price = Ext. Price* | | | | | |
|---------------|---|--|-----|-------------------------------|-----------------|----------------------|------------|
| 1 | TROUSERS: Fechheimer toupe 1” brown stripe #32223 or approved equal | ESTIMATED QTY | UOM | PRODUCT INFO & MANUFACTURE | STYLE ITEM # | PRICE PER EACH | EXT. PRICE |
| | a. SIZE 28 to 42 | 250 | EA | | | \$ | - |
| | b. SIZE 44 AND UP | 50 | EA | | | \$ | - |
| Total: | | | | | | \$ | - |
| Total: | | | | | | \$ | - |



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BID FORM – Continued

NOTE: All items will be ordered on an as needed basis. Estimated quantities are approximate usages only and in no way binds Jefferson County to a minimum order/purchase amount or guarantee to buy amounts shown.

Please check your calculations before submitting your bid; the County will not be responsible for Bidder miscalculations. If applicable, attach a letter stating differences between County specifications and specifications of item(s) offered.

*All provisions of this Invitation are accepted by bidder as part of any contract or purchase resulting therefrom. *

Total Bid Amount \$ _____

Amount Written in Words. _____

This bid will be awarded based upon the total amount bid **as written in words**. Where there is a discrepancy between words and figures, WORDS WILL GOVERN. Where there is a discrepancy between item unit price and extended total, UNIT PRICE WILL GOVERN.

Include the number of items from the full-line catalog: _____ items.

Bidder shall be a manufacturer or an authorized dealer/distributor and must indicate below:

Check one: **Manufacturer** **Authorized dealer/distributor** **None of the above**

Delivery guaranteed not later than _____ days after receipt of order.

Delivery will be made via (check applicable means of delivery): Bidder's Truck Commercial Truck

All provisions of this Invitation are accepted by bidder as part of any contract or purchase resulting therefrom.

Attach a copy of your complete warranty, which shall become a part of your bid.

State location of your warehouse _____

Name of Your Manufacturer _____

Name of Your Company _____



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BID FORM – Continued

Bidder shall complete the following required information:

Term of Offer. It is understood and agreed that this bid may not be withdrawn for a period of **ninety (90) days** from the Bid Submittal Deadline, and at no time in case of successful Bidder.

Bidder's Acknowledgement of His Understanding of The Terms and Conditions. Signature below verifies that Bidder has read, understands, and agrees to the conditions contained herein and on all the attachments and addenda.

Bidder hereby acknowledges receipt of Addenda Number(s) __, __, __, and __.

Representations Made Under Penalty of Perjury. The representations herein are made under penalty of perjury. We hereby offer to sell the County the above item(s) at the prices shown and under the terms and conditions herein, attached, or incorporated by reference.

Bidder Name (Person, Firm, Corp.)

Signature of Authorized Representative

Address

Name of Authorized Representative

City, State, Zip Code

Title of Authorized Representative

Telephone Number

Facsimile Number

NAME OF YOUR COMPANY _____



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EXPERIENCE STATEMENT To Be Submitted with Bid

List at least three references for work of a similar nature performed within the last three years.

I hereby certify that I have performed the work listed below.

Signature of Bidder

| Description | Yr. | Amount | Customer | Telephone | Email |
|-------------|-------|----------|----------|--------------|-------|
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |
| _____ | _____ | \$ _____ | _____ | (____) _____ | _____ |

NAME OF YOUR COMPANY _____



Jefferson County Commission Purchasing Division



716 Richard Arrington Jr. Blvd N., Room 830, Birmingham, AL 35203-0009 Office: 205.325-5381 Fax: 205-214-4034 www.paca.jccal.org

Michael Matthews, Purchasing Agent, Ph.D., C. P. M.
CHRISTOPHER WILKERSON, PRINCIPAL BUYER

Date: 6/12/2026
ITB No. 50-26

PROPOSED EQUIPMENT AND MATERIAL MANUFACTURERS

Bidder shall indicate the name of the manufacturer of the equipment, and supplier of the material, proposed to be furnished under the contract. Awarding a contract based on this bid will not imply approval by the County of the manufacturers or suppliers listed by the Bidder. No substitution will be permitted after award of contract except upon written approval of the County.

Bid No. (50-26)

Bidder Name

| Equipment or Materials | Manufacturer | Supplier |
|------------------------|--------------|----------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

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NOTIFICATION OF INTENT TO RESPOND

Reference ITB # 50-26 “UNIFORMS – PROTECTIVE SERVICE OFFICERS”

(Return signed statement no later than 6/26/2026 by 4:00 P.M.)

- () On behalf of myself/my firm/institution, I hereby certify that I/we intend to submit a response.
- () On behalf of myself/my firm/institution, I hereby certify that I/we **do not** intend to submit a response.

Authorized Signature

Individual/Institution/Firm

Title

Date

NOTE

You may email the form to the Jefferson County Purchasing Division at procurementservices@jccal.org



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NON-COLLUSION AFFIDAVIT

I, _____, an authorized agent/representative of _____ attest that the Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the Proposal is genuine and not collusive or sham; that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham ITB, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham ITB, or that anyone shall refrain from proposing; that the Bidder has not in any manner, directly or indirectly sought by agreement, communication or conference with anyone to fix the ITB of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the ITB price or of that of any Bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the ITB are true; and further, that the Bidder has not, directly or indirectly, submitted his/her ITB price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any corporation, partnership, company, association, organization, ITB depository, or to any member or agent thereof, to effectuate a collusive or sham ITB.

I, the undersigned, hereby certify that I have read and understand this Non-Collusion Affidavit and guarantee complete compliance with all the terms, conditions and stipulations.

Subscribed and Sworn to
Before me this _____ day
of _____ 20____.

BY _____
Authorized Signature of Bidder Date

Print or Type Name of Bidder

Notary Public of
My Commission expires



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AFFIDAVIT OF CONTRACTOR Alabama Act 2011-535

I affirm the following:

1. I will not knowingly employ, hire for employment, or continue to employ an unauthorized alien; and,
2. I affirm that the below listed Business Organization is enrolled in the E-Verify program, that the Business Organization listed below will remain enrolled in the E-Verify program during the term of the contract and that every employee that is required to be verified will be verified according to the applicable federal rules and regulations; and
3. I acknowledge that §9(e) Alabama Act 2011-535 authorizes the County to terminate this contract for a first violation of §9(a) of said Act and requires the County to terminate this contract for a second violation of §9(a) of said Act.

Printed Name of Contractor (or Authorized Representative)

Title

Signature of Contractor (or Authorized Representative)

Date Signed

Name of Business Entity

Phone Number

State of _____

County of _____

Sworn to and subscribed before me on this _____ day of _____, 20_____.

NOTARY PUBLIC

My Commission Expires: _____



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JEFFERSON COUNTY, ALABAMA **EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION FORM**

Contractor/Vendor Name: _____

Address: _____

The Contractor acknowledges receipt of Jefferson County’s Equal Employment Opportunity Contractor Compliance Administrative Order (attached hereto) and certifies that it is an equal opportunity employer and agrees to the requirements of the Policy and the Equal Employment Opportunity Clause therein. It further certifies that it will require all subcontractors to execute an Equal Employment Opportunity statement and certification of compliance in accordance with Jefferson County Administrative Order 08-4 as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability or veteran status pursuant to the provisions of Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 1981, 1983, 1986 and all amendments thereto relative to discriminatory employment practices. The Contractor will ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, age, disability or veteran status. Such action shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
2. In the event of the Contractor’s non-compliance with the equal employment opportunity clause of this contract, this contract may not be awarded or may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further County contracts.
3. The Contractor will include the provisions of paragraph (1) in every subcontract or purchase order.
4. The Contractor shall certify to the County its compliance with this policy prior to receipt of any contract or business with the County.

The Contractor will furnish to the County, upon request, reports, notices, policies and/or information certifying compliance with this policy.

In the event of the Contractor’s non-compliance with the equal employment opportunity clause of this contract, this contract may not be awarded or may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further County contracts.

Date

Signature

Title



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DEBARMENT STATEMENT

CERTIFICATION REGARDING DEBARMENT, SUSPENSIONS, AND OTHER RESPONSIBILITY MATTERS (Executive Order 12549, Debarment and Suspension, 34 CFR Part 85)

Bidder/Offeror certifies to the best of its knowledge and belief, that it and its principles:

- (a) Are are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have have not within a three-year period preceding award of this contract been convicted of or had civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are are not presently indicted for or otherwise criminally charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in Paragraph (b) above; and
- (d) Have have not within a three-year period preceding award of this contract had one or more public transactions (Federal, State or Local) terminated for cause of default.

Vendor Authorized Signature

Date

Typed or Printed Name

Solicitation Number



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SIGNATURE PAGE

The Jefferson County Commission, or its Agent, shall have the right to waive any informality or irregularity. Under certain limited conditions, the Purchasing Division may apply a local preference option in determining the low bid for purchases of personal property.

All provisions of this Invitation are accepted by bidder as part of any contract or purchase resulting therefrom.

Date: _____ Company Name: _____ Web Address: _____

Terms: _____ Address: _____ City: _____

County: _____ State: _____ Zip: _____ Phone: (____) _____

If Jefferson County Business License was issued to your company for the past twelve (12) months, please list numbers. _____

Vendor's Federal I.D. Number: _____

I certify that _____ has _____ has not _____ been in operation for one year at
(Company Name) (Check one)
location(s) zoned for the type of business conducted by my company at the address stated above.

DUNS #: _____

(Authorized Signature)

(Print Name)

(E-Mail Address)

Toll Free Phone: _____ Fax Number: _____

Return original bid in enclosed envelope. Authorized signature of bidder must be in ink.

Bids received in our office after the specified date and hour will not be considered.

INDICATE THE FOLLOWING ADDRESSES IF DIFFERENT FROM ABOVE:

1. BID AWARD NOTICE ADDRESS
2. PURCHASE ORDER ADDRESS
3. REMITTANCE ADDRESS (AND NAME IF DIFFERENT THAN ABOVE)



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EXHIBIT A

Taupe/Tan Trousers with
brown side stripes



Black/Brown/Green
Tactical Pants



Tan Long
Sleeve Zipper Shirt



Tan Short
Sleeve Zipper Shirt



Long Sleeve Tactical
Polo Shirt



Short Sleeve Tactical
Polo Shirt



T-Shirt





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Date: 6/12/2026
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Thriller 5-in-1 Jacket



Warrior Soft Shell Jacket



Raincoat



Clip on Tie



Flex Mesh Cool Fit Ball Cap





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Officer Uniform Nameplate



Security Safety Vest



Officer Duty Belt



Toboggan Beanie



Officer Gun Belt





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Supervisor Stripes



Patch



Badge



County Logo



Name Embroidery

