

## 1. Purpose of the RFP

The purpose of this Request for Proposal ("RFP") is to invite qualified suppliers to prepare and submit proposals to furnish Athletic Apparel and associated embellishment for use in competition, training, practice and retail environments including associated Brand prominence to the University of California San Diego ("UC San Diego" or "University" or "UC"), in accordance with the requirements set forth in this RFP.

The University is excited to provide our Scholar Athletes and broader UC San Diego community with a variety of high-quality apparel, footwear, equipment and other goods while developing a unique and innovative approach to brand sponsorship and programmatic pride. This RFP aims to identify a primary supplier who will collaborate with UC San Diego to implement a performance oriented, all-inclusive streamlined apparel and brand partnership. We invite bidders to submit proposals aligning with the University's mission and values, demonstrating thoughtful and comprehensive engagement with our entire campus and regional community. We seek partners who can support the competitive spirit of our Athletics program, enhance student and Alumni experience, and provide unique opportunities that leverage the vast potential of our world-renowned research institution.

UC San Diego's estimated value of overall competitive Athletics wearing apparel, footwear, equipment, retail sports apparel and other corollary support totals approximately \$1,600,000 per year based on current multi-channel approach. The opportunity to grow pride and affinity in Triton Athletics across our average 46,000 students and 35,000 staff & faculty, with only our second year of Division I post-season competition eligibility, is tremendous. Our campus supports one of the largest residential communities with approximately 25,000 housed students and staff; 19,600 of which comprise the main campus undergraduate community. UC San Diego continues to grow a residential community with a new 6,000 bed undergraduate complex and 200 bed hotel scheduled to be delivered in phases beginning in 2030, thus realizing the unparalleled status of largest residential community in the nation. UC San Diego's reach also includes over 250,000 alumni, with approximately 23% of those alumni remaining in the San Diego region. UC San Diego is also uniquely positioned with a large Health system supporting the well-being of the San Diego and Southern California region. UC San Diego Health operates three major Health medical centers in La Jolla, Hillcrest, and College Area with a number of offices conveniently located throughout the region. The combined strength of UC San Diego and UC San Diego Health support teaching facilities advancing the level of care and knowledge in the medical industry. Additionally, the expansive reach of UC San Diego positions the UC as the #2 employer in the region following the U.S. Navy.

The request for collaboration with an athletics apparel and brand partner is more than a transactional opportunity. It is an invitation to contribute to the success and well-being of a diverse student body. UC San Diego aims to create a supportive environment that enhances the overall student experience and facilitates success in academic and personal pursuits, in partnership with our apparel and brand partner. The University invites brands and/or distributors to provide unique proposals based on their area(s) of expertise, specialized offerings and brand strengths that may provide mutual value to the UC and bidder. The University seeks to support the growth of Triton Athletics on campus and beyond. UC San Diego also seeks a partner that will help position Triton Athletics and UC San Diego brand collaboratively throughout the Southern California region in sport retail locations and other appropriate brand avenues. The solicitation results will determine appropriate strategies for the University's potential partnership.

The bidder agrees to make services available to any UC San Diego campus entity and UC San Diego Health, as applicable.

## 2. Background

### University of California San Diego

**Mission:** UC San Diego will transform California and a diverse global society by educating, generating and disseminating knowledge and creative works, and engaging in public service.

**Vision:** To be a destination public university that is student centered, research driven, patient dedicated and service oriented.

**Values:** Underpinned by our deeply held [Principles of Community](#), our values guide our efforts in advancing the strategic plan, both throughout the university and in all our external engagement. These tenets — and our role as a democratic institution — matter more than ever in our polarized and complex world.

- **Respect:** We seek opportunities to learn from others, intent always on acting with integrity as individuals and as a public university.
- **Collaboration:** We engage with others, across disciplines and with our community partners to solve problems and enrich our research, teaching and service.
- **Courage:** Driven by optimism, curiosity and our enterprising spirit, we are not afraid to take bold steps to challenge the status quo.
- **Responsiveness:** Alert to change, we shape and adapt to our context, with a steadfast focus on our social, environmental and fiscal responsibilities.
- **Accountability:** We strive to deliver for the benefit of those we serve, from our learners and alumni to those who work at the university and to society more broadly.

UC San Diego stands as a globally recognized research University, renowned as an academic powerhouse and an influential economic engine. Acknowledged among the top public universities, our institution is characterized by a commitment to innovation that is ingrained in our identity and actions. At UC San Diego, students discover that knowledge extends beyond the confines of the classroom, with life serving as their laboratory. Our dedication to advancing knowledge spans across undergraduate, graduate, professional school, and postdoctoral levels, with a focus on excellence in education and research. The campus actively engages in community outreach, public service, and industry partnerships to promote the health and well-being of the region, state, nation, and the global community. Our academic community, comprising world-renowned faculty, bright students, and dedicated staff, thrives on a culture of interdisciplinary collaboration and innovation that transcends geographical boundaries. To cultivate an optimal learning and working environment, the University upholds principles of fairness, cooperation, and professionalism as outlined in our campus Principles of Community. Embracing diversity, equity, and inclusion as essential elements of academic excellence, UC San Diego boasts a rich academic portfolio encompassing eight undergraduate colleges, five academic divisions, and five graduate and professional schools. Our institution is home to award-winning scholars who continually achieve breakthroughs in science, medicine, and technology, solidifying UC San Diego's position as a leader in higher education.

Please review the following links for additional information regarding the [UC San Diego Strategic Plan](#), [Strategic Plan for Inclusive Excellence](#), and [Outcomes of the original 10 year Strategic Plan](#).

### Department Background

## UC San Diego Athletics

UC San Diego Athletics invites qualified apparel and equipment suppliers to submit proposals for a comprehensive partnership supporting one of the nation's leading public research universities and a rapidly ascending Division I athletics program. UC San Diego Athletics represents the university's brand on the national and international stage, and we seek a strategic partner whose products, service model, and values align with our mission and competitive trajectory.

Our mission is clear and intentional: Exceptional Scholar-Athlete Experiences. Championship-Caliber Programs. Unwavering Integrity. Every competition is an opportunity to showcase UC San Diego's institutional values of excellence, rigor, and purpose. Athletics is a highly visible and influential expression of the university's identity, serving as a critical driver of school pride, alumni engagement, donor relations, and national brand recognition.

UC San Diego sponsors 24 NCAA Division I sports and supports 567 student-athletes competing at the highest level of collegiate athletics. Our programs have demonstrated strong competitive momentum, highlighted by both the men's and women's basketball teams qualifying for the NCAA Tournament in 2025, followed by a repeat NCAA Tournament appearance by the women's basketball program in 2026. These successes underscore our commitment to sustained competitive excellence and increased national visibility.

UC San Diego Athletics maintains an average annual apparel spend of approximately \$600,000, with a combined average annual apparel and equipment spend of approximately \$1.3 million. These resources support a broad-based athletics portfolio that values consistent brand presentation, high-performance innovation, and reliable operational service across all sport programs, coaches, staff, and fan-facing initiatives.

Looking ahead, UC San Diego Athletics is entering a transformative era. Beginning July 2027, UC San Diego will join the West Coast Conference (WCC), a move that significantly elevates our competitive profile and expands exposure across prominent West Coast and national media markets. WCC membership enhances opportunities for national television coverage, postseason visibility, marquee matchups, and sustained brand storytelling in some of the country's most influential regions for collegiate athletics.

This transition presents a unique opportunity for an apparel partner to align with a program on an upward trajectory—one that combines academic prestige, athletic ambition, and expanding national reach. The selected supplier will play an integral role in amplifying UC San Diego Athletics' brand through competition, media exposure, championship events, recruiting touchpoints, and fan engagement platforms.

We seek a partner that understands the value of long-term collaboration, brand alignment, and innovation, and that is prepared to support UC San Diego Athletics as we continue to grow our competitive success and national footprint within the West Coast Conference and beyond.

### 3. Minimum Requirements

- Bidder must have extensive and proven experience in providing competitive and retail athletics apparel, design, embellishment, and brand deployments.
- Bidder must be able to meet all associated industry, NCAA, UC San Diego, University of California, and State / Federal regulations and policies. Notable policies, not inclusive of all applicable, listed below:
  - NCAA

- Advertising and Promotional Guidelines - [https://www.ncaa.com/flysystem/public-s3/files/Advertising\\_Promotional\\_Standards\\_2025.pdf](https://www.ncaa.com/flysystem/public-s3/files/Advertising_Promotional_Standards_2025.pdf)
  - Name, Image and Likeness - <https://ucsdtritons.com/sports/2021/7/15/name-image-likeness>
  - Conference specific Branding Requirements
    - UC San Diego Brand Standards - <https://brand.ucsd.edu/>
    - UC San Diego Trademarks and Licensing - <https://univcomms.ucsd.edu/resources/trademarks-licensing/index.html>
    - UC's Trademark Licensing Code of Conduct policy, available at <http://policy.ucop.edu/doc/3000130/TrademarkLicensing>
    - UC Sustainability Guidelines - [https://procurement.ucop.edu/sites/default/files/2026-02/UCSustainableProcurementGuidelines\\_2-2026.pdf](https://procurement.ucop.edu/sites/default/files/2026-02/UCSustainableProcurementGuidelines_2-2026.pdf)
- Bidder must possess all trade, professional, or business licenses as may be required to complete the work and meet the requirements specified by this RFP.
  - Bidder must be able to demonstrate the capability of providing the required products/services by possessing adequate available resources, including personnel, facilities, systems, organization structure, operation controls, quality control and other related factors.
  - Bidder must demonstrate successful experience in providing the products and services specified in this RFP as a primary supplier. Bidders are expected to provide customer contact information for their five largest clients for projects of similar size/scope.
  - If selected as an apparent awardee, Bidder may be asked to provide audited financial statements for the past three fiscal years (or equivalent data) in order to establish the bidder's financial capability to complete this project, upon request
  - Bidder must provide an eCommerce capability supporting the multitude of UC affiliates that may do business with awarded Supplier; including but not limited to, developing integrations into UC San Diego financial and eProcurement platforms.
  - Product, Services, and other requirements outlined in detail on **Attachment B – Scope of Work / Requirements**.

UC San Diego reserves the right to request further information from the bidder, conduct site visits, or request additional presentations as deemed necessary to ensure the successful fulfillment of the requirements outlined in this RFP. The University retains the right to procure Dun & Bradstreet reports or similar independent assessments to gain further insights into the bidder's capabilities. Should additional information be sought from the bidder's references, any delays or failure to respond to these references may have negative consequences for the bidder's RFP submission, potentially leading to partial or complete rejection.

#### **University of California Procurement Policy**

The Request for Proposal ("RFP") process is to invite qualified apparel goods and service providers to prepare and submit proposals to the University of California. All Seller(s) are subject to Federal Acquisition Regulations (FAR) where applicable, State of California laws & audit recommendations set forth in the California Public Contract Code, Part 2, Contracting by State Agencies, Chapter 2.1, University of California Competitive Bidding, Article 2, Materials, Goods, and Services (Public Contract Code Section 10507, et seq), and the UC Sustainable Procurement Policy. The UC evaluates the RFP submissions based on Best Value as defined in the subdivision (d) of the Public Contract Code section 10507.8. UC utilizes objective performance criteria which may include but not limited to

price, features & benefits, long-term functionality, life-cycle costs, social, corporate and environmental sustainability, value-added services, e-commerce, and the reduction of overall operating costs.

## 4. RFP Timeline, Contract Term and Point of Contact

### Schedule of Events

Anticipated Action	Anticipated Action Date
Release of Electronic RFP	Monday, June 1, 2026
Virtual Pre-Bid Conference	Date: Thursday, June 18, 2026 <b>Virtual Pre-Bid Conference</b> Pre-Bid Conference: 9am – 10:30am  Zoom: Phone one-tap: US: +12133388477  Meeting URL: <a href="https://ucsd.zoom.us/j/92740594296?from=addon">https://ucsd.zoom.us/j/92740594296?from=addon</a>  Meeting ID: 927 4059 4296
Deadline for Supplier Q&A via Discussion Forum	Thursday, June 25, 2026
University’s Response to Supplier Q&A	Monday, June 29, 2026
Deadline for RFP Response	<b>Monday, July 13, 2026 4pm</b>
Evaluation	July 14 – July 24, 2026
Expected Contract Start Date	August 15, 2026
Apparel and Uniform Fulfillment	July 1, 2027

The University reserves the right to modify the above schedule of events and make changes to other provisions in this RFP. It is the Bidder’s responsibility to read the entire document and any addendums, and to comply with all requirements listed herein.

### Virtual Pre-Bid Conference

The Virtual Pre-Bid Conference is scheduled for Thursday, June 18, 2026, at 9:00am. The Pre-Bid Conference allows bidders to inquire about the Request for Proposal, UC specifications, and the CalUSource system. Participation in the Pre-Bid Conference is for suppliers planning to submit a bid. The UC solely determines any alterations to the Pre-Bid Conference criteria. Suppliers are encouraged to ask questions during the Pre-Bid Meetings and through the CalUSource Procurement Bid Site.

### Campus Visit

We highly encourage bidders to visit Campus to further understand UC San Diego's remarkable growth and innovation. By 2030, UC San Diego will become the largest residential campus in the nation. Our UC San Diego community comes to life with the bustling student population of 19,600+ main campus undergraduate residents with the competitive spirit that radiates from lecture halls and labs, into our gyms and trail runs. UC San Diego's global reputation, record fund raising, and leadership in prestigious University rankings underscore our commitment to excellence. Understanding UC San Diego is invaluable to identify unique opportunities to

collaborate in supporting Scholar Athlete success, ongoing innovation, student engagement, leading-edge research, sustainable practices, and future-focused initiatives.

## Interview

The top scoring bidders may be requested to participate in an Interview, contingent on initial bid proposal scoring and evaluation. Bidders invited will have the opportunity to provide additional insights and context to the written bid proposal. The University reserves its right to invite select bidders and/or modify the scope of the interview. Scoring based on interview will take place in a standardized capacity for all invited bidders.

## Contract Term

The anticipated term of any agreement issued as a result of this RFP will be for an initial period of five (5) years. The University may, at its option, exercise an additional one (1) optional three (3) year extension and subsequent one (1) two (2) year extensions for a total of ten (10) years on the same terms and conditions.

## Exhibits

In addition to this document, the following exhibits posted under Attachments in CalUsource contain the requirements, terms, and conditions for this RFP:

- [Required Supplier Information](#)
- UC Terms and Conditions of Purchase
- Attachment A – Program Overview Fact Sheet
- Attachment B – Scope of Work / Requirements
- Attachment C – Cost Sheet
- Attachment D – UC San Diego Campus Highlights
- Attachment E – 2027-2028 Academic Calendar
- Appendix Data Security
- Appendix eCommerce
- UC's Trademark Licensing Code of Conduct

Any contract awarded pursuant to this RFP will be in writing and incorporate the RFP requirements and specifications, as well the contents of the Supplier's Proposal as accepted by the University.

## Single Point of Contact

The University RFP Administrator is the sole point of contact regarding all procurement and contractual matters relating to the requirements described in this RFP; and is the only office authorized to change, modify, clarify, etc., the specifications, terms and conditions of this RFP and any agreement(s) awarded as a result of this RFP. All questions and requests for clarification concerning this RFP should be entered into the CalUsource Discussion Forum by the questions deadline indicated in the Schedule of Events.

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## 5. Scope of Work

Please reference Attachment B – Scope of Work / Requirements

## 6. Other UC San Diego Engagement Opportunities

### UC San Diego Recreation

The UC San Diego Recreation program is a comprehensive campus wellness and student engagement initiative designed to support physical health, community building, leadership development, and overall student well-being. Serving the broader University of California San Diego community, the program provides students, faculty, staff, and affiliates with access to a wide variety of recreational, fitness, competitive sports, and outdoor adventure opportunities.

UC San Diego Recreation operates several major campus facilities, including RIMAC, Canyonview Aquatic Center, Main Gym, fitness centers, pools, climbing spaces, tennis courts, and playing fields. Students receive recreation membership access that supports use of gym facilities, aquatics programs, and wellness services throughout the academic year.

The program offers a diverse portfolio of activities that appeal to both recreational and competitive participants. Key offerings include:

- Intramural sports leagues and tournaments
- More than 30 student-led sports clubs; which through their own fundraising efforts may contribute to corollary apparel spend.
- Fitness and instructional classes such as yoga, martial arts, dance, tennis, and swim instruction
- Outdoor adventure programming through Outback Adventures, including surfing, camping, kayaking, backpacking, and climbing trips
- Wellness coaching, nutrition counseling, and personal training services
- Esports and community engagement programming

The recreation program also aligns closely with UC San Diego's broader student success and wellness strategy. The university positions recreation as an important contributor to stress management, resilience, social connection, and student retention, particularly within its academically rigorous environment.

In addition to traditional recreation offerings, UC San Diego Recreation emphasizes inclusion, lifelong wellness, and accessibility. Its stated mission is to inspire the campus community to lead active and healthy lives while fostering an inclusive and supportive environment for all Tritons .

### UC San Diego Bookstore

UC San Diego Bookstore operates as a self-supporting auxiliary of the University and offers a wide variety of merchandise, apparel, technology and supplies to support the campus community. Students, prospective students, parents, donors, staff and alumni may all find what they need at the centrally located Bookstore.

The Bookstore operates in support of the campus mission with a student centric approach including launching innovative new programs like Triton One, the new equitable access textbook program, starting in Fall 2026. This program will provide access to required textbooks for undergraduate students at a flat rate of \$199 per quarter. Materials in this program will be provided in a digital-first format on Canvas and will be available to students no later than the first day of classes. Enrollment for students is done automatically; however, students may opt out each quarter. This program supports equity, affordability, value, convenience, and academic success.

Beyond books, the Bookstore manages the in person and online store with offerings including UC San Diego and Triton Athletics branded apparel. The community can peruse apparel that meets their lifestyle and supports Triton pride with options available for all occasions. Estimated spend on branded apparel and Triton Athletics retail goods is \$375,000 per year.

## **Campus Partnership Program**

The University of California (“UC”) recognizes that traditional approaches to contracting for some business products and services can be more effective and mutually beneficial if the breadth and depth of the relationship are expanded to advance a set of shared objectives and principles. With that understanding, UC San Diego has established the Campus Partnership Program (“CPP”) to build such enhanced relationships. The Partnership Program has identified athletics apparel as an attractive opportunity to integrate numerous assets and services into a robust partnership that would mutually benefit an Apparel Partner (“Partner”) and the campus.

Unlike transactional vendor business relationships that primarily involve just the purchasing of goods and/or services, the Partnership Programs create dynamic relationships between University of California and business providers which include ample marketing, cocurricular, and research engagement opportunities, alongside traditional vendor agreements.

The Partnership Program works with departments from across their respective campuses to offer providers facilitated, singular access to a vast array of engagement opportunities among students, faculty, staff, and alumni. In selecting providers, the Partnership Program adheres to the following set of Guiding Principles to ensure well-rounded partnerships align with the institution’s missions and values:

**Strategic Brand Alignment:** Develop authentic partnerships that are aligned with and support the University of California’s mission of teaching, research, and public service, while prioritizing diversity, equity and inclusion; sustainability and social responsibility.

**Priority Services and Engagement:** Secure partnerships that provide support through products or services that contribute to, and enhance, the daily experiences of our students, faculty, staff, and alumni.

**Campus Impact:** Enhance the lives of our students, faculty, staff, and alumni and our community through support of priority campus programs that highlight University of California Values.

**Revenue Generation:** Pursue strategic, significant partnerships that unlock new campus revenues and program support aimed at advancing the mission of the University.

The below campus areas and/or organizations are typically part of CPP agreements with providers. Creative proposals that meaningfully engage these (and other mutually desirable) constituencies in accordance with the Guiding Principles are strongly encouraged:

- Alumni Associations
- Arts and Culture
- Athletics
- Human Resources and Staff Assemblies
- Medical Centers
- Parking and Transportation
- Research Groups
- Student Affairs
- Student Associations
- Travel and Supply Chain

- Innovation and Entrepreneurship Centers

For more information on the UC San Diego Partnership program, please visit <https://ipps.ucsd.edu/cpp/index.html>.

## 7. Evaluation Criteria

### Evaluation and Award: Best Value Methodology

Responsive Proposals will be evaluated using a Best Value method. Best Value means the most advantageous balance of price/cost, quality, service performance and other elements, as defined by the University. University evaluators will determine the Proposal's value by scoring the Proposals based on a uniform set of weighted evaluation criteria. Each Proposal's Best Value score will be the average of all evaluators' total scores awarded for the Proposal. The University will then determine each Proposal's Price Score by the following method. The University will have determined the Maximum Possible Price Score prior to the Proposal due date. The Proposal with the Maximum Possible Price Score will be considered the lowest responsive Proposal.

All other responsive Proposals will receive a proportion of the Maximum Possible Price Score equal to the quotient of the lowest Proposal's cost divided by that Proposal's cost. Each Proposal's Price Score will be added to that Proposal's Quality Point Score to get that Proposal's Total Score. The Proposal with the highest Total Score will be considered the "Best Value." The Proposal with the next highest Total Score will be considered the second Best Value, and so on. The University will then determine if the Bidder submitting the Best Value Proposal is responsible. The apparent RFP winner will be the responsible Bidder submitting the Best Value Proposal.

Example:

Sample Price/Cost Normalization	Total Price/Cost Points Available -	500
Bidder #1: Low bidder at \$50,000 receives maximum points		500
Bidder #2: Next lowest bidder at \$55,000 receives 90.9% of max points		455
Bidder #3: Highest bidder at \$60,000 receives 83.3% of max points		417

Above points are added to the other criteria point totals to come up with the total points. Bidder with the highest overall total points is considered the lowest responsible bidder with best value in terms of price/cost, quality, service, and performance that meet the University's requirements.

### Right to Cancel/Modify

The University reserves the right to change any aspect of, terminate, or delay this RFP, the RFP process and/or the program outlined within this RFP at any time. Notice shall be provided in a timely manner thereafter. The University may award the contract without further discussion or may enter into negotiations with the apparent RFP awardee. Should the apparent RFP awardee fail to accept the award, the University may determine that that Bidder has abandoned its Proposal. The University may then enter into negotiations with the responsible Bidder submitting the second Best Value Proposal. If that Bidder fails to accept the award, the University may determine that that Bidder has abandoned its Proposal and enter into negotiations with the responsible Bidder submitting the third Best Value Proposal and so on to each successive responsible Best Value Bidder until an award is made and accepted.

## **Right to Make No Award / Multiple Award**

The University reserves the right to reject all Proposals and to make no award. Unless stated otherwise in this RFP, the University reserves the right to make multiple awards or to award items separately or in the aggregate as the interests of University may appear.

## **Contract Form**

Any contract awarded pursuant to this RFP will be in writing and incorporate the RFP requirements and specifications, as well the contents of the Bidder's Proposal as accepted by the University.

## **8. Additional Terms**

### **Insurance**

If selected for award, the awardee shall deliver the PDF version of the Certificate of Insurance to UC's Buyer, by email with the following text in the Subject field: CERTIFICATE OF INSURANCE – [Supplier name].

### **Invoicing method**

UC San Diego has partnered with Transcepta Global Network for invoice automation. Participation is free and registration and connection only takes a few minutes. Transcepta accepts invoices in the following ways: email, virtual printer, cXML, and EDI. For more information on Transcepta refer to <https://ipps.ucsd.edu/supplier-resources/goods-services/invoicing/transcepta.html>.

### **Payment Method and Terms**

As a UC San Diego supplier payment will be issued via Virtual Credit Card. Virtual Credit Card is a card-less Visa credit card product. Credit card number and credentials are emailed to your selected Accounts Receivable contact. Terms are Net 0 upon final invoice approval. Standard credit card processing fees apply. For more information on this payment method refer to <https://ipps.ucsd.edu/supplier-resources/goods-services/payments/virtual-card.html>.

### **Joint Proposals Allowed**

Two (2) or more Bidders may together submit a proposal. If a joint proposal is submitted, the proposal shall define the responsibilities that each Bidder is proposing to undertake. Of the Bidders submitting a joint proposal, one (1) must be designated as the primary point of contact. The Proposal shall designate a single authorized official to serve as the sole point of contact between the University and the joint responding Bidder.

### **Minimum Quality Score**

Any bidder who receives a quality point score of less than 70% of the maximum number of quality points may be rejected as disqualified.

### **Addenda to the RFP**

Any changes, additions, or deletions to this RFP will be in the form of written addenda issued by the UC via the CalUsource portal. Any addenda to this RFP will be distributed to all participating Proposers via the CalUsource portal. The UC will not be responsible for failure of any prospective Bidder to receive such Addenda. All Addenda will become part of the RFP.

## 9. Response Instructions

1. Register for a supplier account through CalUsource at [www.calusource.net](http://www.calusource.net).
2. Log in and locate the RFP event on CalUsource. Review and accept all mandatory guidelines in order to access the RFP in its entirety, including all attachments.
3. Review all requirements carefully and determine your ability to comply.
4. Submit requests for clarification in writing regarding the RFP through the CalUsource Discussion Forum by the indicated deadline. UC's responses will be released to all prospective bidders on or around the indicated Q&A response date.
5. Provide required completed forms and responses when prompted under the Questionnaire section.
6. Attach any additional files that are relevant to your bid response under Supplier Attachments. UC may elect not to review material outside of what is explicitly requested in the solicitation.
7. Click the submit button to submit your proposal in CalUsource by the indicated response timeline.